

Minutes of Regular Board Meeting May 9, 2017

The Board of Trustees Texas City Independent School District

A Regular Board Meeting of the Board of Trustees of Texas City Independent School District was held Tuesday, May 9, 2017, beginning at 5:30 PM in the Tour of Gymnasium at ITC site Followed by meeting at the Simpson Education Support Center.

1. First Order of Business

- A. Announcement by the President whether a quorum is present, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law

Mr. Dickey Campbell, President, called the meeting to order at 5:30 p.m. Mr. Campbell announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.

2. Tour of Gymnasium behind Industrial Trades Center

Members Present: Dickey Campbell, President
Hal Biery, Vice President
Melba Anderson
David Moss
Mable Pratt
Tom Prouty
Bryan Thompson

Also Present: Dr. Cynthia Lusignolo, Superintendent
Susan Myers, Deputy Superintendent of Education
Margaret Lee, Assistant Superintendent for Business & Operations

*Dr. Terri Burchfield, Executive Director of Support Services
Marion Godeaux, Executive Director of Maintenance
Jack Haralson, Assistant Director of Maintenance & Operations
Holly LaRoe, Principal of Texas City High School
Ricky Nicholson, Principal of La Marque High School*

Trustees and Administrators open the meeting with a tour of the Gymnasium behind the Industrial Trades Center.

Mrs. Mable Pratt, Board Member, made a motion to recess a 5:48 p.m. and to reconvene at the Simpson Education Support Center at 6:30 p.m. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.

3. Recess 6:00 - 6:30

4. Reconvene and Re-Establish Quorum

Mr. Dickey Campbell, President, reestablished a quorum at 6:30 p.m. at the Simpson Education Support Center Boardroom.

*Members Present: Dickey Campbell, President
Hal Biery, Vice President
Melba Anderson
David Moss
Mable Pratt
Tom Prouty
Bryan Thompson*

*Also Present: Dr. Cynthia Lusignolo, Superintendent
Susan Myers, Deputy Superintendent of Education
Margaret Lee, Assistant Superintendent for Business & Operations*

*Also Present: Florence Adkins, La Marque Middle School Principal
Barbara Rice Anders, Community
Anne Anderson, Director of Instructional Programs
Pat Babbs, Community
Rafiat Balogun, Community
James Banks, Executive Director of Technology
Barbara Beyonce, Community
Joseph Brinker, Director of Transportation
Stephany Brown, Assistant Principal of La Marque Primary
Dr. Terri Burchfield, Executive Director of Support Services
Lisa Campbell, Director of Student Data
Dr. Rodney Cavness, Community
Richard Chapa, CTE Director
Joe Compian, Community
Pastor James E. Daniels, Community
Chris Filidei, School Liaison Division
Joe Figarelli, Director of Fine Arts
Tony Furman, Principal of Levi Fry Intermediate
Jennifer Folse, Elementary Coordinator
Debbie Fuller, Assistant Principal of Roosevelt-Wilson Elementary
Tony Furman, Principal of Levi Fry Intermediate
Terrisha Gibbons, Community
Marion Godeaux, Executive Director of Maintenance
Raymond Guidry, Community*

Jack Haralson, Assistant Director of Maintenance & Operations
Marcus Higgs, Executive Director of Human Resources
David Hodgins, District Attorney Thompson & Horton LLP
Michael Howell, Community
Nathan Jackson, Principal of Heights Elementary
Don Jones, Principal of Woodrow Wilson
Dedrick Johnson, Community
Holly LaRoe, Principal of Texas City High School
Adriana Lyle, Executive Administrative Assistant
Patti Martin, Principal of La Marque Primary
Pamela McNeel, Community
Mary Murray, Community
Ricky Nicholson, Principal of La Marque High School
Pastor James, Community
Wendy Patterson, Principal of Roosevelt-Wilson Elementary
Nakisha Paul, Community
Donna Peterson, Director of Special Education
Terry Pettyjohn, Community
Matthew Salley, Principal of Kohfeldt Elementary
Barbara Sharp, Director of Finance
Sherri Simmons, Secondary Coordinator
Julie Southworth, Blocker Middle School Principal
Nici Snyder, Assistant Principal of La Marque Elementary
Leland Surovik, Director of Athletics
Althea Thomas, Community
Melissa Tortorici, Director of Communications
Billye Trader, Coordinator of Special Education
John VanDever, Director of Nutrition Services
Trey White, Director of Technology
Susan Wilson, Principal of Calvin Vincent Headstart
Sharon Williams, Principal of La Marque Elementary

5. Pledge & Invocation

Mr. Bryan Thompson, Board Member, led the pledges to the flags.
Mr. Dickey Campbell, President, gave the invocation.

