



**Texas City Independent School District  
Regular Board Meeting  
Board of Trustees  
Simpson Education Support Center Board Room  
Tuesday, August 9, 2022  
Meeting Time: 6:30 PM  
1700 9th Avenue North  
Texas City, TX 77590**

Page

**1. Call to Order**

**2. First Order of Business**

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called and a notice of the meeting has been posted for the time and manner required by law

**3. Opening Ceremony**

- 3.1. Pledge and Invocation

**4. Recognitions**

- 4.1. Galveston County Daily News Citizen of the Year Finalist 10  
[A I Sheet August 2022 -Citizen of the Year.pdf](#) 
- 4.2. Recognition of TCHS FFA Texas Parks and Wildlife Ag Clays State Tournament Competitors 11  
[A I Sheet August 2022 -TCHS FFA Texas Parks and Wildlife Ag Clays](#)

- 4.3. Galveston County Daily News 40 Under 40 12

[A I Sheet August 2022 -40 Under 40.pdf](#) 

## 5. Public Forum

## 6. Action Items

- 6.1. Consider Approval of Board Meeting Minutes Held on July 12, 2022.

- 6.2. Organization of Officers for the TCISD Board of Trustees for the 2022-2023 School Year

- 6.3. Consideration and Approval of an Order Calling a Bond Election to be Held by the Texas City Independent School District; Making Provision for the Conduct of a Joint Election; and Resolving Other Matters Incident and Related to Such Election 13





[Action - Bond Order.pdf](#) 

- 6.4. Consideration and Approval of a Resolution Relating to Establishing the Texas City Independent School District's Intention to Reimburse Itself for the Prior Lawful Expenditure of Funds Relating to Constructing Various School District Improvements From the Proceeds of Obligations to be Issued by the District for Authorized Purposes; Authorizing Other Matters Incident and Related Thereto; and Providing an Effective Date 14

[Action - Reimbursement Resolution.pdf](#) 

- 6.5. Consideration and Approval of a Resolution by the Board of Trustees of the Texas City Independent School District Providing for the Defeasance and Calling for Redemption of Certain Currently Outstanding Obligations; Directing that the Board Secretary, or Her Designee, Effectuate the Redemption of these Obligations; Authorizing the Execution of an Escrow Agreement; and Other Matters in Connection Therewith 15

[Action - Bond Defeasance.pdf](#) 

- 6.6. Consider Approval of Board Delegate and Board Alternate Delegate for September 23, 2022, TASB Delegate Assembly
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[Action - Chapter 49 Delegation of Authority.pdf](#) 
- 6.8. Consider Board Designation of Employee to Calculate the District's No-New-Revenue Tax Rate and Voter-Approval Tax Rate 17  
[Action - Designation of Employee to Calculate No-New-Revenue Tax Rate.pdf](#) 
- 6.9. Consider Approval of Update 119 Local Policy Revisions 18  
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- 6.10. Consider Approval of the TCISD Student Code of Conduct 2022-2023 19 - 20  
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## 8. Consent Agenda

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[A&I - COM & TCISD Enrollment Coaches 2022-2023 MOU.pdf](#) 
- 8.2. Consider Approval of Contract with Sandra Mercuri Educational Consultant / over \$100K 25  
[A&I Sheet - Tony Furman- Dual Language Consultant- 8-9-22.pdf](#) 
- 8.3. Consider Approval of MOU with Waterford Reading Academy / over \$100K 26  
[A&I - Waterford Purchase Over 100K.pdf](#) 

8.4.	Consider Approval of Proclamation 2022 Textbook Adoption Recommendation <a href="#">A&amp;I Sheet - Proclamation 2022 Textbook Recommendations.pdf</a> 	27
8.5.	Consider Approval of the Calvin Vincent Head Start Required Documents <a href="#">A&amp;I - CVHS Required Documents 2022-2023.pdf</a> 	28
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- 8.28. Consider Approval of Anticipated Cumulative Purchases Requiring Approval Under Board Policy CH(Local): Student Nutrition Vendors
- 8.29. Consider Annual Approval of Purchasing Cooperative Memberships
- 8.30. Consider Approval of the Adjunct Faculty Agreement Between Texas A&M AgriLife Extension and Texas City ISD and the Associated Resolution for 2022-2023 82  
[Agrilife 2022-2023 A&I.pdf](#) 
- 8.31. Consider Approval of 2022-2023 T-TESS Appraisal Calendar and Appraisers 83  
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- 8.32. Consider Approval of Increase of Bus Driver Pay for 2022-2023 84  
[Consider Approval of Increase of Bus Driver Pay AI Sheet 8-4-2022.pdf](#)  


## 9. Future Business

## **Future Agenda Items**

State Accountability Results

## **Future Meeting Dates**

August 13 - Cougar Day at LMHS 10:00 a.m.

August 16 - Special Board meeting, 6:30 p.m.

August 17 - 1st Day of School

August 20 - Sting Day at Showboat Pavilion, 10:00 a.m.

