**Minutes of Regular Board Meeting June 18, 2019**

**The Board of Trustees**

**Texas City Independent School District**

*Present: Hal Biery, President*

*Bryan Thompson, Vice President `*

*Melba Anderson*

*Dickey Campbell*

*Nakisha Paul*

*Mable Pratt*

*Absents: Nelson Juarez*

*Present: Dr. Rodney Cavness, Superintendent*

*Susan Myers, Deputy Superintendent of Education*

*Marcus Higgs, Assistant Superintendent of Human Resources*

*Margaret Lee, Assistant Superintendent for Business & Operations*

*Flo Adkins, Principal of La Marque Middle School*

*Phillip Adlof, HWH*

*Anne Anderson, Director of Elementary Education*

*Trenton Bell, LMHS*

*Lisa Campbell, Director of Student Data*

*Richard Chapa, Director of CTE*

*Edna Courville, Community*

*Zack Cowey, Director of Finance*

*Damon Fontenot, HWH*

*Michael Fry, HWH*

*Jack Haralson, Assistant Director of Maintenance &Operations*

*Holland Harner, HWH*

*La’Jernie Hawkins, Community*

*LeaCardela Hawkins, Community*

*Joe Harthey, Community*

*David Hodgins, TCISD Attorney*

*Nathan Jackson, Director of Student Outreach*

*Mike Matranga, Executive Director of Safety*

*Casey McAuliffe, Community*

*H.K. McMillan, Community*

*Ricky Nicholson, Principal of La Marque High School*

*Adriana Lyle, Executive Administrative Assistant/Board Secretary*

*Donna Peterson, Director of Special Education*

*Danielle Phillips, Community*

*Alexander Pratt, Community*

*Gloria Simmons, Community*

*Sheri Simmons, Coordinator of Secondary Instruction*

*Julie Southworth, Director of Secondary Education*

*Danny Surman, Community*

*Leland Surovik, Director of Athletics*

*Teresa Tate, Community*

*Robert Trabanino, IBI*

*Ashley Thompson, Community*

*Jackie Thompson, TCHS*

*Kailey Thompson, Community*

*Shelby Thompson, Community*

*Melissa Tortorici, Director of Communications*

*John VanDever, Director of Nutrition*

*Geny White, Coordinator of Elementary Instruction*

*Brantley Williams, HWH*

*Sharon Williams, Principal of La Marque Elementary*

*Ralph Willison, Community*

A Regular Board Meeting of the Board of Trustees of Texas City Independent School District was held Tuesday, June 18, 2019, beginning at 6:30 PM in the Simpson Education Support Center Board Room.

