

Texas City Independent School District
P.O. Box 1150 Texas City, Texas 77592

Human Resources
(409) 916-0107

Academic Coach
Job Description
November 2021

Reports to: Campus Principal
Term: 187 days
Status: Exempt

Primary Purpose:

To support the District's K-6 instructional programs to ensure academic improvement and student success. The focus of the position is on instructional interventions for struggling students and teacher support.

Qualifications:

Education/Certification:

Bachelor's degree from accredited university
Valid Texas teaching certificate with required endorsements or required training
Demonstrated competency in the core academic subject areas

Special Knowledge/Skills:

Knowledge of core academic subjects
General knowledge of curriculum and instruction
Ability to instruct students and manage their behavior
Strong organizational, communication, and interpersonal skills

Experience:

Two years teaching experience preferred.

Major Responsibilities and Duties:

1. Work with individual students and student groups to provide effective interventions and improved student performance.
2. Serve as a mentor to new teachers.
3. Support classroom instruction through modeling and mentoring.
4. Facilitate campus TPRI testing and assist with all other State and local assessments.
5. Review TPRI data with classroom teachers and assist in determining appropriate instructional strategies.
6. Work with classroom teachers to identify qualifying ARI/AMI students.
7. Work with classroom teachers to identify students who qualify for Tier I, Tier II, and Tier III interventions.
8. Assist classroom teachers in determining appropriate student intervention.

“Job Openings” are posted at www.tcisd.org .

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9. Serve as a member of the campus SST committee.
10. Work with District Instructional Specialist in developing effective intervention programs.
11. Work with classroom and Instructional Specialist in implementing an effective intervention program.
12. Work with classroom and Instructional Specialist teachers in the implementation of District-wide instructional initiatives.
13. Confer with principals and District administrators concerning instructional issues.
14. Assist with coordinating campus and District efforts to improve instruction for each child.
15. Facilitate, participate, and provide campus and District staff development.
16. Other duties as assigned.

Supervisory Responsibilities:

None

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Frequent standing, stooping, bending, pulling and pushing.
Move small stacks of textbooks, media equipment, desks, and other classroom equipment.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved by _____ Date _____

Reviewed by _____ Date _____