

**Texas City Independent School District**  
**2022-2023 T-TESS Appraisal Calendar and Appraisers**

Board Approved  
Date: 8-9-2022

Texas City Independent School District utilizes the Texas Teacher Evaluation and Support System (T- TESS) to evaluate teachers. According to Board Policy DNA (Legal), the District shall establish an annual appraisal calendar and identify qualified appraisers, both of which shall be approved by the Board of Trustees.

It is recommended that the Board of Trustees consider approving the 2022-2023 T-TESS Appraisal Calendar as presented.

The appraisal period for each teacher shall include all of the days of a teacher's contract.

187 Day Contract:	August 9, 2022 through May 31, 2023
193 Day Contract:	August 2, 2022 through June 1, 2023
198 Day Contract:	August 1, 2022 through June 7, 2023
212 Day Contract	July 19, 2022 through June 14, 2023
226 Day Contract:	July 1, 2022 through June 30, 2023

All teachers shall be provided a **general orientation** to T-TESS no later than the **first three weeks** of school and at least three weeks before the teacher's first observation. .

T-TESS Orientation Training: No later than September 8, 2022

Deadline to complete Goal Setting and Professional Development Plan No later than October 29, 2022

**Formal observations** shall be conducted during the required days of instruction for students.

<u>Formal Observations</u>	<u>Begin</u>	<u>End</u>
Returning Teachers to TCISD	October 3, 2022	May 5, 2023
New Teachers to TCISD	October 10, 2022	April 26, 2023

**Dates excluded** from formal observations include:

- the last instructional day before and the day after any official school holiday,
- days scheduled for end-of-semester or end-of-year examinations, and
- days scheduled for state or other standardized tests.

Artifacts will be compiled and submitted to appraiser no later than **10 days** prior to the End of the Year and Goal Setting Conference.

Deadline to submit artifacts for End of Year and Goal Setting Conference  
No later than April 21, 2022

NO FORMAL OBSERVATIONS SHOULD TAKE PLACE AFTER MAY 5, 2022. The appraisal process must be completed **15 working days** before the last day of instruction for students. The exception would be a teacher who requested a second observation within ten working days after the post conference, and was entitled to another observation by a different appraiser.

End of Year and Goal Setting Conferences:  
End: May 5, 2023

A teacher may request a **second appraisal** by another certified appraiser at the following times:

For Domains I, II, and III, after receiving a written observation summary with which the teacher disagrees; or

For Domain IV and for the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2), after receiving a written summative annual appraisal report with which the teacher disagrees.

The second appraisal must be requested within ten working days of receiving a written observation summary or a written summative annual appraisal report. A teacher may not request a second appraisal by another certified appraiser in response to a written summative annual appraisal report for the ratings of dimensions in Domains I, II, and III if those ratings are based entirely on observation summaries or written documentation already received by the teacher earlier in the appraisal year for which the teacher already had the opportunity to request a second appraisal.

All second appraisals will be performed by T-TESS certified administrative personnel not assigned to the requesting teacher's campus. The second appraiser shall make observations and walk-throughs as necessary to evaluate the dimensions in Domains I-III or shall review the Goal Setting and Professional Development Plan for evidence of goal attainment and professional development activities.

It is further recommended that the following Texas City ISD staff be approved as appraisers for the 2022-2023 school year (Appraisers subject to change during the 2022-2023 school year):

Khrystian Allen	Earl C Hall	Ruben Pesina
Anne Anderson	Glenda Hardy	Angela Randall
Randy Baker	Marcus Higgs	Matthew Salley
George Bentinck*	Jerrell Hudson	Sherri Simmons
Kanestra Bland	Lincoln Hypolite	Rachel Spector-McAdam
Terri Burchfield	Nathan Jackson	Kelly Sullivan
Carling Caldwell	Donald Jones	Jerretta Temple
Barrett Cobb	Rachel Kauffman	Sarah Tumeay
Kristen Davis	Ashley Knape	Rebeca Troconis-Loreto
Katasha DeRouen	Alexis Kopp	Susan Unger
Jonette Douglas	Andrew Lockhart	Adonnica Williams
Jennifer Folse	Mark Lyon	Dottie Williams
Debbie Fuller	Heath Maxile	Sharon Williams
Anthony Furman	Roshon Morgan*	Megan Willis
Sarah Furman	Ricky Nicholson	James Willison
Felica Garrett	Anita Oliphant*	Kristen White*
David Graham	Wendy Patterson	Andrea Zepeda
Kami Hale	Robyn Pesina	

\* Pending verification of successful completion of T-TESS appraisal training.

\*\* Pending Board-approval of employment and verification of successful completion of T-TESS appraisal training.