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| 1. | **First Order of Business** | | | |  |
| A. | | Announcement by the President whether a quorum is present, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law  *Mr. Bryan Thompson, President, called the meeting to order at 6:30 p.m. Mr. Thompson announced that a quorum was present, that the meeting had been duly called, and a notice of the meeting had been posted in the time and manner required by law.* | | |  |
| 2. | **Pledge & Invocation**  *Ms. Melba Anderson, Board Member, led the pledges to the flags.*  *Mr. Bryan Thompson, President, gave the invocation.* | | | |  |
| 3. | **Public Forum**  No Public Forum took place at this time. | | | |  |
| 4. | **Special Recognition** | | | |  |
| A. | | Expression of appreciation for 2018-2019 Board President Hal Biery  *Dr. Rodney Cavness, Superintendent, thanked and presented Hal Biery, President, with a plaque for his outstanding service as Board President from 2018-2019.* | | |  |
| B. | | Administer Oath of Office to Board Members  ***Melba Anderson - District 1***  *Mr. Nathan Jackson, Director of Student Outreach, ceremoniously administered the Oath of Office to Ms. Melba Anderson District 1 Trustee.*  ***Mable Pratt – District 2***  *Mr. Alexander Pratt, husband of Mable Pratt, ceremoniously administered the Oath of Office to his wife, Mrs. Mable Pratt District 2 Trustee.*  ***Bryan Thompson – District 4***  *Ms. Ashley Thompson, Ms. Kailey Thompson, and Ms. Shelby Thompson, daughters of Bryan Thompson, ceremoniously administered the Oath of Office to their father, Mr. Bryan Thompson District 4 Trustee.* | | |  |
| 5. | **Action Items** | | | |  |
| A. | | Organization of officers for the TCISD Board of Trustees for the 2019-2020 school year  *Mr. Bryan Thompson, Vice President, made a motion to go into closed session at 6:36 p.m. to further discuss the organization of officers for the 2019-2020 school year. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 6/0*  *The Board of Trustees reconvened into open session at 6:42 p.m.*  ***President***  *Mr. Dickey Campbell, Board Member, made a motion to elect Mr. Bryan Thompson, President, for the 2019-2020 term. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 6/0.*  ***Vice President***  *Ms. Melba Anderson, Board Member, made a motion to elect Ms. Nakisha Paul, Vice President, for the 2019-2020 term. Mr. Dickey Campbell, Board Member, seconded the motion. The motion carried 6/0.* | | |  |
| B. | | Consider approval of minutes for Board meetings held May 14, 2019, and May 20, 2019  *Mr. Dickey Campbell, Board Member, moved to approve the minutes from meetings* held May 14, 2019, and May 20, 2019*. Ms. Nakisha Paul, Vice President, seconded the motion. The motion carried 6/0.* | | |  |
| 6. | **Information Items** | | | |  |
| A. | | Review 2018-19 Budget Update  *Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, explained that HB3 has established new funding formulas for school districts and should provide some additional funding for schools. One of the requirements is that 30 percent of the revenue gained is to be used for salary increases. Of that amount, 75 percent must be used for teacher salary increases and the remaining 25 is to be used for salary increases for all other staff, but not administrators. There are some concerns that the funding source for the raises will eventually go away. Districts do not trust that the raises will be funded into perpetuity. Mrs. Lee gave Trustees four options to review and consider. Trustees will meet on July 25th for a full budget workshop to adopt a compensation plan at that time.* | | |  |
| B. | | Discuss proposed 5.6% average teacher pay increase  *Mr.* *Marcus Higgs, Assistant Superintendent of Human Resources, discussed the proposed teacher pay increase under House Bill 3.*   * *75% for teachers, counselors, nurses, and librarians (prioritizing differentiated compensation for classroom teachers with a > 5 years of experience)* * *25% for other employees*   *Mr. Higgs discussed several proposals the first beginning a 5.6% increase for teachers and librarians. Years 0-4 increases are weighted less that years 5-25 increases. All others, including administrators, would have a 3% increase. The second proposal is a 4.8% increase for teachers and librarians and all others, including administrators a 3% increase.*  *Mr. Higgs also discussed a proposal for hourly rates for bus drivers.* | | |  |
