**Minutes of Regular Board Meeting Amended December 12, 2017**

**The Board of Trustees**

**Texas City Independent School District**

*Members Present: Hal Biery, President*

*David Moss, Vice President*

*Dickey Campbell*

*Bryan Thompson*

*Melba Anderson*

*Nakisha Paul*

*Mable Pratt*

*Also Present: Dr. Rodney Cavness, Superintendent*

*Susan Myers, Deputy Superintendent*

*Margaret Lee, Assistant Superintendent for Business & Operations*

*Anne Anderson, Director of Elementary Education*

*James Banks, Executive Director of Technology*

*Dr. Terri Burchfield, Executive Director of Support Services*

*Barbara Sharp, Director of Finance*

*Debbie Fuller, Guajardo Elementary Principal*

*Deborah Laine, Executive Director of Foundation for the Future*

*Don Jones, Woodrow Wilson Principal*

*Donna Peterson, Director of Special Education*

*Erica Allen, Heights Elementary Principal*

*Felicia Garrett, Levi Fry Intermediate Principal*

*Florence Adkins, La Marque Middle School Principal*

*Jack Haralson, Assistant Director of Maintenance & Operations*

*Julie Southworth, Director of Secondary Education*

*Leland Surovik, Director of Athletics*

*Lisa Campbell, Director of Student Data/PEIMS*

*Marion Godeaux, Executive Director of Maintenance*

*Matthew Salley, Kohfeldt Elementary Principal*

*Melissa Tortorici, Director of Communications*

*Nathan Jackson, Director of Student Outreach Intervention*

*Richard Chapa, CTE Director*

*Sharron Williams, La Marque Elementary Principal*

*Sherri Simmons, Secondary Coordinator*

*Mark Cooper, Reach Teacher*

*Virginia Campbell, Presiding Board Secretary*

*Keyonna Butler*

*Norman E. Martin*

*Danny Haynes*

*Bryan Hardee*

*Jacob Prater*

*Karen Armstrong*

*Lydia Prater*

*Danett Prater*

*Jerry Prater*

*Makaela Cook*

*Nicole Juice*

*Celia Martinez*

*Yariza Lopez*

*Heather Dummar*

*Lisa Orzymala*

*Flo Adkins*

*Jordan Garza*

*Natalie Haynes*

*Percilla Rodriguez*

*Dylan Roundtree*

*Victoria Vanderheyden*

A Regular Board Meeting Amended of the Board of Trustees of Texas City Independent School District was held Tuesday, December 12, 2017, beginning at 6:30 PM in the Simpson Education Support Center Board Room.

