

# Texas City Independent School District

P.O. Box 1150 Texas City, Texas 77592

**Human Resources**

(409) 916-0129

**Behavior Specialist**

Job Description

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**Reports to:** Director of Special Education

**Status:** Exempt

**Term:** 212 days

**Primary Purpose:**

To facilitate the District instructional programs in Special Education Reading/ELA, Social Studies, Math, and Science, to ensure instructional improvement and success for special education students. The focus of this position is to provide teacher and administrative support, facilitate improvement in curriculum and instruction delivery, and provide instruction support to teachers in both general and special education.

**Qualifications:**

**Education/Certification**

Bachelor's Degree (Masters Degree preferred)

Teacher Certification

**Experience**

Five years experience as a classroom teacher

**Major Responsibilities and Duties:**

1. Collaborate with teachers in the development, revision, alignment, and implementation of District curriculum in the core subject areas.
2. Collaborate with teachers in the development, scoring, and analysis of state assessment checkpoints and benchmark assessments.
3. Collaborate with teachers and administrators in developing effective accelerated instructional programs and tutorial programs for state assessments.
4. Model effective classroom instruction as requested by the Director of Special Education.
5. Assist in analyzing data and modifying instruction to meet student needs.
6. Work collaboratively with teachers and administrators to identify struggling students, to develop appropriate intervention plans, and to monitor student progress.
7. Actively promote high expectations for quality instruction and learning.
8. Lead teachers in the design and implementation of engaging work for students.
9. Work with district and campus administrators to plan, coordinate, and deliver relevant professional growth opportunities for staff.
10. Assist teachers in the establishment of routines and procedures that contribute to teaching and learning.

“Job Openings” are posted at [www.tcisd.org](http://www.tcisd.org) .

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11. Serve as mentor to teachers in need of assistance as identified by the Director of Special Education.
12. Provide regular and timely communication with administrators and teachers regarding instructional issues.
13. Other duties as assigned.

**Supervisory Responsibilities:**  
None.

**Equipment Used:**  
Classroom audio/visual systems, phone system, facsimile, copier, personal computer, and typewriter.

**Working Conditions:**

**Mental Demands/Physical Demands/Environmental Factors:**  
Maintain emotional control under stress; work with frequent interruptions.

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_