**Minutes of Regular Board Meeting December 11, 2018**

**The Board of Trustees**

**Texas City Independent School District**

*Present: Hal Biery, President*

*Melba Anderson*

*Dickey Campbell*

*Nelson Juarez*

*Nakisha Paul*

*Mable Pratt*

*Absent: Bryan Thompson, Vice President*

*Present: Dr. Rodney Cavness, Superintendent*

*Susan Myers, Deputy Superintendent of Education*

*Dr. Terri Burchfield, Assistant Superintendent of Support Services*

*Marcus Higgs, Assistant Superintendent of Human Resources*

*Margaret Lee, Assistant Superintendent for Business & Operations*

*Flo Adkins, Principal of La Marque Middle School*

*Erica Allen, Principal of Heights Elementary*

*Anne Anderson, Director of Elementary Education*

*James Banks, Executive Director of Technology*

*Keyonna Butler, TCISD Student*

*Lisa Campbell, Director of Student Data*

*Richard Chapa, Director of CTE*

*Lt. Brent Cooley, GCSO- SLO*

*Edna Courville, Community*

*Zach Cowey, Director of Finance*

*Debbie Fuller, Principal of Guajardo Elementary*

*Tony Furman, Principal of Levi Fry Intermediate*

*Felicia Garrett, Principal of Levi Fry Intermediate*

*Andrea Gutierrez, Community*

*Christina Hall-Payne, Director of Foundation*

*Jack Haralson, Assistant Director of Maintenance &Operations*

*David Hodgins, TCISD Attorney*

*Don Jones, Principal of Woodrow Wilson*

*Holly La Roe, Principal of Texas City High School*

*Adriana Lyle, Executive Administrative Assistant/Board Secretary*

*Mike Matranga, Executive Director of Security and Sch. Safety*

*Donna Peterson, Director of Special Education*

*Richard Ressler, Director of Transportation*

*Sherri Simmons. Coordinator of Secondary Instruction*

*Leland Surovik, Director of Athletics*

*Melissa Tortorici, Director of Communications*

*Julie Southworth, Director of Secondary Education*

*John VanDever, Director of Nutrition*

*Sharon Williams, Principal of La Marque Elementary*

A Regular Board Meeting of the Board of Trustees of Texas City Independent School District was held Tuesday, December 11, 2018, beginning at 6:30 PM in the Simpson Education Support Center Board Room.