|  |  |  |  |  |  |
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| 1. | **First Order of Business** | | | |  |
| A. | | Announcement by the President whether a quorum is present, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law  *Mr. Hal Biery, President of the Board of Trustees, called the meeting to order at 6:30 P.M. Mr. Biery announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.* | | |  |
| *2.* | ***Pledge & Invocation***  *Ms. Melba Anderson, Board Member, led the pledges to the flags.*  *Mr. Dickey Campbell, Board Member, gave the invocation.* | | | |  |
| 3. | **Celebrations** | | | |  |
| A. | | *Recognition of December Graduates*  *Dr. Rodney Cavness, Superintendent of Schools, addressed the audience to congratulate the students and their families for the efforts and perseverance required to attain the status of Texas City High School graduate. Ms. Holly LaRoe, Principal of Texas City High School, certified that these students had met all qualifications for graduation as set forth by the Texas Education Agency and Texas City Independent School District Board of Trustees.*  *The following graduates were recognized:*  *Jordan Garza*  *Natalie Haynes*  *Percilla Rodriguez*  *Victoria Vanderheyden*  *Dylan Roundtree was not present at the time the graduates were recognized. The Board of Trustees recessed at 6:37 PM to honor the graduates and their families. The Board reconvened at 6:47PM.* | | |  |
| 4. | **Presentation** | | | |  |
| A. | | District Christmas card winners  *Ms. Melissa Tortorici, Director of Communications, introduced the TCISD annual Christmas Card verse and art winners and their teachers. Adaley Lopez, an 8th grade student at La Marque Middle School, wrote this year’s verse. Her English teacher is Heather Dummar. Brayden Torres, a 10th grade student at Texas City High School, created this year’s art. His art teacher is Megan Carpenter.* | | |  |
| 5. | **Public Forum** | | | |  |
| A. | | **Public Hearing** | | |  |
| 1. | | | Public Hearing, pursuant to District Policy CCG (Local) on the Application of Gulf Coast Ammonia, LLC for an Appraised Value Limitation on Qualified Property, pursuant to Chapter 313 of the Texas Tax Code  *A public hearing was held pursuant to District Policy CCG (Local) on the Application of Gulf Coast Ammonia, LLC for an Appraised Value Limitation on Qualified Property, pursuant to Chapter 313 of the Texas Tax Code beginning at 6:50 P.M.*  *Sara Leon with Powell & Leon presented the Application of Gulf Coast Ammonia for an Appraised Value Limitation of Qualified Property, pursuant to Chapter 313 of the Texas Tax Code. Ms. Leon also discussed the Estimated Financial Impact of the #1147 Gulf Coast Ammonia Chapter 313 Property Value limitation request submitted to Texas City by Moak, Casey & Associates.*  *The Board of Trustees took a short break to recognize Dylan Roundtree as a December graduate. Dylan was not present at the time the graduates were recognized.*  *The Board returned to the Public Hearing. Mr. Kevin O’Hanlon, Attorney, discussed the agreement and asked for any questions from the Board. After discussion, Mr. David Moss moved to approve the following Action Items as presented:*  *6-A. Conflict of Interest Acknowledgment*  *6-B. Approval of Findings under the Texas Economic Development Act on*  *the Application of Gulf Coast Ammonia, LLC for a Limitation on*  *Appraised Value of Property for School District Maintenance and*  *Operations Taxes*  *Ms. Mable Pratt seconded the motion. The motion carried 7/0.*  *6-C. Mr. Dickey Campbell moved to approve an Agreement with Gulf Coast Ammonia, LLC under Chapter 313 of the Texas Economic Development Act to implement a Limitation on Appraised Value of Property for School District Maintenance and Operations Taxes; seconded by Mr. Bryan Thompson. Motion carried 7/0.*  *The Public Hearing ended at 7:08 P.M.* | |  |
| 6. | **Action** | | | |  |
| D. | | Consider discussion and approval to fill a vacancy on the Board Facilities Committee  *Mr. Hal Biery, Board President, asked the board members for a volunteer to fill the vacancy of Mr. Tom Prouty on the Board of Facilities Committee. After discussion, Ms. Nakisha Paul volunteered. Mr. David Moss moved for approval, seconded by Mr. Bryan Thompson. Motion carried 7/0.* | | |  |
| E. | | Consider approval of minutes for Board meetings held November 13, 2017 and November 14, 2017  *Mr. Dickey Campbell moved to approve the minutes of Board meetings held November 13, 2017 and November 14, 2017; seconded by Ms. Nakisha Paul. Motion carried 7/0.* | | |  |
| 7. | **Information Items**  *Ms. Margaret Lee, Assistant Superintendent for Business and Operations, presented the following:* | | | |  |
| A. | | Review November 2017 financial reports | | |  |
| 1. | | | Operating Statement – 197 | |  |
| 2. | | | Operating Statement – 240 | |  |
| 3. | | | Expenditures by Function – All | |  |
| 4. | | | Expenditures by Function – 1XX | |  |
| 5. | | | Expenditures by Function – 205 | |  |
| 6. | | | Check Register – All | |  |
| 7. | | | Check Register – Head Start | |  |
| 8. | | | Investment Report | |  |
