



Regular Meeting Minutes

Tuesday, July 13, 2021, at 6:30 p.m.

Simpson Education Support Center Board Room

1. Call to Order

Present:

Nakisha Paul

Melba Anderson

Hal Biery

Dickey Campbell

Mike Matranga - Virtually Present

Mable Pratt

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Assistant Superintendent of Curriculum & Instruction

Marcus Higgs, Assistant Superintendent of Human Resources

Margaret Lee, Assistant Superintendent of Business & Operation

Sgt. D. Filmore, TCISD SLO

John Hopkins, Attorney

Roz Keck, N2 Learning

Adriana Lyle, Board Secretary

Bobby Mills, Systems Administrator
Don Pursley, Director of Facilities
Clarissa Silva, Communication Specialist

2. First Order of Business

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

3. Pledge & Invocation

Bryan Thompson, Board Member, led the pledges to the flags.

Mable Pratt, Board Member, gave the invocation.

4. Public Forum

A Public Forum request was turned in from Barbara White, Community Member, regarding Stuff the Bus held Saturday, August 7, from 9 a.m. - 3 p.m. at Walmart.

- 4.1. Discuss and Seek Public Input on ESSER III (ARP) Plan
Dr. Terri Burchfield, Deputy Superintendent of Support Services, began the Public Meeting at 6:40 p.m. Dr. Burchfield reviewed parent survey results. Dr. Burchfield gave information regarding the following Areas of Focus:

- Accelerated Learning
- Infrastructure & Technology
- Wrap-Around Services
- Unanticipated Costs

The Public Hearing ended at 6:47 p.m.

5. Action Items

- 5.1. Consider Discussion of Trustee Endorsement for Tony Hopkins to Serve Another Term on the TASB Board of Directors.

[Endorsement.pdf](#) 

[Endorsement-Form \(1\).pdf](#) 

Dr. Duarte, Superintendent, Presented a request from Tony Hopkins' for his endorsement of another term to the TASB Board of Directors.

Trustees made a motion to endorse Tony Hopkins as TASB Board of Directors.

Moved by: Dickey Campbell

Seconded by: Melba Anderson

The motion carried 7/0.

- 5.2. Consider Approval of Board Meeting Minutes Held on June 8, 2021, and June 28, 2021

[2021 Minutes June 8.pdf](#) 

[Signatures.pdf](#) 

[2021 Minutes June 28.pdf](#) 

A motion was made to accept the minutes for June 8, 2021, and June 28, 2021.

Moved by: Melba Anderson

Seconded by: Bryan Thompson

The motion carried 7/0.

6. Information Items

- 6.1. Review Local Policy Revisions to CH (LOCAL) – Purchasing and Acquisition, CV (LOCAL) – Facilities Construction, and DEC (LOCAL) – Compensation and Benefits, Leaves and Absences (First Reading)
Dr. Terri Burchfield, Deputy Superintendent of Support Services, reviewed changes to Local Policy CH (Local) - Purchasing and Acquisition, CV (LOCAL) - Facilities Construction, and DEC (LOCAL) - Compensation and Benefits Leaves and Absences (First Reading).

[Update117 Policies Board Back Up 7.13.21.pdf](#) 

- 6.2. Review District Staff, Student, and Parent Survey results for 2020-2021

Dr. Terri Burchfield, Deputy Superintendent of Support Services, reviewed Staff, Student, and Parent Survey results for 2020-2021. In April and May, the District Site-Based Decision-Making Committee (QuEST) met to design a survey that would assess the concerns of each of our campuses from staff, students, and parents. This data was distributed to each campus and used to develop their Comprehensive Needs Assessment and the Campus Improvement Plans.

[Survey Data Board BackUp 7.13.21.pdf](#) 

- 6.3. Review Facilities and Construction Update

Mr. Don Pursley, Director of Facilities, gave an update on the current construction of Guajardo Elementary, Hayley Elementary, Simms Elementary, and La Marque Middle School.

- 6.4. Board Member SLI Feedback

- 6.5. Board home School Students and Extra-Curricular Activities Policy

Dr. Melissa Duarte, Superintendent, referred to the UIL Equal Access Bill, passed and signed by Governor Greg Abbott. The Bill states Home Schooled Students can compete in public school extra-curricular activities like sports, robotics, music, etc. if the school district or charter school they are zoned, allow it.