## **10. Closed Meeting**

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

- 10.1. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
  1. When the governmental body seeks the advice of its attorney about:
    - a. Pending or contemplated litigation or
    - b. A settlement offer; or
  2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
  3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
  4. Consider legal advice regarding personnel issues
  5. Consider legal advice regarding any item listed on the agenda
- 10.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
  1. Review purchase and sale agreement for the purchase of land
- 10.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 10.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
  1. Consider hiring professional, and non-professional personnel

2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
- 10.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 10.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 10.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 10.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 10.9. **551.084** Excluding witness for a hearing

## **11. Reconvene from Closed Meeting**

- 11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

## **12. Consider Action on Items Discussed in Closed Session**

- 12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions
- 12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

## **13. Adjournment**

- 13.1. Adjourn Meeting

During the course of the meeting, the Board may consider agenda items in any order and meet at any time in executive session for the purposes allowed under the Texas Open Meetings Act. On this *Friday, August 5, 2022*, this notice was posted at a place convenient to the public in the central administrative office of the Texas City Independent School District, located at 1700 9th Avenue North, Texas City, Texas and readily accessible to the general public at all times.

**Texas City Independent School District**

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Dr. Melissa Duarte, Superintendent



To: Texas City ISD Board of Trustees  
From: Melissa Tortorici  
Date: August 8, 2022  
Subject: Galveston County Daily News Citizen of the Year Finalist

Congratulations to Dr. Melissa Duarte for being selected as a Finalist for the Galveston County Daily News Citizen of the Year.

Every year the newspaper honors Galveston County residents either through their personal or professional work who have made the county more prosperous, more livable, more civil, more civic, or otherwise objectively a better place.

We are proud that Dr. Duarte was selected as a finalist among a very prestigious list of 20 candidates. There have been great strides made since her arrival two years ago. It's an honor that those outside the district are recognizing her for her efforts.

**Congratulations!**

Action: No



To: Texas City ISD Board of Trustees  
From: Melissa Tortorici  
Date: August 8, 2022  
Subject: Board Recognition of TCHS FFA Texas Parks and Wildlife Ag Clays State  
Tournament Competitors

Congratulations to Texas City FFA members for having a great competition at the 2022 Texas Parks and Wildlife Ag Clays State Tournament in San Antonio in June 2022.

4th Place Overall in American Trap: Nathan Hudnall, Fernando Tello III, Hunter Jordan and Tyler Calhoun

Out of 173 male competitors in American Trap, Hunter Jordan finished 12th with a 93 out of 100 score; Tyler Calhoun finished 19th with a score of 92; and Nathan Hudnall finished 24th with a score of 90.

Out of 172 male competitors in Sporting Clays, Hunter Jordan finished 22nd with a score of 86 out of 100.

Their coach is Morgan Richards.

Action: No



To: Texas City ISD Board of Trustees  
From: Melissa Tortorici  
Date: August 8, 2022  
Subject: Galveston County Daily News 40 Under 40

Congratulations to Sarah Furman and Rachel McAdam for being selected for the Galveston County Daily News 40 Under 40.

This program recognizes men and women across all industries who have demonstrated personal and professional success and commitment to the community. Both Mrs. Furman and Mrs. McAdam in their roles of elementary principals, are leaving a positive mark on the Heights and Hayley school communities.

They were nominated among many other young professionals in the county for this honor. All nominations were judged by a panel of community leaders on their accomplishments, leadership and community service. Honorees were profiled in a special magazine that published on July 13, 2022.

Congratulations!

Action: No





To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Bond Order

Action Required: Yes

Trustees will hear a presentation from members of the Community Facilities Advisory Committee discussing facilities needs across the District and recommending that Trustees approve an Order calling a bond election.

Matt Lee with Norton Rose Fulbright, the District's Bond Counsel, will be present to answer questions about the Bond Order.



To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Reimbursement Resolution

Action Required: Yes

The District may incur expenditures related to potential bond projects prior to the bond election. These expenditures will initially be funded from the General Operating Fund. A Reimbursement Resolution will allow the District to recover these costs from bond proceeds if voters approve the bond election.



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Bond Defeasance

Action Required: Yes

We sent our 2022 Certified Values to SAMCO Capital Markets, our financial advisors, to look at the tax rate impact of issuing additional debt in the event Trustees approve a bond election this evening.

Due to an increase in property values, the Maintenance and Operations Rate will be compressed by seven cents. This presents a unique opportunity to defease certain bonds, saving taxpayers approximately \$500,000 in interest while still decreasing the total tax rate by four cents.

The Tax Rate Impact Analysis prepared by SAMCO Capital Markets is included for your consideration. SAMCO will not be at the meeting to answer questions, but Matt Lee with Norton Rose Fulbright, our Bond Counsel, will be at the meeting to address any legal questions regarding the potential defeasance.

The Finance Committee met on August 27, 2022, to discuss the potential bond defeasance and recommends the third option. Based on this information, the Tax Rate Notice that will be published in the Galveston Daily News prior to this meeting includes the defeasance of bonds and a total tax rate of \$1.3113, four cents less than this year. This would be the highest rate that the District could assess without publishing a new notice. However, the District could adopt a tax rate that is lower than the published rate without distributing a new notice.

Recommendation: Administration, with support from the Finance Committee recommends that Trustees approve a Resolution providing for the defeasance and calling for redemption of certain currently outstanding obligations as outlined in the TRIA Option 3, resulting in a debt service tax rate of \$0.3684 and total tax rate of \$1.3113.