| 9. | | | Tax Collector Report | |  |
| B. | | Review budget amendments | | |  |
| 1. | | | Budget transfers | |  |
| 2. | | | Budget revisions | |  |
| C. | | Review of pending transactions with a cost of more than $50,000 | | |  |
| 1. | | | DataVox: Board Room Upgrade - $68,737 | |  |
| 2. | | | Aries Building Systems: Change Order for plumbing in portable buildings - $156,102 | |  |
| 3. | | | Crescent Electric: Electrical Distribution to portable buildings $348,119 | |  |
| D. | | Review invoices procured under exigent circumstances after Hurricane Harvey for remediation efforts | | |  |
| 1. | | | PAL Environmental | |  |
| 2. | | | Rostan | |  |
| E. | | Review Contracts Requiring Board Approval | | |  |
| 1. | | | Galveston County – Election Services | |  |
| 2. | | | City of La Marque– Crawfish Boil Transportation Services | |  |
| F. | | Present Construction Report  *Mr. Jack Haralson, Assistant Director of Maintenance and Operations,*  *presented updates on portable buildings at Guajardo Elementary and Heights*  *Elementary and various other construction projects.* | | |  |
| G. | | Review for approval the amended compensation schedule with the Galveston County Sherriff’s Office – Sherriff Liaison Officer Program  *Dr. Terri Burchfield, Executive Director of Support Services, discussed the amended compensation schedule with the Galveston County Sherriff’s Office-Sherriff Liaison Officer Program.* | | |  |
| H. | | Review Policy Update 109, affecting local policies (FIRST READING):  BBE(LOCAL): BOARD MEMBERS - AUTHORITY CDA(LOCAL): OTHER REVENUES - INVESTMENTS CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS CNA(LOCAL): TRANSPORTATION MANAGEMENT - STUDENT TRANSPORTATION CO(LOCAL): FOOD SERVICES MANAGEMENT DF(LOCAL): TERMINATION OF EMPLOYMENT DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO MONITORING EJ(LOCAL): ACADEMIC GUIDANCE PROGRAM FEA(LOCAL): ATTENDANCE - COMPULSORY ATTENDANCE FFAA(LOCAL): WELLNESS AND HEALTH SERVICES - PHYSICAL EXAMINATIONS FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING GBAA(LOCAL): INFORMATION ACCESS - REQUESTS FOR INFORMATION GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES GKC(LOCAL): COMMUNITY RELATIONS - VISITORS GKE(LOCAL): COMMUNITY RELATIONS - BUSINESS, CIVIC, AND YOUTH GROUPS  *Dr. Terri Burchfield, Executive Director of Support Services, reviewed Policy Update 109, affecting local policies (First Reading).* | | |  |
| I. | | Review for approval the proposed changes to the dates of the January 2018 and March 2018 regularly scheduled Board of Trustees meetings  *Ms. Susan Myers, Deputy Superintendent, reviewed for approval the proposed changes to the dates of the January 2018 and March 2018 regularly scheduled Board of Trustees meetings. The meeting changes are as follows:*  *January 9, 2018 will change to January 16, 2018*  *March 13, 2018 will change to March 20, 2018* | | |  |
| J. | | Review Foundation for the Future annual report  *Ms. Deborah Laine, Executive Director of Foundation for the Future, reviewed with the Board of Trustees the annual report for the Foundation.* | | |  |
| K. | | Review for approval of 2017-2018 Employee Retention Incentive  *Ms. Margaret Lee presented the amended 2017-2018 Employee Retention Incentive. The administration recommends that all full-time, benefits eligible Professional, Para-Professional and Hourly Employees be eligible for a $1,000 Employee Retention Incentive as part of the 2017-2018 Texas City ISD budget. There are stipulations as presented in the Amended Proposed 2017-2018 Employee Retention Incentive Exhibit.* | | |  |
| 8. | **Business/Legal/Finance Consent Agenda**  *Ms. Nakisha Paul, board member, asked to pull item C-1 from the Business/Legal/Finance Consent Agenda to be voted on separately.*  *Mr. Dickey Campbell moved to approve items A(1-10), B(1-2), C(2-3), D (1-2), E (1-2), F, G, and H as presented; seconded by Bryan Thompson. Motion carried 7/0.*  *Mr. David Moss moved to approve item C-1 (Data Vox: Board Room Upgrade); seconded by Mr. Bryan Thompson. Motion carried 6/1. Ms. Nakisha Paul opposed.* | | | |  |
| A. | | Consider approval of November 2017 financial reports | | |  |
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| 2. | | | Operating Statement – 197 | |  |
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| 7. | | | Check Register – All | |  |
| 8. | | | Check Register – Head Start | |  |
| 9. | | | Investment Report | |  |
| 10. | | | Tax Collector Report | |  |
| B. | | Consider approval of budget amendments | | |  |
| 1. | | | Budget transfers | |  |
| 2. | | | Budget revisions | |  |
| C. | | Consider approval of purchases with a cost of $50,000 or more | | |  |
| 1. | | | DataVox: Board Room Upgrade - $68,737 | |  |
| 2. | | | Aries Building Systems: Change Order for plumbing in portable buildings -$156,102 | |  |
| 3. | | | Crescent Electric: Electrical Distribution to portable buildings $348,119 | |  |
| D. | | Consider approval invoices procured under exigent circumstances after Hurricane Harvey for remediation efforts | | |  |
| 1. | | | PAL Environmental | |  |
| 2. | | | Rostan | |  |