School Districts, as of now, are not forced to allow home school students to participate but must put their decision into policy by August 1. Our decision is for one calendar year.

[AI Sheet for Home School and Extra-Curricular Activities.pdf](#)



- 6.6. Strategic Planning Consultant Presentation

Roz Keck, N2 Learning, reviewed Strategic Planning for our school district. Mrs. Keck explained that TCISD Trustees and Administration desired to create a strategic plan that provides strategic objectives, goals, strategies, and action steps to be implemented over the next 2-5 years. N2 Learning would help facilitate the development and implementation of this strategic plan and include input from school board members, administrators, teachers, and community members in the development of the strategic plan.

[AI Sheet - Strategic Planning Consultant.pdf](#) 

[Texas City ISD - Strategic Planning Proposal.pdf](#) 

7. Consent Agenda

Item 7.13 Pulled

7.13 Consider Approval of Home School UIL

A motion was made to approve Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, and 7.14.

Item 7.13 Pulled to be discussed and voted on separately.

7.13 Consider Approval of Home School UIL

Moved by: Melba Anderson

Seconded by: Bryan Thompson

The motion carried 7/0.

7.13 Consider Approval of Home School UIL

A discussion was had regarding whether to allow Home School Students to participate in public school extra-curricular sports and activities.

A motion was made not to allow any Home School Students to participate in any extra-curricular activities for the 2021-2022 school year.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried with 6 in favor and 1 opposition by Mike Matranga.

7.1. Consider Approval of Monthly Financial Reports.

[Information - May Financial Reports.pdf](#) 

[Expenditure Dashboard.pdf](#) 

[Operating Statement - General Fund 1XX.pdf](#) 

[Operating Statement - Nutrition Services 240.pdf](#) 

[Expenditures by Function - General Fund 1XX.pdf](#) 

[Expenditures by Function - All Funds Combined.pdf](#) 

[Expenditures by Function - Head Start 205.pdf](#) 

[Guajardo as of 06.30.21.pdf](#) 

[Hayley - as of 06.30.21.pdf](#) 

[Simms as of 06.30.21.pdf](#) 


[Check Register Report - All Funds.pdf](#) 


[Check Register Report - Head Start 205.pdf](#) 

[May 2021 Tax Collections Rpt..pdf](#) 

[Supplement 6.pdf](#) 

[Supplemental Refund Memo 20SUP06 \(002\).pdf](#) 

[Texas City ISD May 2021 Monthly Investment Report - Board Version.pdf](#) 

[Texas City ISD May 2021 Quarterly Investment Report - Board Report.pdf](#) 

[TexPool June 2021 Monthly Newsletter.pdf](#) 

7.2. Consider Approval of Budget Amendments Requiring Approval Under Board Policy CD (Local)

[Consent Agenda - Budget Amendment.pdf](#) 

[Reconciliation.pdf](#) 


[Budget Transfers.pdf](#) 


[Budget Revisions.pdf](#) 

7.3. Consider Approval of Electrical Change Order

[Information - Electrical Change Orders.pdf](#) 

[ChangeOrder14-ACCU-1 Power Upgrade \(2\).pdf](#) 


[ChangeOrder14-Install Additional Card Reader at N. Door Area E \(1\).pdf](#) 


[ChangeOrder16-Install Additional Exit Sign in Area E Entry \(1\).pdf](#) 


[ChangeOrder17-ACCU-1 Power Upgrade \(1\).pdf](#) 

[Bayou - Change Order 12 - BAS Panel Additions \(1\).pdf](#) 

[Bayou ES-ChangeOrder13-Boiler Power Upgrade \(1\).pdf](#) 

[Bayou-ChangeOrder15-ACCU-1 Power Feed Upgrade \(1\).pdf](#) 

[Bayou-ChangeOrder16-Additional Exit Sign for Area D \(3\).pdf](#) 

[Guajardo - CO12 - Water Heater & Pump Power Feed \(1\).pdf](#) 

[Guajardo - CO13 - Exhaust Fan Power Feed \(1\).pdf](#) 

[Guajardo-Change Order 11 - BAS Panel Additions \(1\).pdf](#) 

[Guajardo-ChangeOrder15-Boiler Power Upgrade \(1\).pdf](#) 

[Simms - Change Order 13 - BAS Panel Additions \(1\).pdf](#) 