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Delegation of Authority to Obligate the School District Under Chapter 49

Action Required: Yes

Each year the Board must delegate the authority to obligate the District under chapter 49 to the Superintendent. The following language is required to be recorded in the board minutes and the board minutes must be uploaded via the Excess Local Revenue system of the online FSP System. The contract will not be approved via the Excess Local Revenue module without the board minutes delegating the authority to the Superintendent.

**Motion and Board Minute Language:** For the 2022-2023 school year, we delegate contractual authority to obligate the school district under Texas Education Code (TEC)11.1511(c)(4) to the Superintendent solely for the purpose of obligating the District under TEC 48.257 and TEC Chapter 49, Subchapters A and D, and the rules adopted by the commission of education as authorized under TEC 49.006. This includes approval of the Agreement for the Purchase of Attendance Credit.



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

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TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Board Designation of Employee to Calculate the District’s No-New-Revenue Tax Rate and Voter-Approval Tax Rate

Action Required: Yes

According to TASB’s Publication *School District Budget and Tax Rate Adoption 2022*, an officer or employee designated by the board calculates the District’s no-new-revenue tax rate and voter-approval tax rate (VATR) using tax rate calculation forms prescribed by the comptroller. If the assessor receives a certified estimate, the designated district officer or employee calculates the required rates using the certified estimate. The designated officer or employee must also electronically incorporate specific information regarding the district tax rates and the public hearing on the tax rate into the property tax database maintained by the chief appraiser.

The Assistant Superintendent for Business and Operations works closely with the District’s Tax Assessor/Collector to enter all required data into the TNT software to calculate the required rates and create the notice that is published in the newspaper for the public hearing. However, the Tax Assessor/Collector enters the certified property values into the TNT software. As a result, I recommend that the Board of Trustees designate Vera Robinson, Tax Assessor/Collector, to calculate the District’s no-new-revenue tax rate and voter-approval tax rate (VATR) using tax rate calculation forms prescribed by the comptroller.

**Motion:** I recommend that Trustees designate Vera Robins, Tax Assessor/Collector for TCISD, to calculate the District’s no-new-revenue tax rate and voter-approval tax rate (VATR) using tax rate calculation forms prescribed by the comptroller.



To: Texas City ISD Board of Trustees  
From: Terri Burchfield, Deputy Superintendent  
Date: August 9, 2022  
Subject: Update 119 Local Policy Revisions

Action Required: Yes

Attached for your review are the TASB recommended changes in Policy Update 119.

- CPC(LOCAL): OFFICE MANAGEMENT RECORDS MANAGEMENT
- DMA(LOCAL): PROFESSIONAL DEVELOPMENT REQUIRED STAFF DEVELOPMENT
- EHAA(LOCAL): BASIC INSTRUCTION PROGRAM REQUIRED INSTRUCTIO (ALL LEVELS)
- EHB(LOCAL): CURRICULUM DESIGN SPECIAL PROGRAMS
- EHBA(LOCAL): SPECIAL EDUCATION IDENTIFICATION, AND ELIGIBILITY
- EHBB(LOCAL): SPECIAL PROGRAMS – GIFTED AND TALENTED STUDENTS
- EIF(LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION
- FFBA(LOCAL): CRISIS INTERVENTION TRAUMA-INFORMED CARE
- FFH(LOCAL) STUDENT WELFARE FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

Recommendation: I recommend Trustees approve Update 119 local policy revisions as presented.



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Terri Burchfield, Deputy Superintendent

Date: August 9, 2022

Subject: TCISD Student Code of Conduct 2022-2023

Action Required: Yes

Attached for your review and consideration are the proposed revisions to the Student Code of Conduct for 2022-2023. This handbook is developed by utilizing the model student code of conduct that is provided by the Texas Association of School Boards (TASB) with regards to school discipline procedures and policies. This document reflects the changes and revisions based on these recommendations to the district code of conduct. Each year, we meet throughout the summer to provide feedback and recommended additional changes to the document as needed.

Recommendation: I recommend Trustees approve the Student Code of Conduct for the 2022-2023 school year as presented.







**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees  
From: Margaret Lee, Assistant Superintendent for Business/Operations  
Date: August 9, 2022  
Subject: Proposed Budget  
Action Required: No

Included for your review and consideration is the 2022-2023 Proposed Operating Budget. The reports presented are generated from Skyward, but I will present a Power Point using this information, discuss the budget, and answer any questions to prepare Trustees for the Public Hearing that will be held on August 16, 2022.

The Proposed Budget would be funded with a Maintenance and Operation Tax Rate of \$0.9601 and a Debt Service Tax Rate of \$0.3684 (assuming bond defeasance), resulting in a Total Tax Rate of \$1.3113, a decrease of four cents when compared to the current tax rate.

The Proposed Budget honors the three goals established in March:

1. Present Trustees with a Balanced Budget
  - a. The Proposed Budget is balanced
    - i. Formula Transition Grant is considered temporary funding and is not used to balance the District's base budget. However, Formula Transition Grant may be assigned through budget amendments over the course of the year to address one-time expenditures and needs of the District.
    - ii. ESSER funds are used to fund positions, but personnel are aware that the position is funded with a temporary funding source and may be dissolved if funding is no longer available. These positions are considered supplementary to the base budget.
2. Provide Staff with a Meaningful Salary Increase
  - a. The Proposed Budget includes a 3% increase based on the TASB model approved at the June Board Meeting.

