



Texas City Independent School District

1700 Ninth Avenue North, P. O. Box 1150, Texas City, TX 77592-1150

TO: Principals and Directors

FROM: Marcus Higgs, Assistant Superintendent of Human Resources

SUBJECT: Employee Calendars for 2024-2025

DATE: April 4, 2024

The information in the chart below indicates the “beginning” and “end” dates for the 2024-2025 Texas City Independent School District employee calendars.

Administrative amendment to this schedule must be submitted to the Human Resources Office, in writing, by the requesting supervisor. Subsequent to any amendments, payroll will be notified, and compensation adjustments will be made accordingly.

Please share a copy of this document with appropriate staff.

Days Required	Days Exceeding 187	Days Before 187 Day Calendar	Days After 187 Day Calendar	Beginning Date	Ending Date
187	0	0	0	8.05.24	5.29.25
193	6	5	1	7.29.24	5.30.25
198	11	6	5	7.26.24	6.05.25
202	15	10	5	7.22.24	6.05.25
207	20	15	5	7.15.24	6.05.25
212	25	15	10	7.15.24	6.12.25
217	30	15	15	7.15.24	6.19.25
220	33	18	15	7.10.24	6.19.25
226	39	33	17	7.01.24	6.30.25
235	48	33	17	7.01.24	6.30.25
260	73	-10	60	8.12.24	8.08.25

Personnel who work a full 4-day week work a 10-hour workday schedule Monday-Thursday during the month of July.