

Texas City Independent School District
P.O. Box 1150 Texas City, Texas 77592

Human Resources
(409) 916-0107

Plumber
Job Description
December 2016

Reports to: Director of Maintenance

Exemption Status/Test: Nonexempt

Primary Purpose:

Under general supervision, maintain the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures districtwide. Maintain and provide for the safe condition and operation of all plumbing systems in district facilities.

Qualifications:

Education/Certification:

High school diploma or GED
Texas journeyman plumber's license
Clear and valid Texas driver's license

Special Knowledge/Skills:

Knowledge of plumbing repairs, maintenance, and installation techniques
Knowledge of plumbing codes
Ability to read and interpret blueprints, diagrams, schematics, and written reference material
Ability to perform mathematical calculations
Ability to diagnose and resolve problems

Experience:

Four years plumbing experience

Major Responsibilities and Duties:

Maintenance and Repair

1. Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage, sprinkler, and gas systems according to specifications and plumbing codes.
2. Detect needed repairs on buildings, grounds, and equipment following established inspection procedures. Determine sources of plumbing malfunctions and complete repairs as indicated or according to work orders.
3. Install and repair pipes, fittings, valves, fixtures, and plumbing system equipment including sinks, commodes, and water heaters. Install and repair kitchen equipment such as gas stoves and dishwashers.
4. Receive and complete work orders. Select material and hardware and make time and materials estimates. Maintain accurate records on material and labor used.
5. Inspect jobs upon completion and ensure areas are clean.

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6. Work with building principals and supervisors to complete projects.
7. Respond to emergency calls as needed.

Safety

8. Maintain inventory of district-owned tools, equipment, and materials. Perform preventive maintenance on tools and equipment and ensure that equipment is in safe operating condition.
9. Follow established safety procedures and techniques to perform job duties including lifting and climbing. Operate tools and equipment according to established safety procedures.
10. Correct unsafe conditions in work area and promptly report any conditions that are not immediately correctable to supervisor.

Supervisory Responsibilities:

None.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Plumbing tools and equipment including pipe bender, propane torch; hand tools; power tools; heavy equipment including forklift, trencher, backhoe; light truck or van

Posture: Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting; work in tiring and uncomfortable positions

Motion: Frequent walking, climbing stairs/ladders/scaffolding, grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving

Lifting: Heavy lifting and carrying (45 pounds and over) on a daily basis

Environment: Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and fumes, noise, vibration, and electrical hazards; work around gas lines; work around machinery with moving parts; may work in tight or enclosed spaces; may work alone; regularly work irregular hours; occasional prolonged hours; frequent districtwide travel

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____

Date _____

Received by _____

Date _____