**Minutes of Regular Board Meeting March 20, 2018**

**The Board of Trustees**

**Texas City Independent School District**

*Members Present: Dickey Campbell, President*

*Hal Biery, Vice President*

*Melba Anderson*

*David Moss*

*Nakisha Paul*

*Mable Pratt*

*Bryan Thompson*

*Present: Dr. Rodney Cavness, Superintendent*

*Susan Myers, Deputy Superintendent of Education*

*Margaret Lee, Assistant Superintendent for Business & Operations*

*Florence Adkins, La Marque Middle School Principal*

*Erica Allen, Principal of Heights Elementary*

*Anne Anderson, Director Elementary Education*

*James Banks, Executive Director of Technology*

*Jose Boix, Citizen*

*Joseph Brinker, Director of Transportation*

*Stepaany Brown, Assistant Principal of La Marque Primary*

*Stephanie Brumfield, Director of Finance*

*Dr. Terri Burchfield, Executive Director of Support Services*

*Keyonna Butler, Blocker Student*

*Lisa Campbell, Director of Student Data*

*Richard Chapa, CTE Director*

*Edna Courville, Citizen*

*Derik Fillmore, SLO*

*Debbie Fuller, Principal of Guajardo Elementary*

*Tony Furman, Principal of Levi Fry Intermediate*

*Joseph Figarelli, Director of Fine Arts*

*Marion Godeaux, Executive Director of Maintenance*

*Jack Haralson, Assistant Director of Maintenance &Operations*

*Marcus Higgs, Executive Director of Human Resources*

*David Hodgins, District Attorney Thompson & Horton LLP*

*Nathan Jackson, Director of Stu. Outreach Intervention*

Don Jones, Assistant Principal of Woodrow Wilson

*Holly LaRoe, Principal of Texas City High School*

*Deborah Laine, Executive Director of Foundation*

*Adriana Lyle, Executive Administrative Assistant*

*Patti Martin, Principal of La Marque Primary*

*Bernadette, Moore, Citizen*

*Ricky Nicholson, Principal of La Marque High School*

*Perry O’Brien, Citizen*

*Ark J. Owens, Citizen*

*Donna Peterson, Director of Special Education*

*Charlotte Pope, Citizen*

*Matthew Salley, Principal of Kohfeldt Elementary*

*Sherri Simmons, Secondary Coordinator*

*Leland Surovik, Director of Athletics*

*Julie Southworth, Director of Secondary Education*

*Melissa Tortorici, Director of Communications*

*John VanDever, Director of Nutrition Services*

*Ginny White, Elementary Coordinator*

*Trey White, Director of Technology*

*Sharon Williams, Principal of La Marque Elementary*

*Susan Wilson, Principal of Calvin Vincent Headstart*

A Regular Board Meeting of the Board of Trustees of Texas City Independent School District was held Tuesday, March 20, 2018, beginning at 6:30 PM in the Simpson Education Support Center Board Room.