3. Increase the District's Contribution to Health Insurance
  - a. The Proposed Budget includes a contribution of \$300 per employee per month for health insurance.

# NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The Texas City ISD will hold a public meeting at 06:30 PM, August 16, 2022 in Simpson Education Support Center, 1700 9th Avenue N., Texas City, TX 77590. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax	\$0.9429/\$100 (proposed rate for maintenance and operations)
School Debt Service Tax	\$0.3684/\$100 (proposed rate to pay bonded indebtedness)
Approved by Local Voters	

### Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories.

Maintenance and operations	2.38 % increase
Debt Service	15.54 % increase
Total Expenditures	11.40 % increase

### Total Appraised Value and Total Taxable Value (as calculated under Section 26.04, Tax Code)

	<u>Preceding Tax Year</u>	<u>Current Tax Year</u>
Total appraised value* of all property	\$8,022,527,281	\$9,405,599,490
Total appraised value* of new property**	\$54,445,620	\$25,199,730
Total taxable value*** of all property	\$5,785,364,187	\$6,757,894,516
Total taxable value*** of new property**	\$35,300,114	\$21,663,471

\*Appraised value is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

\*\* "New property" is defined by Section 26.012(17), Tax Code.

\*\*\* "Taxable value" is defined by Section 1.04(10), Tax Code.

### Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness\* \$175,370,000

\*Outstanding principal.

### Comparison of Proposed Rates with Last Year's Rates

	<u>Maintenance &amp; Operations</u>	<u>Interest &amp; Sinking Fund*</u>	<u>Total</u>	<u>Local Revenue Per Student</u>	<u>State Revenue Per Student</u>
<b>Last Year's Rate</b>	\$1.0134	\$0.3379	\$1.3513	\$11,181	\$2,334
<b>Rate to Maintain Same Level of Maintenance &amp; Operations Revenue &amp; Pay Debt Service</b>	\$0.9601	\$0.3422	\$1.3023	\$12,598	\$1,442
<b>Proposed Rate</b>	\$0.9429	\$0.3684	\$1.3113	\$12,112	\$1,631

\*The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both.

The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

### Comparison of Proposed Levy with Last Year's Levy on Average Residence

	<u>Last Year</u>	<u>This Year</u>
Average Market Value of Residences	\$196,728	\$217,664
Average Taxable Value of Residences	\$102,210	\$102,179
Last Year's Rate Versus Proposed Rate per \$100 Value	\$1.3513	\$1.3113
Taxes Due on Average Residence	\$1,381.16	\$1,339.87
Increase (Decrease) in Taxes		\$-41.29

**Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.**

**Notice of Voter-Approval Rate: The highest tax rate the district can adopt before requiring voter approval at an election is \$1.3113. This election will be automatically held if the district adopts a rate in excess of the voter-approval rate of \$1.3113.**

### Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment.

Maintenance and Operations Fund Balance(s)	\$35,000,000
Interest & Sinking Fund Balance(s)	\$15,000,000

A school district may not increase the district's maintenance and operations tax rate to create a surplus in maintenance and operations tax revenue for the purpose of paying the district's debt service.

Visit [Texas.gov/PropertyTaxes](http://Texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Kami Hale, Assistant Superintendent

Date: August 9, 2022

Subject: Partnership Agreement between TCISD and College of the Mainland / Enrollment Coaches

Action Required: Yes

Attached for your review is the 2022-2023 Partnership Agreement between College of the Mainland and Texas City ISD. This agreement will allow College of the Mainland employees to regularly visit District campuses as Enrollment Coaches who will assist students in exploring College and Career possibilities as well as assist with application processes.

**Recommendation:** Administration respectfully requests that Trustees approve the 2022-2023 Partnership Agreement between TCISD and College of the Mainland Enrollment Coaches as presented.



To: Texas City ISD Board of Trustees

From: Tony Furman, Director of Special Programs

Date: August 9, 2022

Subject: Dual Language Consultant Contract with cost over \$100,000

Action Required: Yes

Attached for your review is a proposal from Sandra Mercuri Educational Consultants to provide continued professional support and development of the Dual Language curriculum to assist TCISD with the implementation of our Dual Language program. Dr. Mercuri along with her team will continue to work with our selected Dual Language teachers, our Bilingual Specialist, Brenda Gonzalez and Director of Special Programs, Tony Furman to train administrators and staff in the implementation and essentials of a Dual Language Program. They will also help develop our 1<sup>st</sup> Grade Dual Language curriculum and provide the resources and tools to continue the development of our curriculum as the program grows. The total cost of the proposal is included in the attached documentation.

Vendor: Sandra Mercuri Educational Consultants

Amount: \$122,600

Procurement Method: TCISD Bid – RFP30-32 (Staff Development Services and Products)

Funding Source: ESSER Funds and Title II Funds

Recommendation: Administration respectfully requests Board approval to contract with Sandra Mercuri Educational Consultants as presented.



To: Texas City ISD Board of Trustees  
From: Kami Hale, Assistant Superintendent  
Date: August 9, 2022  
Subject: Waterford Reading Academy / Purchases with a Cost of \$100,000 or More  
Action Required: Yes

Policy CH(Local) requires any purchase of goods or services that costs \$100,000 or more be approved by the Board before any transaction can take place. In accordance with this local policy, Administration is presenting the following pending purchases for your approval:

Waterford Reading Academy is a computerized adaptive learning path that blends explicit instruction with engaging activities for pre-kindergarten through second grade students. The program guides students from “learning to read” to “reading to learn”, has thousands of games, songs, stories and other learning activities and provides actionable reports for teachers to use to guide instruction.

