

# Minutes of Regular Board Meeting February 12, 2018

## The Board of Trustees Texas City Independent School District

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*Present:* Hal Biery, President  
Bryan Thompson, Vice President  
Melba Anderson  
Dickey Campbell  
Nelson Juarez  
Nakisha Paul  
Mable Pratt

*Present:* Dr. Rodney Cavness, Superintendent  
Susan Myers, Deputy Superintendent of Education  
Dr. Terri Burchfield, Assistant Superintendent of Support Services  
Marcus Higgs, Assistant Superintendent of Human Resources  
Margaret Lee, Assistant Superintendent for Business & Operations

Flo Adkins, Principal of La Marque Middle School  
Anne Anderson, Director of Elementary Education  
Joe Blasi, McGriff  
Lisa Campbell, Director of Student Data  
Edna Courville, Community  
Zach Cowey, Director of Finance  
Tony Furman, Principal of Levi Fry Intermediate  
Felicia Garrett, Principal of Levi Fry Intermediate  
Christina Hall, Executive Director of Foundation for the Future  
Jack Haralson, Assistant Director of Maintenance & Operations  
Shona Hicks, Start Smart Academy  
David Hodgins, TCISD Attorney  
Nathan Jackson, Director of Student Outreach  
Don Jones, Principal of Woodrow Wilson  
Holly La Roe, Principal of Texas City High School  
Adriana Lyle, Executive Administrative Assistant/Board Secretary  
Mike Matranga, Executive Director of Security and Sch. Safety  
Wendy Paterson, Principal of Roosevelt Wilson Elementary  
Richard Ressler, Director of Transportation  
Melissa Tortorici, Director of Communications  
Matthew Salley, Principle of Kohfeldt Elementary  
Nici Snyder, Assistant Principle of La Marque Elementary  
Julie Southworth, Director of Secondary Education  
John VanDever, Director of Nutrition  
Sharon Williams, Principal of La Marque Elementary

A Regular Board Meeting of the Board of Trustees of Texas City Independent School District was held Tuesday, February 12, 2019, beginning at 6:30 PM in the Simpson Education Support Center Board Room.

### **1. First Order of Business**

- A. Announcement by the President whether a quorum is present, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law

*Mr. Hal Biery, President, called the meeting to order at 6:30 p.m. Mr. Biery announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.*

### **2. Pledge & Invocation**

*Mr. Nelson Juarez, Board Member, led the pledges to the flags.  
Mr. Dickey Campbell, Board Member, gave the invocation.*

### **3. Public Forum**

*The following three Citizen spoke during Public Forum:*

- Mrs. JoAnn Stringfellow spoke regarding children's education.
- Mrs. Shana Hicks spoke concerning Daycare dismissal.

### **4. Public Hearing**

- A. 2018 Texas Academic Performance Report

*Mrs. Susan Myers, Deputy Superintendent of Education, began the Public Hearing at 6:37 p.m. Mrs. Myers reviewed the Texas Academic Performance Report for 2017-2018. Mrs. Myers addressed Accountability Ratings, District and Campus Performance, District Profile, Student Demographics, Retention Rates, Staff Statistics, and Instructional Program Information. The Hearing ended at 6:49 p.m.*

### **5. Action Items**

- A. Consider approval of minutes for Board meetings held January 15, 2019, and January 22, 2019.

*Mr. Bryan Thompson, Vice President, moved to approve the minutes from meetings held January 15, 2019, and January 22, 2019. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 7/0.*

- B. Consider and possible delegation of authority related to the construction of the following portions of the 2018 Bond Program: Bayou Road Elementary School, Simms Elementary School, Guajardo Elementary, School, and La Marque Middle School.

*Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, reviewed the resolution regarding the delegation of authority by the Superintendent or designee to approve contracts with sub-contractors for portions of the 2018 Bond Program related to the construction of Bayou Road Elementary School, Simms Elementary School, Guajardo Elementary School, and La Marque Middle School.*

*Mr. Bryan Thompson, Vice President, moved to approve the Resolution allowing the delegation of authority related to the construction of portions of the 2018 Bond Program. Mr. Nelson Juarez seconded the motion. The motion carried 7/0.*

- C. Consider and possible determination of the prevailing wage rates for the following portions of the 2018 Bond Program: Bayou Road Elementary School, Simms Elementary School, Guajardo Elementary School, and La Marque Middle School.

*Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, reviewed the resolution regarding the consideration and possible determination of the prevailing wage rates for portions of the 2018 Bond Program related to the construction of Bayou Road Elementary School, Simms Elementary School, Guajardo Elementary School, and La Marque Middle School.*

*Mr. Dickey Campbell, Board Member, moved to approve the Resolution allowing the possible determination of the prevailing wage rates of portions of the 2018 Bond Program. Mr. Bryan Thompson, Vice President, seconded the motion. The motion carried 7/0.*

## **6. Information Items**

- A. Review for approval Calvin Vincent Head Start Supplemental Funding – COLA Grant Application

*Mrs. Susan Myers, Deputy Superintendent of Education, discussed the TCISD Calvin Vincent Head Start Supplemental Funding Application COLA Grant Application. Mrs. Myers stated that Calvin Vincent Head Start had been notified that the program qualifies for a Cost of Living Adjustment (COLA). A portion of the increase provides a cost of living adjustment of 1.7 percent, to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs.*

- B. Review Annual Head Start Governing Board Training

*Mrs. Susan Myers, Deputy Superintendent of Education, addressed the annual training of the Governance Board for the fiscal year 2019. The Board will review the following topics:*

- A framework aimed at how program governance supports the implementation of program services.
- Overview of the roles, function, and responsibilities of the governing body, policy committee, and management staff as they relate to shared decision making and overall governance responsibilities of the TCISD Head Start Program.

C. Review TASB – initiated localized updates: Policy Update 112, affecting local policies

*Dr. Terri Burchfield, Assistant Superintendent of Support Services, gave a summary of changes resulting from TASB Board Policy Update 112 first reading.*

1. BJA(LOCAL): SUPERINTENDENT - QUALIFICATIONS AND DUTIES
2. CCG(LOCAL): LOCAL REVENUE SOURCES - AD VALOREM TAXES
3. CCGA(LOCAL): AD VALOREM TAXES - EXEMPTIONS AND PAYMENTS
4. CCGB(LOCAL): AD VALOREM TAXES - ECONOMIC DEVELOPMENT
5. CH(LOCAL): PURCHASING AND ACQUISITION
6. CQ(LOCAL): TECHNOLOGY RESOURCES
7. CV(LOCAL): FACILITIES CONSTRUCTION
8. DCB(LOCAL): EMPLOYMENT PRACTICES - TERM CONTRACTS
9. DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT
10. DIA(LOCAL): EMPLOYEE WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION
11. FMA(LOCAL): STUDENT ACTIVITIES - SCHOOL-SPONSORED PUBLICATIONS
12. FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES
13. GF(LOCAL): PUBLIC COMPLAINTS
14. GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES
15. GKB(LOCAL): COMMUNITY RELATIONS - ADVERTISING AND FUNDRAISING

D. Review and discuss January 2019 financial reports

*Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following financial reports:*

1. General Fund Operating Statement
2. Nutrition Services Operating Statement
3. Expenditures by Function - All
4. Expenditures by Function – 1XX
5. Expenditures by Function – Head Start
6. Check Register – All
7. Check Register – Head Start
8. Investment Report
9. 2018 Bond Project Accounting
10. Tax Collector Report

E. Review and discuss property insurance policy renewal

*Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, introduced Joe Blasi with Mc Griff, Seibels, & Williams to review the 2019 Property & Windstorm policy renewal. It will go into effect 3/1/2019 to 3/1/2020. In coordination with Joe Blasi, the District was able to reach an agreement with the insurance underwriter to renew our existing insurance program with no increase to the premium.*