6. Public Forum

The people listed below addressed the Board during Public Forum:

- *Dr. Rodney Cavness, the lone finalist for Superintendent, introduced himself to the community.*
- *Pamela McNeel spoke regarding remarks made by Board Member elects.*
- *Barbara Rice Anders spoke regarding the appointment of new TCISD Superintendent.*
- *Michael Howell thanked Levi Fry staff for their help to his family after a fire that took place in his home.*

- *Terry Pettyjohn spoke regarding words and the new Superintendent.*
- *Pastor James E. Daniels, spoke regarding unity between communities.*
- *Joe Compian spoke regarding Superintendent Finalist.*
- *Dedrick Johnson spoke regarding community concerns with new Superintendent.*
- *Raymond Guidry spoke regarding new Superintendent.*

Mr. David Moss, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. Mr. Hal Biery, Vice President, seconded the motion. The motion carried 7/0. The Board of Trustees entered closed session at 6:58 p.m.

The Board of Trustees reconvened into open session at 7:24 p.m.

Mr. Dickey Campbell, President, moved item 14D and 14E up to be voted on separately.

14. D. Consider Board approval of expense reimbursement for litigation

Mr. Tom Prouty, Board Member, made a motion to accept the expense reimbursement Of \$561,939.38 for the litigation for TWIA lawsuits for TCISD and the former LMISD. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.

14. E. Consider Board approval of Legal Services Contact Amendment

Mrs. Melba Anderson, Board Member, made a motion to approve the Legal Services Contract Amendment for TCISD and former LMISD. Mr. David Moss, Board Member, seconded the motion. The motion carried 7/0.

7. Action Items

- A. Consider Agreement with Thompson & Horton LLP for representation regarding local homestead exemption issue

Mr. David Moss, Board Member, made a motion to approve the agreement with Thompson & Horton, to have any Chapter 41 payments made on the LOHE reimbursed to the District. Mr. Hal Biery, Vice President, seconded the motion. The motion carried 7/0.

- B. Consider approval of minutes for Board meetings held 4/10/17, 4/11/17, 4/12/17, 4/13/17, 4/19/17, and 4/20/17

Mr. David Moss, Board Member, moved to approve the minutes as presented for the board meetings 4/10/17, 4/11/17, 4/12/17, 4/13/17, 4/19/17, and 4/20/17.

Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 7/0.

8. Information Items

- A. Review April 2017 financial reports

Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following financial reports:

1. General Fund Operating Statement
2. Nutrition Services Operating Statement
3. TEC 13.054 Supplement Operating Statement
4. Expenditures by Function - All
5. Expenditures by Function – 1XX
6. Expenditures by Function – Head Start
7. Construction Financial Report
8. Check Register – All
9. Check Register – Head Start
10. Investment Report
11. Tax Collector Report

B. Review budget amendments

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, discussed budget amendments as presented. The budget amendments consist of budget transfers and budget revisions. The budget revisions can only be initiated in the Business Office and may result in a change to the total budgeted revenues and/or expenditures.

1. Budget Transfers
2. Budget Revisions

C. Review Projects Committee recommendations

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, updated the Board regarding the Projects Committee. The Committee determined no additional funds would be committed for the 2016-2017 school year and that no decisions about subsequent years would be made until legislation is finalized that will affect the District revenue. The Project Committee did approve a \$50,000 purchase from the current Technology Budget that would provide a new PA System for both La Marque Middle School and La Marque High School.

D. Review Contracts Less than \$50,000

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, explained that in accordance with Policy CH (Local) any purchases of goods or services that cost more than \$50,000 must be approved by the Board before any transaction can take place. Mrs. Lee introduced the following transactions for approval:

1. Edu-Safe – Bullying Prevention Training \$8,000

E. Review Contracts Requiring Board Approval

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, reviewed the following contract for approval.