Vendor: Waterford Reading Academy

Amount: \$109,716.54

Procurement Method: TCISD RFP 32-03

Funding Source: Budgeted Federal Funds

**Recommendation:** Administration respectfully requests that Trustees approve the requested purchases that exceed the \$100,000 threshold that were discussed as a part of this agenda item.



To: Texas City ISD Board of Trustees

From: Kami Hale, Assistant Superintendent

Date: August 9, 2022

Subject: Proclamation 2022 Textbook Adoption Recommendation

Action Required: Yes

Proclamation 2022 issued by the SBOE calls for the adoption of instructional materials for Health and Physical Education.

According to board policy (EFAA Local), a textbook selection committee, appointed by the Board of Trustees, will carry out the process of reviewing and adopting textbooks in keeping with state and local guidelines. Attached is the recommendation of this committee for Board approval of Proclamation 2022 instructional materials.

Grade Level	Course	Recommended Publisher
K-5 <sup>th</sup> Grade	Physical Education	Quaver Health & PE
	Health Education	
6 <sup>th</sup> – 12 <sup>th</sup> Grade	Physical Education	Goodheart-Wilcox
	Health Education	

**Recommendation:** Administration respectfully recommends approval of the recommendation by the Proclamation 2022 Textbook Adoption Committee.



To: Texas City ISD Board of Trustees

From: Kami Hale, Assistant Superintendent

Date: August 9, 2022

Subject: Calvin Vincent Head Start Required Documents

Action Required: Yes

Attached for your review and approval are four required Head Start Documents:

- CVHS Year Five Grant Application
- CVHS Self-Assessment and 2022-2023 Improvement Plan
- CVHS Planning Calendar
- CVHS Training and Technical Assistance Plan

**Recommendation:** Administration respectfully recommends that Trustees approve the 2022-2023 Calvin Vincent Head Start required documents as presented.



**Tax Office**

1700 9<sup>th</sup> Avenue North | Texas City, TX 77590  
OFFICE (409) 916-0153 FAX (409) 942-2417  
www.tcisd.org



August 9, 2022

To the Board of Trustees,  
Texas City Independent School District:

This is to certify, with unresolved concerns addressed to Galveston CAD, the following for the current tax year 2022, beginning on the 1<sup>st</sup> day of January 2022 and ending on the 31<sup>st</sup> day of December 2022, the attached assessment roll, the anticipated collection rate of 100% and new properties appraised value is \$25,199,730 with a taxable value of \$21,663,471; also the excess debt collection for 2021 tax year is \$0.00 for the Texas City Independent School District.

A handwritten signature in black ink that reads "Verarenee Robinson".

---

Verarenee Robinson  
Tax Assessor/Collector  
Texas City Independent School District



To: Texas City ISD Board of Trustees  
 From: Gina Covington, Chief Technology Officer  
 Date: August 9, 2022  
 Subject: Microsoft Licensing

Action Required: Yes

Microsoft Licensing is a subscription that will provide users access to Office 365 for the web with popular web apps like Outlook, Word, PowerPoint, Excel, and OneNote (plus full access to the Office desktop apps) so students, faculty, and staff can work together, communicate seamlessly, and create amazing content. Two quotes were evaluated for ease of use, compatibility with the TCISD Intune import, ease of integration, support, and functionality.

After evaluating all quotes, GovConnection, LLC was selected to provide Microsoft Licensing. This purchase will be completed through our preferred reseller, GovConnection, LLC.

Action or Information	Action
Vendor Name	GovConnection, LLC
Procurement Method	Region 7 ESC Purchasing Cooperative Contract #NET2122
Vendor Approved by Director of Purchasing	Yes
Proposed Cost	\$126,100
Funding Source	ESSER III funds

Recommendation: Approval of purchase of Microsoft licenses.



To: Texas City ISD Board of Trustees  
 From: Gina Covington, Chief Technology Officer  
 Date: August 9, 2022  
 Subject: Advanced Threat Protection (ATP)

Action Required: Yes

Windows Defender Advanced Threat Protection (ATP) is a Microsoft security product that is designed to help enterprise-class organizations detect and respond to security threats. ATP is a preventative and post-detection, investigative response feature to Windows Defender. Two quotes were evaluated for ease of use, compatibility with the TCISD Intune import, ease of integration, support, and functionality.

After evaluating all quotes, GovConnection, LLC was selected to provide Advanced Threat Protection. This purchase will be completed through our preferred reseller, GovConnection, LLC.

Action or Information	Action
Vendor Name	GovConnection, LLC
Procurement Method	Region 7 ESC Purchasing Cooperative Contract #NET2122
Vendor Approved by Director of Purchasing	Yes
Proposed Cost	\$142,500
Funding Source	Technology Budget

Recommendation: Approval of purchase of Advanced Threat Protection (ATP).