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| 1. | **First Order of Business** | | | |  |
| A. | | Announcement by the President whether a quorum is present, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law  *Mr. Hal Biery, President, called the meeting to order at 6:32 p.m. Mr. Biery announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.* | | |  |
| 2. | **Pledge & Invocation**  *Ms. Melba Anderson, Board Member, led the pledges to the flags.*  *Mr. Dickey Campbell, Board Member, gave the invocation.* | | | |  |
| 3. | **Public Forum**  *The following three Citizen spoke during Public Forum:*   * Dolen Bowers spoke regarding the 2019 Graduation. | | | |  |
| 4. | **Celebrations:** | | | |  |
| A. | | Recognition of Alternative Graduation Requirement Diploma  *Dr. Rodney Cavness, Superintendent of Schools, addressed the audience to congratulate the following students and their families for the efforts and perseverance required to earn their Alternative Graduation Requirement Diplomas. Dr. Cavness certified that these students had met all qualifications for graduation as set forth by the Texas Education Agency and Texas City Independent School District Board of Trustees.*   |  |  |  | | --- | --- | --- | | Ja'Kiyah Shavonne | Allen | LMHS | | Tomeka Alverta | Britton | LMHS | | Kamisha La'Shea | Cooper | LMHS | | Amanda Elizabeth | Farris | TCHS | | Astrid Paola | Gabarrete | TCHS | | ManuelTrevino | Gracia | TCHS | | Edgar | Gutierrez | TCHS | | Laura | Hernandez | TCHS | | Jameisha Danielle | Justice | LMHS | | Tomas Alfonso | Morales | TCHS | | Rashonda | Murphy | LMHS | | Aleisha LaShae | NeSmith | LMHS | | Crystal | Ochoa | LMHS | | Fernando | Ruiz Ill | TCHS | | Dana Renee | Simien | LMHS | | Kendra Yvette | Simien | LMHS | | Joshua Dwaine | Smith | TCHS | | Derek O'Keith | Yell | TCHS | | | |  |
| B. | | Celebration of TCISD Christmas Card Design Winners  *Ms. Melissa Tortorici, Director of Communications, introduced the TCISD annual Christmas Card art winners and their teachers. This year two art pieces were selected to be printed for the District Christmas card. Kesha Khatri, a junior at La marque High School, designed a winter shy featuring Cougar and Stingaree Constellation s above a silhouette of Santa’s sleigh. Her art teacher is Joan Finn. Kyla Earl, a sophomore at Texas City High School, designed colorful ornaments on tree branches. Her art teacher is Jennifer Massie.* | | |  |
| 5. | **Action Items** | | | |  |
| A. | | Consider approval of minutes for Board meetings held 11/6/18, 11/12/18, 11/15/18 and 11/29/18.  *Ms. Melba Anderson, Board Member, moved to approve the minutes from meetings held 11/6/18, 11/12/18, 11/15/18 and 11/29/18. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 6/0.* | | |  |
| 6. | **Information Items** | | | |  |
| A. | | 2019 Legislative Update  *Dr. Rodney Cavness, Superintendent, gave an update to school leaders and Trustees of important issues facing Texas Public Schools in the upcoming 2019 legislative session.* | | |  |
| B. | | Review of Board Member Continuing Education Training Hours for 2018  *Mr. Hal Biery, Board President, stated that the Texas Administrative Code requires School Board Members to receive a minimum number of training hours each year. Mr. Hal Biery presented a summary of the Continuing Education Requirements for School Board Members and the hours earned by each TCISD Trustee in 2018. All Board Members exceeded their required training hours.* | | |  |
| C. | | Review purchase approval of upgrading camera systems throughout TCISD and District Wide Vestibule reinforcement and buildout  *Mr. Mike Matranga, Executive Director of Security and Sch. Safety, reviewed the vestibule build out for each campus provided by Schneider Electric. He explained that by reinforcing and hardening our entry areas, we would provide a safer, more effective means for staff, students and the public to enter our facilities. Should and incident arrive in the entry areas of our schools we will be able to control access in a more rapid, effective manner.*  *Mr. Matranga also provided a separate quote from Sunset Film to provide Intruder Detection 14 mm film on all vestibule builds. This film will also be installed on all classroom windows to include the new schools to be built.*  *Mr. Matranga also reviewed the upgrading of camera/surveillance systems from Avigilon; he explained that the integrator would be ASAP Security Services.* | | |  |
| D. | | Review November 2018 financial reports  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following financial reports:* | | |  |
| 1. | | | Operating Statement - 1XX | |  |
| 2. | | | Operating Statement – 240 | |  |
| 3. | | | Expenditures by Function – All | |  |
| 4. | | | Expenditures by Function – 1XX | |  |
| 5. | | | Expenditures by Function – 205 | |  |
| 6. | | | Capital Projects Expenditure Detail | |  |
| 7. | | | Check Register – All | |  |
| 8. | | | Check Register – Head Start | |  |
| 9. | | | Investment Report | |  |
| 10. | | | Tax Collector Report | |  |
| E. | | Review budget amendments  *Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, discussed budget amendments as presented. The budget amendments consist of budget transfers and budget revisions. The budget revisions can only be initiated in the Business Office and may result in a change to the total budgeted revenues and/or expenditures. The Budget Revisions presented at this meeting have a net effect of zero.* | | |  |
| 1. | | | Budget transfers | |  |
| 2. | | | Budget revisions | |  |
| F. | | Review purchases/contracts requiring Board approval  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, reviewed the following contracts for approval:* | | |  |
| 1. | | | Track for Stingaree Stadium | |  |
| 2. | | | Flood Insurance Policies | |  |
| 3. | | | UTMB – STEM After School Camp | |  |
| G. | | Review Bids and Proposals  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following bid:* | | |  |
| 1. | | | 28-37 Library Books, Multimedia and Miscellaneous Supplies | |  |
| H. | | Review revised listing of purchasing cooperatives  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, reviewed the following contracts for approval:* | | |  |
| I. | | Present Construction Report  *Mr. Jack Haralson, Assistant Director of Maintenance &Operations, gave an update of the districts construction projects.* | | |  |