| C. | | Review May financial reports  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following financial reports:* | | |  |
| 1. | | | General Fund Operating Statement | |  |
| 2. | | | Nutrition Services Operating Statement | |  |
| 3. | | | Expenditures by Function - All | |  |
| 4. | | | Expenditures by Function – 1XX | |  |
| 5. | | | Expenditures by Function – Head Start | |  |
| 6. | | | Check Register – All | |  |
| 7. | | | Check Register – Head Start | |  |
| 8. | | | Bond Project Accounting | |  |
| 9. | | | Investment Report | |  |
| 10. | | | Tax Collector Report | |  |
| D. | | Review budget amendments  *Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, discussed budget amendments as presented. The budget amendments consist of budget transfers and budget revisions. The budget revisions can only be initiated in the Business Office and may result in a change to the total budgeted revenues and/or expenditures. The Budget Revisions presented at this meeting have a net effect of zero.* | | |  |
| 1. | | | Budget Transfers | |  |
| 2. | | | Budget Revisions | |  |
| E. | | Review District initiated policy revision CDA(LOCAL) OTHER REVENUES INVESTMENTS - Second Reading  *Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, discussed revisions to CDA (Local) OTHER REVENUES INVESTMENTS – Second reading. Administration is proposing that the revision made to CDA (Local) include the Superintendent and Superintendent’s designees.* | | |  |
| F. | | Review Bids and Proposals  *Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following bids and proposals:* | | |  |
| 1. | | | Bid 29-09 Misc. Grounds Keeping Equipment and Supplies | |  |
| 2. | | | Bid 29-10 Motor Vehicle Supplies and Parts | |  |
| 3. | | | Bid 29-11 Fire Alarm System/Sprinkler System Maintenance and Inspection | |  |
| 4. | | | Bid 29-12 Miscellaneous Signs | |  |
| 5. | | | Bid 29-13 Miscellaneous A/C Filters | |  |
| 6. | | | Bid 29-14 Ready Mix Concrete | |  |
| 7. | | | Bid 29-15 Plumbing Supplies | |  |
| 8. | | | Bid 29-16 Uniforms for Maintenance Department | |  |
| 9. | | | Bid 29-17 Glass Replacement | |  |
| 10. | | | Bid 29-19 Xerographic Paper | |  |
| 11. | | | Asphalt Paving  *Mr. Jack Haralson, Director of Facilities, spoke regarding a bid turned in by Lucus Construction, which had the lowest bid amount. The bid was reviewed by our Civil Engineer and found it to be acceptable.* | |  |
| 12. | | | New Elementary Schools  *Mr. Jack Haralson, Director of Facilities, reviewed the following purchases with a cost of $50,000 or more.* | |  |
| a. | | | | Concrete Work |  |
| b. | | | | Erosion Control |  |
| c. | | | | Plumbing Simms Elementary |  |
| d. | | | | Plumbing Guajardo/Haley Elementary |  |
| e. | | | | Earthwork |  |
| f. | | | | HVAC |  |
| g. | | | | Site Utilities |  |
| h. | | | | Electrical |  |
| i. | | | | Structural Steel |  |
| **H.**  G. | | ***Item H moved up for discussion.***  **Presentation by Jack Haralson on new construction**  *Mr. Jack Haralson, Assistant Director of Maintenance & Operations, gave an update of the district's construction*  Review purchases requiring Board Approval under Policy CH(Local)  *Mr. Jack Haralson, Assistant Director of Maintenance & Operations, explained that conditions arose during the replacement of the track at Stingaree Stadium that requires changes to our contract with Hellas Construction. Mr. Haralson attached Change Orders detailing the changes in the scope of work and associated pricing.* | | |  |
| 1. | | | Change Orders | |  |
| a. | | | | Hellas CO#1 |  |
| b. | | | | Hellas CO#2 |  |
| c. | | | | Hellas CO#3 |  |
| d. | | | | Hellas CO#4 |  |
| I. | | Review for approval the 2019-2020 Agreement between Texas City ISD and College of the Mainland, Collegiate High School  *Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the partnership agreement between TCISD and College of the Mainland – Collegiate High School. This agreement will allow students from Texas City High School and La Marque High School to participate in the Collegiate High School programs. There are no changes to the agreement.* | | |  |
