

Texas City Independent School District

P.O. Box 1150 Texas City, Texas 77592

Human Resources

(409) 916-0107

Behavior Specialist – Giles MS

Job Description

Reports to: Campus Principal

Status: Exempt

Primary Purpose:

To provide support for campus staff and individual students in the area of behavior. To facilitate positive changes in behavior so that students can be successful in their educational setting.

Qualifications:

Education/Certification:

Bachelor's degree from an accredited university

Valid Texas teaching certificate

Special Knowledge/Skills:

Strong knowledge of positive behavioral intervention and support strategies

Strong organizational, communication, and interpersonal skills

General knowledge of curriculum and instruction

General knowledge of the 504 Committee process, Admission, Review, and

Dismissal (ARD) Committee process, and the Individual Education Plan (IEP)

goal-setting process and implementation

Experience:

Three or more years classroom teaching experience

Major Responsibilities:

1. Support and align work with the mission, vision, and beliefs of the campus and district
2. Follow and support board policies in areas of related responsibility
3. Ensure resources are managed effectively to maximize resources for student learning
4. Share in the development and implementation of campus success plans
5. Actively participate in ongoing development to improve work quality and contribution to student achievement
6. Model integrity, work ethic, and professionalism as a suitable example for LMMS/Giles students
7. Serve as a member of the Standards Cadre
8. Serve as a member of the campus QUEST committee
9. Teach and model classroom management and behavior support strategies to classroom teachers and campus-based staff
10. Analyze data to identify needs and collaboratively participate with Principal and/or designee(s) to establish goals and action plans in response to identified needs

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11. Support in implementation of tiered behavior interventions
12. Observe individual classrooms and students as requested to provide recommendations and support
13. Collect behavioral data on selected students and assist in the completion of Functional Behavior Assessments to effectively develop behavior intervention plans in collaboration with selected staff
14. Monitor and support teachers and staff in fidelity of implementation of behavior intervention plans for selected students
15. Monitor effectiveness of behavior intervention plans and modify as needed to support behavioral needs of selected students
16. Provide small-group social skills lessons for selected students
17. Facilitate Restorative Discipline Circles for selected students
18. Respond to crisis calls from campuses and provide individualized behavior intervention to students in crisis
19. Maintain confidentiality
20. Participate in professional development and training to continuously learn additional tiered behavior support strategies

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

- Maintain emotional control under stress
- Engage in frequent standing, stooping, bending, kneeling, pushing, and pulling
- Move small stacks of books, equipment, desks, and other classroom equipment
- Control student behavior through physical restraint when required to ensure the safety of students, staff, and property
- Maintain a high level of professionalism in dress, speech, ethics, values, and personal standards of performance

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____