1. ABC East – SPED Placement \$211,500
2. Abelito Art – Art Instruction \$11,050
3. Baily Military Institute – Aviation Program \$40,000
4. Cam Fine Art – Art Instruction \$11,050
5. Capture the World Video Productions – Photography / Video Instruction \$3,000
6. Coast to Coast Soccer – Soccer Instruction \$6,280
7. Developing Minds – Chess Instruction \$2,000
8. Island Driving School – Driving Instruction \$5,040

F. Review Bids and Proposals

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, presented the following bid for approval:

1. Bid 27-04 Teaching and Office Supplies/Equipment

G. Review Purchases Greater than \$50,000

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, reviewed the following contracts for approval with the value greater than \$50,000.

1. CDW-G – Desktop Computers \$230,500

Levi Fry has requested 500 HP ProBook computers and 20 mobile carts. The total cost of the purchase is \$230,500. If approved, this purchase will be funded with Title I funds.

2. CDW-G – Desktop Computers \$261,392

This purchase would provide three desktop computers for each Reading and Language Arts classroom at each of the La Marque campuses. This funding source for this purchase will be the Texas Literacy Initiative Grant (TLI Grant).

3. Layer3 Communications – Switch Refresh \$475,000

TCISD has approximately \$475,000 in Erate funding available for infrastructure upgrades. This quote provides for a refresh of all switches within the District. The quote exceeds the \$475,000 available in Erate funding, but Mr. Banks is requesting approval of only the \$475,000 in Erate funding. Mr. Banks plans to continue negotiating with the company and make cuts to the proposal until

the project price is equal to the available Erate funding.

4. Renaissance Learning – Star 360 Renewal \$67,481.09

The purchase is for the renewal, maintenance and hosting of the Star 360 program utilized at the elementary campuses. The cost of \$67,481.09 will be paid with Title I funds.

H. Presentation by Jack Haralson on new construction

Mr. Jack Haralson, Assistant Director of Maintenance & Operations, gave updates on the Industrial Trades Center.

I. Review Approval of New Positions in Texas City ISD

Marcus Higgs, Executive Director of Human Resources, proposed to add on 5th Grade teacher and one 6th Grade teacher at La Marque Middle School for the 2017-2018 school year. Mr. Higgs also proposed switching the position of Dean of Instruction at La Marque Middle School to a position of 5th-6th Assistant Principal at La Marque Middle School and switching the position of Instructional Specialist at Calvin Vincent Early Childhood Center to a position of Coordinator of Head Start-PreK. If approved these positions would be posted immediately, and interviews for these positions would take place in May and June 2017.

J. Review for approval TCISD Student and Community Engagement Accountability Instruments for the District and Campuses

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the TCISD Community and Student Engagement Accountability Instrument. Mrs. Myers explained that with the passage of House Bill 5, each district and campus must evaluate its performance in 8 areas of Community and Student Engagement (CaSE) and one compliance rating. The ratings include exemplary, recognized, acceptable or unacceptable. These ratings are submitted through PEIMS. Under House Bill 2804, each district and campus must select 3 Community and Student Engagement programs to evaluate and assign a letter grade for each selected program and an overall letter grade that will be included for accountability purposes. Mrs. Myers presented for review and approval completed evaluation instruments for the district and each campus. This document will be submitted to TEA in June and published by TEA in August 2017.

K. Review Preliminary Spring 2017 State Assessment Results for 5th and 8th Grade Reading and Math

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed a summary of the preliminary 2017 STAAR 5th and 8th-grade reading and math scores, first administration. Students must pass this exam to be considered for promotion and are allowed three opportunities to pass the test. For state accountability purposes a cumulative score from the first and second administration will be used. Students were administered the second test this week. The third and final test administration will be on June 20 and 21, 2017.

L. Review for approval the 2017 Texas City High School Summer Innovative Course List

Mrs. Susan Myers, Deputy Superintendent of Education, presented for review a chart summarizing the proposed 2017 TCISD summer innovative course list. This course would allow 8th graders who are going into 9th grade an opportunity to participate in a summer leadership course. This course will allow students to gain a credit during the summer. Program cost are estimated because student numbers cannot be finalized until semester grades have been recorded and final state testing results are received for students requiring remediation and summer testing.