| J. | | Consider for approval policy DHE (LOCAL) EMPLOYEE STANDARDS OF CONDUCT SEARCHES AND ALCOHOL/DRUG TESTING  *Dr. Terri Burchfield, Assistant Superintendent of Support Services, reviewed policy DHE (Local) second reading. This policy is regarding employee standards of conduct searches and alcohol/drug testing. The addition to this policy includes adding random drug testing for employees that the district determines to be in safety-sensitive positions.* | | |  |
| K. | | Review for approval the proposed changes to the dates of the January 2019 and March 2019 regularly scheduled Board of Trustees meetings  *Mrs. Susan Myers, Deputy Superintendent of Education, proposed to change the dates of the regularly scheduled meetings of the TCISD Board of Trustees form the second Tuesday of the month to the third Tuesday of the month in January 2019 and March 2019. This request is due to the proximity of the regularly scheduled meeting to the district holidays. The January 8, 2019 meeting would be moved to January 15, 2019, and the March 12, 2019 meeting would be rescheduled for March 19, 2019.* | | |  |
| 7. | **Business/Legal/Finance Consent Agenda**  *Mr. Dickey Campbell, Board Member, moved to approve items A, B (1-10), C (1-2), D (1-3), and E1. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 6/0.* | | | |  |
| A. | | Consider purchase approval of upgrading camera systems throughout TCISD and District Wide Vestibule reinforcement and buildout | | |  |
| B. | | Consider approval of November 2018 financial reports | | |  |
| 1. | | | Operating Statement – 1XX | |  |
| 2. | | | Operating Statement – 240 | |  |
| 3. | | | Expenditures by Function – All | |  |
| 4. | | | Expenditures by Function – 1XX | |  |
| 5. | | | Expenditures by Function – 205 | |  |
| 6. | | | Capital Projects Expenditure Detail | |  |
| 7. | | | Check Register - All | |  |
| 8. | | | Check Register - Head Start | |  |
| 9. | | | Investment Report | |  |
| 10. | | | Tax Collector Report | |  |
| C. | | Consider approval of budget amendments | | |  |
| 1. | | | Budget transfers | |  |
| 2. | | | Budget revisions | |  |
| D. | | Consider approval of purchases / contracts requiring Board approval | | |  |
| 1. | | | Track for Stingaree Stadium | |  |
| 2. | | | Flood insurance policies | |  |
| 3. | | | UTMB – STEM After School Camp | |  |
| E. | | Consider approval of donations | | |  |
| 1. | | | Foundation | |  |
| 8. | **Curriculum & Instruction Consent Agenda**  *Mr. Dickey Campbell, Board Member, moved to approve items A, B, and C. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 6/0.* | | | |  |
| A. | | Approve policy DHE (LOCAL) EMPLOYEE STANDARDS OF CONDUCT SEARCHES AND ALCOHOL/DRUG TESTING | | |  |
| B. | | Consider approval of the proposed change of dates for the January and March 2019 regularly scheduled Board of Trustees meetings | | |  |
| C. | | Consider approval of the November 2018 Calvin Vincent Head Start Director’s Report | | |  |
| 9. | **Future Business** | | | |  |
| A. | | Future Agenda Items | | |  |
| B. | | Consider report by Superintendent and/or Board members regarding previous or upcoming activities for Board members  *Dr. Rodney Cavness, Superintendent, gave an update of District events.* | | |  |
| 1. | | | Dec. 21- Jan. 4    Christmas Holidays | |  |
| 2. | | | Jan. 15    Regular Board Meeting | |  |
| 10. | **Closed Meeting  -** Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 - 551.087 concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:  *Mr. Dickey Campbell, Board Members, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.087. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 6/0. The Board of Trustees entered closed session at 8:05 p.m.* | | | |  |
| A. | | **551.071**  For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law | | |  |
| 1. | | | when the governmental body seeks the advice of its attorney about: | |  |
| a. | | | | Pending or contemplated litigation or |  |
| b. | | | | A settlement offer; or |  |
| 2. | | | Consider legal advice regarding Annexation Determination by Texas Education Commissioner regarding La Marque ISD, including redistricting of trustee positions and related transition plan | |  |
| 3. | | | Consider legal advice regarding items specifically listed on the Agenda. | |  |
| B. | | **551.072**  For the purpose of discussing the purchase, exchange, lease, or value of real property: | | |  |
| 1. | | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | |  |
| 2. | | | Review detachment and annexation of territory | |  |
| C. | | **551.073**  For the purpose of discussing negotiated contracts for prospective gifts or donations | | |  |
| D. | | **551.074**   For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee | | |  |
| 1. | | | Consider hiring of professional personnel; | |  |
| 2. | | | Consider renewals, non-renewals, and terminations of contracts for professional personnel; | |  |
| 3. | | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | |  |
| E. | | **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices | | |  |
| F. | | **551.082**  For the purpose of considering discipline of a public school child, or complaint or charge against personnel | | |  |
| G. | | **551.083**  For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representative of employee groups | | |  |
| H. | | **551.084**  Excluding witness for a hearing | | |  |
| I. | | **551.087** For deliberation regarding economic development negotiations | | |  |
| 1. | | | Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; | |  |
| 2. | | | Deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1) | |  |
| 11. | **Reconvene from Closed Meeting**  *The Board of Trustees reconvened into open session at 8:26 p.m.* | | | |  |
| 12. | **Consider Action on Items Discussed in Closed Session** | | | |  |
| A. | | Consider Board approval of professional personnel recommendations  *Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval of the hiring of professional personnel as discussed in closed session. Ms. Nakisha Paul, Board Member, moved for approval. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 6/0.* | | |  |
| B. | | Consider Board approval of renewals, non-renewals and termination s of contracts for professional personnel and related actions | | |  |
| 13. | **Adjournment** | | | |  |

*Ms. Nakisha Paul, Board Member, moved to adjourn the meeting at 8:27 p.m. Mr. Dickey Campbell, Board Member, seconded the motion. The motion carried 6/0.*

Approved:

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Hal Biery Date

TCISD Board of Trustees

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Adriana Lyle, Secretary Date

TCISD Board of Trustees