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Motor Vehicle Parts and Supplies  
RFP 32-08

Action Required: Yes

Vendor(s): Santa Fe Auto Parts  
O'Reilly Auto Parts  
Auto Plus Auto Parts

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
OFFICE 409.916.0045  
www.tcisd.org



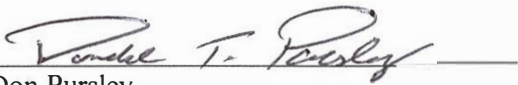
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Motor Vehicle Parts  
32-o8

I have reviewed the above referenced bid and recommend that Santa Fe Auto Parts, O'Reilly Auto Parts and Auto Plus Auto Parts be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-08 - Motor Vehicle Supplies and Parts

Supplier	Rank	Score
	<b>100</b>	
Santa Fe Auto Parts, Inc.	1	100.00
OReilly Auto Parts	2	89.50
Auto Plus Auto Parts	3	87.50
Advance Auto Parts	4	84.50
Interamerican Motor Corporation	5	81.50
		<b>88.60</b>



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees  
From: Margaret Lee, Assistant Superintendent for Business/Operations  
Date: August 9, 2022  
Subject: Fencing Materials  
RFP 32-09  
Action Required: Yes

Vendor(s): American Fence & Supply Company

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

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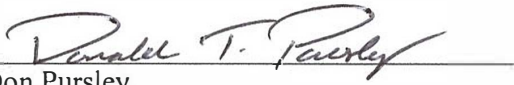
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Fencing Materials  
32-09

I have reviewed the above referenced bid and recommend that American Fence and Supply Company be awarded as a vendor for the 2022-2023 school year. They were the sole bidder on this solicitation.

  
Don Pursley  
Director of Facilities, Maintenance & Operations



## RFP 32-09 - Fencing Materials - Scoring Round

Supplier	Rank	Score
		100
american fence & Supply co	1	97.50
		97.50



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees  
From: Margaret Lee, Assistant Superintendent for Business/Operations  
Date: August 9, 2022  
Subject: A/C Filters  
RFP 32-11  
Action Required: Yes

Vendor(s): Baker Distributing  
Air Filters Inc  
MSC Industrial Supply Company

Funds delegated for purchase:  
2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
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www.tcisd.org



**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: A/C Filters  
32-11

I have reviewed the above referenced bid and recommend that Baker Distributing, Air Filters Incorporated, and MSC be awarded as vendors for the 2022-2023 school year.

A handwritten signature in black ink that reads "Don T. Pursley". The signature is written in a cursive style and is positioned above a horizontal line.

Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-11 - A/C Filters

Supplier	Rank	Score
	100	
Baker Distributing	1	93.67
Air Filters Incorporated	2	88.00
M S C Industrial Supply Company	3	81.67
Mavich	4	78.33
Filterbuy Incorporated	5	73.33
		83.00



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Ready Mixed Concrete  
RFP 32-12

Action Required: Yes

Vendor(s): Mainland Concrete

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

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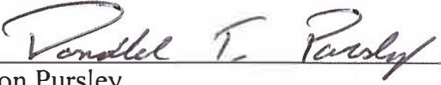
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Ready-Mixed Concrete  
32-12

I have reviewed the above referenced bid and recommend that Mainland Concrete be awarded as a vendor for the 2022-2023 school year. They were the sole bidder on this solicitation.

  
\_\_\_\_\_  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-12 - Ready Mixed Concrete

Supplier		Rank	Score
MAINLAND CONCRETE INC		1	89.50
			100
			89.50



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Plumbing Supplies  
RFP 32-13

Action Required: Yes

Vendor(s): Winston Water Cooler  
Patterson Plumbing  
Total Maintenance Solutions  
Moore Supply Company

Funds delegated for purchase:  
2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.



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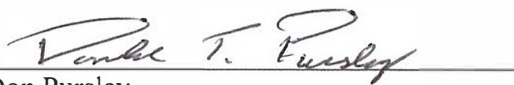
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Plumbing Supplies  
32-13

I have reviewed the above referenced bid and recommend that Winston Water Cooler, Patterson Plumbing, Total Maintenance Solutions, and Moore Supply Company be awarded as vendors for the 2022-2023 school year.

  
\_\_\_\_\_  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-13 - Plumbing Supplies

Supplier	Rank	Score
	<b>100</b>	
Winston Water Cooler	1	92.50
Patterson Plumbing Co., Inc.	2	88.00
Total Maintenance Solutions So	3	84.00
Moore Supply Company	4	80.00
Mavich	5	79.50
SiteOne Landscape Supply	6	69.00
Steel Supply, L.P.	7	67.00
		<b>80.00</b>



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Uniforms for Maintenance  
RFP 32-14

Action Required: Yes

Vendor(s): Scribbles  
Express Press

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
OFFICE 409.916.0045  
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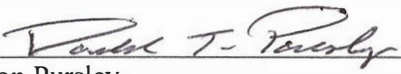
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Unifforms for Maintenance  
32-14

I have reviewed the above referenced bid and recommend that Scribbles and Express Press be awarded as vendors for the 2022-2023 school year.