F. Review and discuss proposal for demolition of La Marque Primary School, La Marque Elementary School and old La Marque High School Weight Room

*Mr. Jack Haralson, Assistant Director of Maintenance & Operations, reviewed the demolition of La Marque Primary School, La Marque Elementary School, and the old La Marque High School Weight Room. On January 31st TCISD received a proposal for the Asbestos Abatement, and Demolition of the Districts abandoned buildings. Grand MacKay was the low proposer for three out of four structures to be demolished. The proposal was reviewed by our Environmental Consultant and found to be acceptable. The proposal for the demolition is under the established budget from the 2018 bond.*

G. Review and discuss proposal for demolition of old La Marque DAEP Building

*Mr. Jack Haralson, Assistant Director of Maintenance & Operations, discussed the demolition of the old La Marque DAEP Building. Of the four structures to be demolished, Cherry Demolition was the low proposer for one of the structures. The proposal was reviewed by our Environmental Consultant and found to be acceptable. The proposal for the demolition is under the established budget from the 2018 bond.*

H. Review and discuss professional services contract for materials testing lab

*Mr. Jack Haralson, Assistant Director of Maintenance & Operations, reviewed professional services contract for materials testing lab. Jack stated that with the new construction projects it is necessary to hire an engineering firm for material testing. It is the recommendation of Administration to designate Braun Intertec (formally Southwest Labs) as the firm to perform testing tasks. Material testing is included in the bond budget for the new construction projects.*

I. Review and discuss contracts for speech therapists

*Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, reviewed the contract description for speech therapist's services for Deandra Vallery and Diana Odunuga. Mrs. Lee stated that the contract would cover the cost of extended speech therapy at Calvin Vincent PreK Head Start and Heights Elementary due to the increasing number of students qualifying for services. It would start in February of 2019 through May 30, 2019.*

1. Therapy Travelers - Deandra Vallery
2. Therapy Travelers - Diana Odunuga

J. Review budget amendments

*Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, discussed budget amendments as presented. The budget amendments consist of budget transfers and budget revisions. The budget revisions can only be initiated in the Business Office and may result in a change to the total budgeted revenues and/or expenditures. The Budget Revisions presented at this meeting have a net effect of zero.*

1. Budget Transfers

K. Review May 4, 2019 Order of General Election

*Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, reviewed the May 4, 2019 Order of General Election*

L. Discuss legislation relating to 2019-20 Teacher Pay

*Mr. Marcus Higgs, Assistant Superintendent of Human Resources, discussed legislation relating to 2019-2020 Teacher Pay. Mr. Higgs explained that the proposed bill filed in the Texas Senate would require Texas School Districts to give teachers a \$5,000 pay raise. According to Senate Bill 3, the state would be raising the salary of about 350,000 Texas Teachers. In the event this legislation*

*passed a 2019-2020 Teacher New Hire Salary Guide would be passed. The District is also mindful that if this legislation is passed, it would create some imbalances in the overall compensation plan that would need to be addresses.*

M. Presentation by Jack Haralson on new construction

*Mr. Jack Haralson, Assistant Director of Maintenance & Operations, gave an update of the districts construction projects.*

## **7. Business/Legal/Finance Consent Agenda**

*Mr. Dickey Campbell, Board Member, moved to approve items A, B, C (1-15), D (1-10) E, F, G, H, I (1-2), J (1), K, L, and M. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.*