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| 1. | **First Order of Business** | | | |  |
| A. | | Announcement by the President whether a quorum is present, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law  *Mr. Hal Biery, President, called the meeting to order at 6:31 p.m. Mr. Biery announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.* | | |  |
| 2. | **Pledge & Invocation**  *Ms. Melba Anderson, Board Member, led the pledges to the flags.*  *Ms. Nakisha Paul, Board Member, gave the invocation.* | | | |  |
| 3. | **Public Forum**  *Mrs. Charlotte Pope, Citizen, spoke during Public Forum, about her concern with the districts policies and procedures regarding lice in the schools.* | | | |  |
| 4. | **TCISD Celebrations**  *Dr. Rodney Cavness, Superintendent, reported on student and staff achievements in the district.* | | | |  |
| 5. | **Action** | | | |  |
| A. | | Consider approval of minutes for Board meetings held February 8, 2018, February 12, 2018, and February 13, 2018  *Mr. Dickey Campbell, Board Member, moved to approve the minutes from February 8, 2018, February 12, 2018, and February 13, 2018, minutes as presented. Ms. Nakisha Paul, Board Member, seconded the motion. The motion carried 7/0.* | | |  |
| 6. | **Information Items** | | | |  |
| A. | | CFAC Committee Update on Bond Election  *Mr. Perry O’Brien, CFAC Committee Member, gave an update on the 2018 TCISD pending Bond election.* | | |  |
| B. | | Review for approval, granting the Superintendent of Schools authority to hire professional employees for the 2018-2019 school year during the months of April 2018 through September 2018  *Mr.* *Marcus Higgs, Executive Director of Human Resources, presented Trustees with a request to grant the Superintendent of Schools authority to hire professional employees for the 2018-2019 school year during the months of April through September 2018.* | | |  |
| C. | | Review May 5, 2018, Election Documents for District 6 and At Large Trustees  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, reviewed the Certification of Unopposed Candidates, enabling TCISD to cancel the May 5, 2018, election for both the At-Large Trustee Position and the District 6 Trustee Position.* | | |  |
| 1. | | | Certification of Unopposed Candidate | |  |
| 2. | | | Order of Cancellation | |  |
| D. | | Review February 2018 financial reports  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following financial reports:* | | |  |
| 1. | | | General Fund Operating Statement | |  |
| 2. | | | LFAA Operating Statement | |  |
| 3. | | | Nutrition Services Operating Statement | |  |
| 4. | | | Expenditures by Function - All | |  |
| 5. | | | Expenditures by Function – 1XX | |  |
| 6. | | | Expenditures by Function – Head Start | |  |
| 7. | | | Check Register – All | |  |
| 8. | | | Check Register – Head Start | |  |
| 9. | | | Investment Report | |  |
| 10. | | | Tax Collector Report | |  |
| E. | | Review budget amendments  *Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, discussed budget amendments as presented. The budget amendments consist of budget transfers and budget revisions. The budget revisions can only be initiated in the Business Office and may result in a change to the total budgeted revenues and/or expenditures. The Budget Revisions presented at this meeting have a net effect of zero.* | | |  |
| 1. | | | Budget Transfers | |  |
| 2. | | | Budget Revisions | |  |
| F. | | Review Texas National Auctioneers contracts to auction surplus and salvage goods, equipment, vehicles and other goods  *Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, explained that every Spring, TCISD auctions surplus and salvage good, equipment, vehicles, and goods as deemed necessary for liquidation. The District will hold two auctions. The first is to be held April 21, 2018, to sell surplus and salvage items. The second auction will be in May at a date to be determined to sell old buses.* | | |  |
| G. | | Presentation by Jack Haralson on new construction  *Mr. Jack Haralson, Assistant Director of Maintenance &Operations, gave an update on current facilities projects.* | | |  |
| 7. | **Business/Legal/Finance Consent Agenda**  *Mr. David Moss, Vice President, moved to approve items A, B (1-2), C (1-10), D (1-2), E, and F (1-2). Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.* | | | |  |
| A. | | Consider approval, granting the Superintendent of Schools authority to hire professional employees for the 2018-2019 school year during the months of April 2018 through September 2018 | | |  |
| B. | | Consider approval of May 5, 2018, Election Documents for District 6 and At Large Trustees | | |  |
| 1. | | | Certification of Unopposed Candidate | |  |
| 2. | | | Order of Cancellation | |  |
| C. | | Consider approval of February 2018 financial reports | | |  |
| 1. | | | General Fund Operating Statement | |  |
| 2. | | | LFAA Operating Statement | |  |
| 3. | | | Nutrition Services Operating Statement | |  |
| 4. | | | Expenditures by Function - All | |  |
| 5. | | | Expenditures by Function – 1XX | |  |
| 6. | | | Expenditures by Function – Head Start | |  |
| 7. | | | Check Register – All | |  |
| 8. | | | Check Register – Head Start | |  |