  
\_\_\_\_\_  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-14 - Uniforms for Maintenance Department

Supplier	Rank	Score
		<b>100</b>
Scribbles	1	93.50
Express Press	2	93.00
No EGO Apparel	3	89.00
Brown & Bigelow, Inc	4	87.00
Texas Music Festivals Enterpri	5	85.50
		<b>89.60</b>



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Glass Replacement  
RFP 32-15

Action Required: Yes

Vendor(s): Glass and Glazing

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
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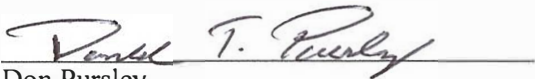
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Glass Replacement  
32-15

I have reviewed the above referenced bid and recommend that Glass and Glazing be awarded as the vendor for the 2022-2023 school year. They were the only bidder.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

# RFP 32-15 - Glass Replacement

Supplier		Rank	Score
Glass & Glazing, Inc.		1	100.00
			100
			100.00





# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: HVAC Supplies  
RFP 32-16

Action Required: Yes

Vendor(s): Baker Distributing  
Mavich

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
OFFICE 409.916.0045  
www.tcisd.org




**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: HVAC Supplies  
32-16

I have reviewed the above referenced bid and recommend that Baker Distributing and Mavich be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-16 - HVAC Supplies

Supplier	Rank	Score
	100	
Baker Distributing	1	94.00
Mavich	2	80.33
Roessler Equipment Company	3	75.33
		83.22



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Equipment and Tool Rental  
RFP 32-17

Action Required: Yes

Vendor(s): Mainland Tool  
Herc Rentals

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
OFFICE 409.916.0045  
www.tcisd.org



**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Equipment and Tool  
Rental 32-17

I have reviewed the above referenced bid and recommend that Mainland Tool and Herc Rentals be awarded as vendors for the 2022-2023 school year.

A handwritten signature in black ink that reads "Don T. Pursley".

Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-17 - Equipment and Tool Rental

Supplier	Rank	Score
		100
Mainland Tool	1	100.00
Herc Rentals Inc.	2	88.50
		94.25



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Carpentry Supplies  
RFP 32-18

Action Required: Yes

Vendor(s): Bohn's Building Materials  
Mavich

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
OFFICE 409.916.0045  
www.tcisd.org




**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Carpentry Supplies  
32-18

I have reviewed the above referenced bid and recommend that Bohn's Building Materials and Mavich be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations



## RFP 32-18 - Carpentry Supplies

Supplier	Rank	Score
Bohns Building Materials	1	100.00
Mavich	2	93.50
		96.75



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Tires  
RFP 32-19

Action Required: Yes

Vendor(s): Matthews  
Southern Tire Mart  
The Goodyear Tire & Rubber

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
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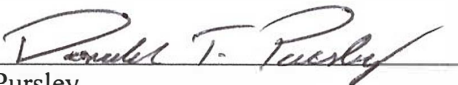
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Tires  
32-19

I have reviewed the above referenced bid and recommend that Matthews, Southern Tire Mart and The Goodyear Tire and Rubber Co. be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-19 - Tires

Supplier	Rank	Score
		100
Matthews Inc	1	91.50
Southern Tire Mart, LLC	2	88.00
The Goodyear Tire & Rubber Com	3	88.00
		89.17



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Electrical Supplies  
RFP 32-20

Action Required: Yes

Vendor(s): CED Tidal  
Mavich

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
OFFICE 409.916.0045  
www.tcisd.org




**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Electrical Supplies  
32-20

I have reviewed the above referenced bid and recommend that CED Tidal and Mavich be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-20 - Electrical Supplies

Supplier	Rank	Score
CED-Tidal 3975	1	95.00
Mavich	2	90.50
		92.75



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Electrical Supplies  
RFP 32-20

Action Required: Yes

Vendor(s): CED Tidal  
Mavich

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.



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**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Electrical Supplies  
32-20

I have reviewed the above referenced bid and recommend that CED Tidal and Mavich be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-20 - Electrical Supplies

Supplier	Rank	Score
CED-Tidal 3975	1	95.00
Mavich	2	90.50
		92.75



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Elevator and Wheelchair Lift Service and Inspection  
RFP 32-22

Action Required: Yes

Vendor(s): Elevator Transportation Services  
Vertical Transportation Service  
Stark Elevator

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

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**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Elevator and Wheelchair Lift Service and  
Inspection 32-22

I have reviewed the above referenced bid and recommend that Elevator Transportation Services, Vertical Transportation Services, and Stark Elevator be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-22 - Elevator and Wheelchair Lift Service and Inspection

Supplier	Rank	Score
		<b>100</b>
Elevator Transportation Servic	1	97.00
Vertical Transportation Servic	2	92.00
Stark Elevator LLC	3	91.00
Elevator Repair Service, Inc.	4	90.00
RICO Elevators, Inc.	5	89.00
Prestige Elevator Services, LL	6	88.00
Exodus Elevator Solutions	7	86.00
Elevators of Beaumont	8	82.00
		<b>89.38</b>



**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees  
From: Margaret Lee, Assistant Superintendent for Business/Operations  
Date: August 9, 2022  
Subject: School Bus Parts  
RFP 32-23  
Action Required: Yes

Vendor(s): Santa Fe Auto Parts  
Chalk's Truck Parts  
O'Reilly Auto Parts

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
19 Ninth Street N | Texas City, TX 77590  
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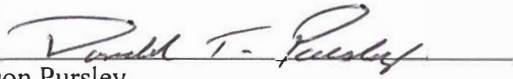
**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: School Bus Parts  
32-23

I have reviewed the above referenced bid and recommend that Santa Fe Auto Parts, Chalk's Truck Parts and O'Reilly Auto Parts be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