M. Review for approval the 2017 TCISD Summer Work Schedule

Mrs. Susan Myers, Deputy Superintendent of Education, proposed the 2017 summer work schedule beginning June 5, 2017 – July 27, 2017, with a four-day workweek. Monday through Thursday, and closed on Friday. Staff will work a 10-hour workday from 7:30 – 5:30 with 30 minutes allotted for lunch. The TCISD Maintenance Department will continue with a 5day, 40 hour workweek throughout the summer months.

N. Review proposed Summer School Program and Budget

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the proposed course offerings, locations, and budgets for the Summer School Program 2017. The five-day

Program will begin Monday, June 5 and end the final Friday in June. Buildings to be used are La Marque High School, Texas City High School, Levi Fry and Roosevelt-Wilson Elementary.

O. Review for approval the Low Attendance Day Waiver for April 18, 2017

Mrs. Susan Myers, Deputy Superintendent of Education, presented the Low Attendance Day Waiver for April 18, 2017. TEA guidelines request a waiver to excuse any instructional days from ADA and FSP funding calculations that have attendance at least ten percentage points below the last school year's overall average attendance due to inclement weather. On Tuesday, April 18, 2017, Texas City/La Marque

P. Review correspondence from the Office of Head Start regarding the Calvin Vincent Heard Start Program's eligibility for a Non-competitive Five Year Grant Award

Mrs. Susan Myers, Deputy Superintendent of Education, shared correspondence from the Office of Head Start Non-competitive Five Year Grant Award. On April 27, 2017, the district received notification from the Office of Head Start that the Calvin Vincent Head Start Program is currently eligible for a non –competitive five-year grant award for the operation of our Head Start Program. The OHS will issue the program's non-competitive five-year grant award and new grant number on our net funding date.

Q. Review the Calvin Vincent Head Start 2017 CLASS Score Comparisons

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the Head Start Report

Results from Class Observation. Mrs. Myers presented the Calvin Vincent Head Start Class Scores for the 2016-17 school year. The Class tool looks at three domains and ten dimensions of teacher-child interactions and measures those observed interactions on a seven-point scale. TCISD more than exceed the Head Start minimum score.

R. Review for approval the Calvin Vincent Head Start Revised Policy Council By-laws

Mrs. Susan Myers, Deputy Superintendent of Education, presented the updated by-laws of the Calvin Vincent Head Start Revised Policy Council.

S. Review for approval the Calvin Vincent Head Start 2017 enrollment application

Mrs. Susan Myers, Deputy Superintendent of Education, presented for review a copy of the TCISD Calvin Vincent Head Start pre-enrollment application with prioritization. It will be utilized to determine the students who are most in need of our services and the Head Start Program.

9. Business/Legal/Finance Consent Agenda

Mr. David Moss, Board Member, moved to approve items A (1-11), B (1-2), C (1-8), D1, E (1-4), F1, G, and H. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 7/0.

A. Consider approval of April 2017 financial reports

1. General Fund Operating Statement
2. Nutrition Services Operating Statement
3. TEC 13.054 Supplement Operating Statement
4. Expenditures by Function - All
5. Expenditures by Function – 1XX
6. Expenditures by Function – Head Start
7. Construction Financial Report
8. Check Register – All
9. Check Register – Head Start
10. Investment Report
11. Tax Collector Report

B. Consider approval of budget amendments

1. Budget Transfers
2. Budget Revisions

C. Consider approval of Contracts Requiring Board Approval

1. ABC East – SPED Placement \$211,500
2. Abelito Art – Art Instruction \$11,050
3. Baily Military Institute – Aviation Program \$40,000