- A. Consider approval of January 2019 financial reports
  - 1. General Fund Operating Statement
  - 2. Nutrition Services Operating Statement
  - 3. Expenditures by Function - All
  - 4. Expenditures by Function – 1XX
  - 5. Expenditures by Function – Head Start
  - 6. Check Register – All
  - 7. Check Register – Head Start
  - 8. Investment Report
  - 9. 2018 Bond Project Accounting
  - 10. Tax Collector Report
- B. Consider approval of property insurance policy renewal
- C. Consider approval of the proposal for demolition of La Marque Primary School, La Marque Elementary School and old La Marque High School Weight Room
- D. Consider approval of the proposal for demolition of old La Marque DAEP Building
- E. Consider approval of professional services contract for materials testing lab
- F. Consider approval of contracts for speech therapy
  - 1. Therapy Travelers - Vallery
  - 2. Therapy Travelers - Odunuga
- G. Review budget amendments
  - 1. Budget Transfers
- H. Consider approval of May 4, 2019 Order of General Election

## 8. Curriculum & Instruction Consent Agenda

*Ms. Melba Anderson, Board Member, moved to approve items A, and B. Mr. Bryan Thompson, Vice President, seconded the motion. The motion carried 7/0.*

- A. Consider approval of the Calvin Vincent Head Start Supplemental Funding – COLA Grant Application
- B. Consider approval of the January 2019 Head Start Director’s Report

## 9. Future Business

- A. Future Agenda Items
  - B. Consider report by Superintendent and/or Board members regarding previous or upcoming activities for Board members
    - 1. February 21 - 23 Winter Governance Seminar in Galveston, TX
    - 2. March 11-15 Spring Break
    - 3. March 19 March Regular Board Meeting, 6:30 p.m. Admin. Board Room
10. **Closed Meeting** - Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 - 551.087 concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

*Ms. Melba Anderson, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.087. M. Bryan Thompson, Vice President, seconded the motion. The motion carried 7/0. The Board of Trustees entered closed session at 7:51 p.m.*

- A. **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law
  - 1. when the governmental body seeks the advice of its attorney about:
    - a. Pending or contemplated litigation or
    - b. A settlement offer; or
  - 2. Consider legal advice regarding Annexation Determination by Texas Education Commissioner regarding La Marque ISD, including redistricting of trustee positions and related transition plan
  - 3. Consider legal advice regarding items specifically listed on the Agenda.
  - 4. Consider legal advice regarding mediation agreement related to federal litigation case, Cause No. 4: 14-CV-2441 and related actions
- B. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property:
  - 1. Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions



2. Review detachment and annexation of territory
- C. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- D. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
  1. Consider hiring of professional personnel;
  2. Consider renewals, non-renewals, and terminations of contracts for professional personnel;
  3. Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions
- E. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- F. **551.082** For the purpose of considering discipline of a public-school child, or complaint or charge against personnel
- G. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representative of employee groups
- H. **551.084** Excluding witness for a hearing
- I. **551.087** For deliberation regarding economic development negotiations
  1. Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations;
  2. Deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1)

#### 11. **Reconvene from Closed Meeting**

*The Board of Trustees reconvened into open session at 8:47 p.m.*

#### 12. **Consider Action on Items Discussed in Closed Session**

- A. Consider Board approval of professional personnel recommendations

*Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval of the hiring of professional personnel as discussed in closed session. Ms. Melba Anderson, Board Member, moved for approval. Mr. Dickey Campbell, Board Member, seconded the motion. The motion carried 7/0.*

- B. Consider Board approval of renewals, non-renewals and terminations of contracts for professional personnel and related actions

*There were no renewals, non-renewal, and terminations at this time.*

- C. Consider approval of mediation agreement related to federal litigation case, Cause No. 4: 14-CV-2441 and related actions

*Mr. David Hodgins, TCISD Attorney, asked for the adoption of the mediation agreement related to federal litigation case No. 4-14-CV-2441 as discussed in closed session. Ms. Nakisha Paul made a motion to accept the adoption of the mediation agreement. Mrs. Mable Pratt, Board Member seconded the motion. The motion carried 7/0.*

### 13. Adjournment

*Mr. Bryan Thompson, Vice President, moved to adjourn the meeting at 8:48 p.m. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 7/0.*

Approved:

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Hal Biery  
TCISD Board of Trustees

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Date

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Adriana Lyle, Secretary  
TCISD Board of Trustees

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Date