## RFP 32-23 - School Bus Parts

Supplier	Rank	Score
	<b>100</b>	
Santa Fe Auto Parts, Inc.	1	95.00
Chalks Truck Parts	2	91.00
OReilly Auto Parts	3	88.00
Wood Alternator and Starter Se	4	83.00
Advance Auto Parts	5	82.00
Northwest drive train	6	82.00
Texas Alternator Starter Servi	7	81.00
A.J.Hurt,Jr.,Inc. dba Reladyne	8	80.00
Capital Filtrations Inc	9	79.00
Creative Bus Sales, Inc.	10	77.00
		<b>83.80</b>





**TEXAS CITY**  
INDEPENDENT SCHOOL DISTRICT  
**TOGETHER WE SUCCEED**

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Groundskeeping Equipment & Supplies  
RFP 32-24

Action Required: Yes

Vendor(s): Brookside Equipment Sales  
Mavich

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, US Communities, NCPA, and Sourcewell.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**Maintenance Department**  
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**Don Pursley**  
Director of Facilities, Maintenance & Operations

July 28, 2022

**MEMORANDUM**

TO: Brooke Lakner  
FROM: Don Pursley  
RE: Groundskeeping Equipment and Supplies  
32-24

I have reviewed the above referenced bid and recommend that Brookside Equipment Sales and Mavich be awarded as vendors for the 2022-2023 school year.

  
Don Pursley  
Director of Facilities, Maintenance & Operations

# RFP 32-24 - Groundskeeping Equipment and Supplies

Supplier	Rank	Score
BROOKSIDE EQUIPMENT SALES, INC.	1	95.00
Mavich	2	93.00
		94.00



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 9, 2022

Subject: Copy Paper for District  
RFP 32-29

Action Required: Yes

Vendor(s): Liberty Paper

Funds delegated for purchase:

2022-2023 Local Maintenance

Purchase orders will be issued on an as-needed basis. Should the company(ies) awarded not offer certain items, the District may also make purchases using the following cooperatives: Allied States, Buyboard, Choice Partners, DIR, E&I, HGAC, 1GPA, Omnia Partners, Regions 2,5,7,10,13,18, and 20, State of Texas, TIPS USA, TXMAS, and US Communities.

Recommendation: It is the administration's recommendation that the above company(ies) receive the award. I have examined the bid tabulation and I am satisfied that the above recommendation is in the best interest and is the best value for the District.

**RFP 32-29 - Copy Paper for District**

<i>Supplier</i>	<i>Rank</i>	<i>Score</i>
	<b>100</b>	
Liberty Paper	1	91.00
COMOROZ INC	2	79.00
OFFICE DEPOT	3	72.00
Ovol USA Houston_Bosworth	4	70.00
VERITIV OPERATING COMPANY	5	62.00
Liberty Office Products	6	60.00
Clampitt Paper Co	7	49.00
		<b>69.00</b>



# TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Terri Burchfield, Deputy Superintendent

Date: August 9, 2022

RE: Adjunct Faculty Agreement Between Texas A&M AgriLife Extension and Texas City ISD and Extracurricular Status of 4-H Organization Resolution for 2022-2023.

Action Required: Yes

Attached for your review is the Galveston County Texas A&M Agrilife Resolution for 2022-2023. The State Board of Educators passed an amendment to 19 TAC §129.21 (k) (l). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered “in attendance” when participating in-off campus activities with an adjunct staff member of the school district.

This resolution recognizes the Galveston County Texas 4-H Organization as approved for recognition and eligible for extracurricular status considered under 19 Texas Education Code, Chapter 76.1, pertaining to extracurricular activities.

Recommendation: I recommend Trustees approve the Adjunct Faculty Agreement Between Texas A&M AgriLife Extension and Texas City ISD and the Extracurricular Status of 4-H Organization Resolution for 2022-2023.



To: Texas City ISD Board of Trustees  
From: Marcus Higgs, Assistant Superintendent - Human Resources  
Date: August 9, 2022  
Subject: Consider Approval of 2022-2023 T-TESS Appraisal Calendar and Appraisers

Action Required: **Yes**

Per Board Policy DNA (LOCAL) the District shall establish a calendar for teacher appraisals. The appraisal period for each teacher must include all the days of the teacher's contract. Teacher appraisal is conducted in Texas City ISD using the Texas Teacher Evaluation and Support System (T-TESS). The calendar includes all appropriate timelines regarding orientation, observations, reports and conferences. The calendar also lists all certified appraisers in TCISD.

Recommendation: I recommend that Trustees approve the 2022-2023 T-TESS Appraisal Calendar and Appraisers as presented.



To: Texas City ISD Board of Trustees  
From: Marcus Higgs, Assistant Superintendent of Human Resources  
Date: August 9, 2022  
Subject: Consider Approval of Increase of Bus Driver Pay for 2022-2023

Action Required: Yes

Bus drivers are in a critical shortage at this time. After a review of surrounding districts' bus driver pay, TCISD is behind on average starting pay of its peer districts. We are proposing an increase of \$2.15 per hour for all District bus drivers with the starting pay increasing from \$19.35 per hour to \$21.50 per hour effective on August 17, 2022. With the proposed new compensation plan for bus drivers, TCISD will become highly competitive and aggressive in the recruitment and retention of quality bus drivers for our students.

I recommend that Trustees approve the 2022-2023 increase in bus driver pay as presented.