4. Cam Fine Art – Art Instruction \$11,050
 5. Capture the World Video Productions – Photography / Video Instruction \$3,000
 6. Coast to Coast Soccer – Soccer Instruction \$6,280
 7. Developing Minds – Chess Instruction \$2,000
 8. Island Driving School – Driving Instruction \$5,040
- D. Consider approval of Bids and Proposals
1. Bid 27-04 Teaching and Office Supplies/Equipment
- E. Consider approval of Purchases Greater than \$50,000
1. CDW-G – Desktop Computers \$230,500
 2. CDW-G – Desktop Computers \$261,392
 3. Layer3 Communications – Switch Refresh \$475,000
 4. Renaissance Learning – Star 360 Renewal \$67,481.09
- F. Consider approval of donations
1. Gulf Coast Waste Disposal Authority
- G. Consider Approval of New Positions in Texas City ISD

10. Curriculum & Instruction Consent Agenda

Ms. Melba Anderson, Board Member, moved to approve items A, B, C, D, E, F, G, and H. Mr. Bryan Thompson, Board Member seconded the motion. The motion carried 7/0.

- A. Consider approval of the TCISD Student and Community Engagement Accountability Instruments for the District and Campuses
- B. Consider approval of 2017 Texas City High School Summer Innovative Course List
- C. Consider approval of Review for approval the 2017 TCISD Summer Work Schedule
- D. Consider approval of Summer School program and budget
- E. Consider approval of the Low Attendance Day Waiver for April 18, 2017
- F. Consider approval of the Calvin Vincent Head Start Revised Policy Council By-laws
- G. Consider approval of the Calvin Vincent Head Start 2017 enrollment application
- H. Consider Approval of the April 2017 Head Start Director's Report

11. Future Business

- A. Future Agenda Items
 1. Student and Community Engagement Assessments
- B. Consider report by Superintendent and/or Board members regarding previous or upcoming activities for Board members
 1. May 15: Employee Appreciation Banquet – Doyle Center @ 6:00
 - May 10: Texas City Scholarship Ceremony
 - May 22: Board Recognition Ceremony 3 of 3

- May 25: La Marque Scholarship Ceremony
- May 26: LMHS and TCHS Graduation Ceremonies
- June 24: Dedication of Manuel Guajardo, Jr. Elementary School – 10:00 a.m.

12. **Closed Meeting** - Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 - 551.084 concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

Mrs. Mable Pratt, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0. The Board of Trustees entered closed session at 7:58 p.m.

- A. **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law
 - 1. when the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - 1. Discussion and consultation with attorney concerning litigation
 - b. A settlement offer; or
 - 2. On a matter in which the duty of the attorney to the governmental body, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter;
 - 3. Consider legal advice regarding Annexation Determination by Texas Education Commissioner regarding La Marque ISD, including redistricting of trustee positions and related transition plan
 - 4. Consider legal advice regarding items specifically listed on the Agenda.
- B. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property:
 - 1. Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions
 - 2. Review detachment and annexation of territory.
- C. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- D. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 - 1. Consider hiring of professional personnel;
 - 2. Consider renewals, non-renewals, and terminations of contracts for professional personnel;
 - 3. Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions

- E. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- F. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- G. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representative of employee groups
- H. **551.084** Excluding witness for a hearing

13. Reconvene from Closed Meeting

The Board of Trustees reconvened into open session at 9:18 p.m.

14. Consider Action on Items Discussed in Closed Session

- A. Consider Board approval of finalist for position of Principal at Northside/Guajardo Elementary School

Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval of Mrs. Deborah Day Fuller to become the Principal at Northside or Manuel Guajardo Elementary for the 2017-18 school year. Mr. Hal Biery, Vice President, made a motion to approve Deborah Fuller as Principal of Manuel Guajardo Elementary. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 7/0.

- B. Consider Board approval of professional personnel recommendations

Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval of the hiring of professional personnel as discussed in closed session. Mr. David Moss, Board Member, moved for approval. Mr. Hal Biery, Vice President, seconded the motion. The motion carried 7/0.

- C. Consider Board approval of renewals, non-renewals, and terminations of contracts for professional personnel

Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval of the hiring of renewals, non-renewals, and terminations of contracts for professional personnel as discussed in closed session Ms. Melba Anderson, Board Member, moved for approval. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 7/0.

15. **Adjournment**

Mr. Tom Prouty, Board Member, moved to adjourn the meeting at 8:06 p.m. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.

Approved:

Dickey Campbell
TCISD Board of Trustees

Date

Adriana Lyle, Secretary
TCISD Board of Trustees

Date