| E. | | Consider approval of Contracts Requiring Board Approval | | |  |
| 1. | | | Galveston County – Election Services | |  |
| 2. | | | City of Texas City – Crawfish Boil Transportation Services | |  |
| F. | | Consider for approval the amended compensation schedule with the Galveston County Sherriff’s Office – Sherriff Liaison Officer Program | | |  |
| G. | | Consider approval of donations | | |  |
| 1. | | | Foundation | |  |
| H. | | Consider approval of 2017-2018 Employee Retention Incentive | | |  |
| 9. | **Curriculum & Instruction Consent Agenda**  *Mr. David Moss, Board Member, moved to approve November 2017 Calvin Vincent Head Start Director’s Report; seconded by Mr. Bryan Thompson. Motion carried 7/0.* | | | |  |
| A. | | Consider approval of the November 2017 Calvin Vincent Head Start Director’s Report | | |  |
| 10. | **Future Business** | | | |  |
| A. | | Future Agenda Items | | |  |
| B. | | Consider report by Superintendent and/or Board members regarding previous or upcoming activities for Board members | | |  |
| 1. | | | Dec. 20    Early Release for Christmas Break | |  |
| 2. | | | Dec. 21- Jan.3    Christmas Holiday | |  |
| 3. | | | Jan. 8    Facilities Committee Meeting, Kohfeldt Elementary, 6:00 p.m. | |  |
| 4. | | | Jan.9    January Regular Board Meeting | |  |
| 5. | | | Jan. 17    Facilities Committee Meeting | |  |
| 11. | **Closed Meeting  -** Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 - 551.087 concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:  *Mr. Bryan Thompson, Board Member, moved to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084; seconded by Ms. Nakisha Paul. Motion carried 7/0. The Board of Trustees entered a closed meeting at 7:59 P.M.* | | | |  |
| A. | | **551.071**  For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law | | |  |
| 1. | | | when the governmental body seeks the advice of its attorney about: | |  |
| a. | | | | Pending or contemplated litigation or |  |
| b. | | | | A settlement offer; or |  |
| 2. | | | On a matter in which the duty of the attorney to the governmental body, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter; | |  |
| 3. | | | Consider legal advice regarding Annexation Determination by Texas Education Commissioner regarding La Marque ISD, including redistricting of trustee positions and related transition plan | |  |
| 4. | | | Consider legal advice regarding items specifically listed on the Agenda. | |  |
| B. | | **551.072**  For the purpose of discussing the purchase, exchange, lease, or value of real property: | | |  |
| 1. | | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | |  |
| 2. | | | Review detachment and annexation of territory | |  |
| C. | | **551.073**  For the purpose of discussing negotiated contracts for prospective gifts or donations | | |  |
| D. | | **551.074**   For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee | | |  |
| 1. | | | Consider hiring of professional personnel; | |  |
| 2. | | | Consider renewals, non-renewals and terminations of contracts for professional personnel; | |  |
| 3. | | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | |  |
| E. | | **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices | | |  |
| F. | | **551.082**  For the purpose of considering discipline of a public school child, or complaint or charge against personnel | | |  |
| G. | | **551.083**  For the purpose of considering the students, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representative of employee groups | | |  |
| H. | | **551.084**  Excluding witness for a hearing | | |  |
| I. | | **551.087** For deliberation regarding economic development negotiations | | |  |
| 1. | | | Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; | |  |
| 2. | | | Deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1) | |  |
| 3. | | | Discussion with legal counsel concerning proposed Agreement for Limitation on Appraised Value of Property for School District Maintenance and Operations Taxes with Gulf Coast Ammonia LLC, Texas Comptroller File No.1147 | |  |
| 4. | | | Discuss commercial or financial information received from Gulf Coast Ammonia, LLC, with whom the District is conducting economic development negotiations | |  |
| 12. | **Reconvene from Closed Meeting**  *The Board of Trustees reconvened into open session at 8:21 P.M.* | | | |  |
| 13. | **Consider Action on Items Discussed in Closed Session**  *Mr. Dickey Campbell moved to approve personnel as presented in closed session; seconded by Ms. Melba Anderson. Motion carried 7/0.* | | | |  |
| A. | | Consider Board approval of professional personnel recommendations | | |  |
| B. | | Consider Board approval of renewals, non-renewals and terminations of contracts for professional personnel | | |  |
| 14. | **Adjournment**  *Mr. Bryan Thompson moved to adjourn the meeting at 8:22 P.M.; seconded by Ms. Mable Pratt. Motion carried 7/0.* | | | |  |

Approved:

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Hal Biery, President Date

TCISD Board of Trustees

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Virginia Campbell, Recording Secretary

Adriana Lyle, Board Secretary Date

TCISD Board of Trustees