[Simms ES-ChangeOrder15-Boiler Power Upgrade \(1\).pdf](#) 

7.4. Consider Approval of La Marque Pool / Weight Room Conversion

[Information - Pool Weight Room Conversion.pdf](#) 

[La Marque HS - Pool-Weight Room Conversion Estimate.pdf](#)



- 7.5. Consider Approval of Proposal for Security Emergency Responder Radio Repeater Antenna

[Information - Security Emergency Responder Radio System.pdf](#) 

[TCISD Guajardo - ERRS Proposal R1.pdf](#) 

[TCISD Hayley - ERRS Proposal R1.pdf](#) 

- 7.6. Consider Approval of the Adjunct Faculty Agreement Between Texas A&M AgriLife Extension and Texas City ISD and the Associated Resolution for 2021-2022

[Agrilife BackUp2021-2022.pdf](#) 

- 7.7. Consider Approval of Local Policy Revisions to DNB (LOCAL) - Performance Appraisal Evaluation of Campus Administrators and DCB (LOCAL) - Employment Processes Term Contracts (Second Reading)

[DNB and DCB Board Back UP 2nd Reading 7.13.21.pdf](#) 

- 7.8. Consider Approval of Proposed Interlocal Cooperation Agreement and Memorandum of Understanding for the Transforming Lives Cooperative Day Program (TLC) for 2021-2022.

[TLC Board Backup 7.13.21.pdf](#) 

- 7.9. Consider Approval of Proposed Naming Considerations at Simms Elementary and Guajardo Elementary

[Facilities Naming Considerations Board BackUp 7.13.21.pdf](#)



- 7.10. Consider Approval of Proposed Interlocal Governmental Agreement between Galveston County and Texas City ISD for School Years 2021-2022, 2022- 2023, and 2023-2024

[SLO Contract Board BackUp 7.13.21.pdf](#) 

7.11. Consider Approval of the May 2021 Head Start Director's Report

[Calvin Vincent Rpt.pdf](#) 

[Updated - Monthly report May 2021.pdf](#) 

7.12. Consider Approval of Waiver for Remote Instruction on Testing Day

[AI Sheet - Waiver for testing.pdf](#) 

7.13. Consider Approval of Home School UIL

7.14. Consider Approval of Strategic Planning Consultant

8. Future Business

Future Agenda Items

Future Meeting Dates

Tuesday, August 10 - Regular Board Meeting, 6:30 p.m. Boardroom

Tuesday, August 31 - Board Workshop, Tammy Jordan, Policy Review, 6:00 p.m. Boardroom

Tuesday, September 28 - Team of Eight Training, 6:00 p.m. Boardroom

9. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 8:14 p.m.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

The motion carried 7/0.

9.1. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law

1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land-related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda
- 9.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
1. Review purchase and sale agreement for the purchase of land
- 9.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 9.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
1. Consider hiring professional and nonprofessional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
 3. Consider Board Approval of Director of Maintenance and Operations
 4. Consider Board Approval of CTE Coordinator
- 9.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of security personnel or devices
- 9.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel

- 9.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 9.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions, the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 9.9. **551.084** Excluding witness for a hearing

10. Reconvene from Closed Meeting

Trustees reconvened at 8:14 p.m.

Trustees reconvened at 9:08 p.m.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

The motion carried 7/0.

- 10.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

11. Consider Action on Items Discussed in Closed Session

- 11.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions
No action was taken at this time.
- 11.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions
Marcus Higgs, Asst. Superintendent of Human Resources asked for approval of renewal, non-renewals, and terminations of contracts for professional personnel and

related actions recommendations as discussed in closed session.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried 7/0.

11.3. Consider Board Approval of Director of Maintenance and Operations

A motion was made to hire Don Pursley as the new Director of Maintenance and Operations.

Moved by: Bryan Thompson

Seconded by: Hal Biery

The motion carried 7/

11.4. Consider Board Approval of CTE Coordinator

A motion was made to hire Carline Caldwell as the new CTE Coordinator.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried 7/0.

12. Adjournment

12.1. Adjourn Meeting

Trustees took a motion to adjourn the meeting at 9:09 p.m.

Moved by: Bryan Thompson

Seconded by: Mike Matranga

The motion carried 7/0.

Nakisha Paul