| J. | | Review for approval the 2019-2020 Innovative Course List  *Mrs. Susan Myers, Deputy Superintendent of Education, explained that annually Texas School Board’ are required to approve courses being offered at their local High Schools which are listed on the TEA’s approved innovative course list. Mrs. Myers reviewed the 2019-2020 innovative courses list offered at the Texas City High School and La Marque High School for approval as presented.* | | |  |
| K. | | Review for approval Special Education Contracts for the 2019-2020 school year  *Mrs. Susan Myers, Deputy Superintendent of Education, reviewed for approval of the four Special Education contracts for the 2019-2020 school year.*   1. *Specialized Assessment and Consulting* 2. *Educational Assessments and Consulting – Tamara D. St. Junious* 3. *Soliant Health* 4. *Gulf Coast Speech Pathology* | | |  |
| L. | | Discuss approval of new positions in Texas City ISD for 2019-2020  *Mr. Marcus Higgs, Assistant Superintendent of Human Resources, presented for approval the following new positions.:*   * *STEM Teacher for La Marque Middle School – This initiative is sponsored by Marathon Oil Company with Phase I beginning 2018-2019.* * *ELL Instructional Aide for La Marque Middle School and La Marque High School – Title 3 federal allotments will be used for this position.* | | |  |
| M. | | Review for approval of new student support positions for the 2019-2020 school year  *Mrs. Susan Myers, Deputy Superintendent of Education, discussed new student support positions for 201+-2020. With Federal Title 1 Funds Administration is seeking approval of the following five new positions to help support the needs at the La Marque Campuses.*   * Behavior Coordinators (2) * Dean of Instruction Improvement * Dean of Student Management * Instructional Specialist | | |  |
| N. | | Review for approval of the discontinuation of contracts with Safe and Civil Schools.  *Mrs. Susan Myers, Deputy Superintendent of Education, made a presentation for the discontinuation of contracts with Safe and Civil Schools.* | | |  |
| 7. | | **Business/Legal/Finance Consent Agenda**  *Mr. Dickey Campbell, Board Member, moved to approve items A (1-10), B (1-2), C, D (1-11), E (1a, b, c, and d), F1, and G. Mr. Hal Biery, Board Member, seconded the motion. The motion carried 6/0.* | | |  |
| A. | Consider approval of May financial reports | | | |  |
| 1. | | General Fund Operating Statement | | |  |
| 2. | | | Nutrition Services Operating Statement | |  |
| 3. | | | Expenditures by Function - All | |  |
| 4. | | | Expenditures by Function – 1XX | |  |
| 5. | | | Expenditures by Function – Head Start | |  |
| 6. | | | Check Register – All | |  |
| 7. | | | Check Register – Head Start | |  |
| 8. | | | Bond Project Accounting | |  |
| 9. | | | Investment Report | |  |
| 10. | | | Tax Collector Report | |  |
| B. | | | Consider approval of budget amendments | |  |
| 1. | | Budget Transfers | | |  |
| 2. | | | Budget Revisions | |  |
| C. | | | Consider approval of Board Policy CDA(Local): Other Revenue Investments | |  |
| D. | | Consider approval of Bids and Proposals | | |  |
| 1. | | Bid 29-09 Misc. Grounds Keeping Equipment and Supplies | | |  |
| 2. | | | Bid 29-10 Motor Vehicle Supplies and Parts | |  |
| 3. | | | Bid 29-11 Fire Alarm System/Sprinkler System Maintenance and Inspection | |  |
| 4. | | | Bid 29-12 Miscellaneous Signs | |  |
| 5. | | | Bid 29-13 Miscellaneous A/C Filters | |  |
| 6. | | | Bid 29-14 Ready Mix Concrete | |  |
| 7. | | | Bid 29-15 Plumbing Supplies | |  |
| 8. | | | Bid 29-16 Uniforms for Maintenance Department | |  |
| 9. | | | Bid 29-17 Glass Replacement | |  |
| 10. | | | Bid 29-19 Xerographic Paper | |  |
| 11. | | | Asphalt Paving Work | |  |
| E. | | | Consider approval of purchases requiring Board Approval under Policy CH(Local) | |  |
| 1. | | Change Orders | | |  |
| a. | | | Hellas CO#1 | |  |
| b. | | | | Hellas CO#2 |  |
| c. | | | | Hellas CO#3 |  |
| d. | | | | Hellas CO#4 |  |
| F. | | | | Consider approval of donations |  |
| 1. | | Foundation for the Future | | |  |
| G. | | | Consider approval of new positions in Texas City ISD for 2019-2020 | |  |
| 8. | | **Curriculum & Instruction Consent Agenda**  *Ms. Melba Anderson, Board Member, moved to approve items A, B, C, D, E, and F. Ms. Nakisha Paul, Board Member, seconded the motion. The motion carried 6/0.* | | |  |
|  | A. Consider approval of the 2019-2020 Agreement between Texas City ISD and  College of the Mainland, Collegiate High School | | | |  |