| 9. | | | Investment Report | |  |
| 10. | | | Tax Collector Report | |  |
| D. | | Consider approval of budget amendments | | |  |
| 1. | | | Budget Transfers | |  |
| 2. | | | Budget Revisions | |  |
| E. | | Consider approval of Texas National Auctioneers contracts to auction surplus and salvage goods, equipment, vehicles and other goods | | |  |
| F. | | Consider approval of gifts and donations | | |  |
| 1. | | | Foundation | |  |
| 2. | | | Band Boosters - Trailer | |  |
| 8. | **Curriculum & Instruction Consent Agenda** | | | |  |
| A. | | Consider approval of the Monthly Head Start Director’s Report  *Mr. David Moss, Vice President, moved to approve item A. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 7/0.* | | |  |
| 9. | **Future Business** | | | |  |
| A. | | Future Agenda Items | | |  |
| B. | | Consider a report by Superintendent and/or Board members regarding previous or upcoming activities for Board members | | |  |
| 1. | | | March 12 - 16    Spring Break | |  |
| 2. | | | March 15    Mainland Rotary Club (Bond Presentation) at Kelley's in La Marque, 11:45 a.m. | |  |
| 3. | | | March 19    Community Bond Meeting, Carver Community Center, 6:00 p.m. | |  |
| 4. | | | March 20    Regular March Board Meeting, Admin. Boardroom, 6:30 p.m. | |  |
| 5. | | | March 21    State of Industry Business Luncheon, Doyle Convention Center, 11:30 a.m. | |  |
| 6. | | | March 21    Retired Techers (Dr. Cavness speaking regarding TCISD Schools), Nessler Center - Captains Room, 12:30 p.m. | |  |
| 7. | | | March 21    Community Bond Meeting, Doyle Convention Center, 6:00 p.m. | |  |
| 8. | | | March 22    ITC Open House, ITC Building, 5:00 p.m. | |  |
| 9. | | | March 25-27    Superintendent's Tech Conference, League City, TX | |  |
| 10. | **Closed Meeting  -** Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 - 551.087 concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:  *Mr. Dickey Campbell, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.087. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0. The Board of Trustees entered closed session at 7:05 p.m.* | | | |  |
| A. | | **551.071**  For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law | | |  |
| 1. | | | when the governmental body seeks the advice of its attorney about: | |  |
| a. | | | | Pending or contemplated litigation or |  |
| b. | | | | A settlement offer; or |  |
| 2. | | | On a matter in which the duty of the attorney to the governmental body, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter; | |  |
| 3. | | | Consider legal advice regarding Annexation Determination by Texas Education Commissioner regarding La Marque ISD, including redistricting of trustee positions and related transition plan | |  |
| 4. | | | Consider legal advice regarding items specifically listed on the Agenda. | |  |
| B. | | **551.072**  For the purpose of discussing the purchase, exchange, lease, or value of real property: | | |  |
| 1. | | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | |  |
| 2. | | | Review detachment and annexation of territory | |  |
| C. | | **551.073**  For the purpose of discussing negotiated contracts for prospective gifts or donations | | |  |
| D. | | **551.074**   For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee | | |  |
| 1. | | | Consider hiring of professional personnel; | |  |
| 2. | | | Consider renewals, non-renewals, and terminations of contracts for professional personnel; | |  |
| 3. | | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | |  |
| E. | | **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices | | |  |
| F. | | **551.082**  For the purpose of considering discipline of a public school child, or complaint or charge against personnel | | |  |
| G. | | **551.083**  For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with a representative of employee groups | | |  |
| H. | | **551.084**  Excluding witness for a hearing | | |  |
| I. | | **551.087** For deliberation regarding economic development negotiations | | |  |
| 1. | | | Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; | |  |
| 2. | | | Deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1) | |  |
| 11. | **Reconvene from Closed Meeting**  *The Board of Trustees reconvened into open session at 7:35 p.m.* | | | |  |
| 12. | **Consider Action on Items Discussed in Closed Session** | | | |  |
| A. | | Consider Board approval of professional personnel recommendations  *Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval*  *of the hiring of professional personnel as discussed in closed session. Ms. Melba Anderson, Board Member, moved for approval. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.* | | |  |
| B. | | Consider Board approval of renewals, non-renewals, and terminations of contracts for professional personnel | | |  |
| 13. | **Adjournment** | | | |  |

*Mr. David Moss, Vice President, moved to adjourn the meeting at 7:36 p.m. Ms. Nakisha Paul, Board Member, seconded the motion. The motion carried 7/0.*

Approved:

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Hal Biery Date

TCISD Board of Trustees

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Adriana Lyle, Secretary Date

TCISD Board of Trustees