| B. | | Consider approval of the 2019-2020 Innovative Course List | | |  |
| C. | | Review for approval Special Education Contracts for the 2019-2020 school year | | |  |
| D. | | Consider for approval New Student Support Positions for the 2019-2020 School Year | | |  |
| E. | | Consider for Approval the discontinuation of contracts with Safe and Civil Schools | | |  |
| F. | | Consider approval of the May 2019 Head Start Director’s Report | | |  |
| 9. | | **Future Business** | | |  |
| A. | Future Agenda Items | | | |  |
| 1. | | Spring 2019 Assessment Results | | |  |
| B. | | | Consider report by Superintendent and/or Board members regarding previous or upcoming activities for Board members | |  |
| 1. | | June 25    Budget Workshop    Superintendent's Conference; Room; 6:60 p.m. | | |  |
| 2. | | | July 30     **Board Pictures**; Board Room; 5:00 p.m. | |  |
| 3. | | | July 30    Special Called Board Meeting; Admin. Board Room; 6:30 p.m. | |  |
| 10. | | | **Closed Meeting -** Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 - 551.087 concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:  *Mr. Dickey Campbell, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.087. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 6/0. The Board of Trustees entered closed session at 8:03 p.m.* | |  |
| A. | **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law | | | |  |
| 1. | | when the governmental body seeks the advice of its attorney about: | | |  |
| a. | | | Pending or contemplated litigation or | |  |
| b. | | | | A settlement offer; or |  |
| 2. | | | | Consider legal advice regarding Annexation Determination by Texas Education Commissioner regarding La Marque ISD, including redistricting of trustee positions and related transition plan |  |
| 3. | | | Consider legal advice regarding items specifically listed on the Agenda. | |  |
| B. | | | **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property: | |  |
| 1. | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | | |  |
| 2. | | | Review detachment and annexation of territory | |  |
| C. | | | **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations | |  |
| D. | | **551.074**   For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee | | |  |
| 1. | | Consider hiring of professional personnel; | | |  |
| 2. | | | Consider renewals, non-renewals, and terminations of contracts for professional personnel; | |  |
| 3. | | | Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions | |  |
| 4. | | | Organization of officers for the TCISD Board of Trustees for the 2017-2018 school year | |  |
| E. | | | **551.076 For** the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices | |  |
| F. | | **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel | | |  |
| G. | | **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representative of employee groups | | |  |
| H. | | **551.084** Excluding witness for a hearing | | |  |
| I. | | **551.087** For deliberation regarding economic development negotiations | | |  |
| 1. | | Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; | | |  |
| 2. | | | Deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1) | |  |
| 11. | | | **Reconvene from Closed Meeting**  *The Board of Trustees reconvened into open session at 7:54 p.m.* | |  |
| 12. | **Consider Action on Items Discussed in Closed Session** | | | |  |
|  | A. Consider Board approval of professional personnel recommendations  *Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval*  *of the hiring of all professional personnel recommendations as discussed in*  *closed session. Mrs. Mabel Pratt, Board Member, moved for approval. Mr.*  *Hal Biery, Board Member, seconded the motion. The motion carried 6/0.* | | | |  |
| B. | | Consider Board approval of renewals, non-renewals and termination s of contracts for professional personnel and related actions  No action was taken at this time. | | |  |
| 13. | | **Adjournment**  *Mr. Dickey Campbell, Board Member, moved to adjourn the meeting at 8:45 p.m. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 6/0.*  Approved:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Bryan Thompson Date  TCISD Board of Trustees  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Adriana Lyle, Secretary Date  TCISD Board of Trustees | | |  |
|  |  | | | |  |