



## **Regular Meeting - Jun 14, 2022, Minutes**

Tuesday, June 14, 2022, at 6:30 p.m.

Simpson Education Support Center Board Room

### **1. Call to Order**

Nakisha Paul

Melba Anderson

Hal Biery

Dickey Campbell

Lori Carnes

Mable Pratt

Mike Matranga

Bryan Thompson

#### **Also Present:**

Dr. Melissa Duarte, TCISD Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Asst. Superintendent of Curriculum & Instruction

Marcus Higgs, Asst. Superintendent of Human Resources

Margaret Lee, Asst. Superintendent of Business

Gina Covington, Chief Technology Officer

Zach Cowey, Director of Finance

Derik Fillmore, SLO

Dio Gonzalez, Emergency Mgmt. Coord.

David Hodgins, Attorney

Adriana Lyle, Board Secretary

Mark Lyon, Director of Fine Arts

Don Pursley, Director of Maintenance

Melissa Tortorici, Director of Communications

**Please see attached for additional attendees.**

## **2. First Order of Business**

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

Nakisha Paul, Board President, called the meeting to order at 6:30 p.m. Ms. Paul announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.

## **3. Opening Ceremony**

- 3.1. Pledge and Invocation

Hal Biery, Board Member, led the pledges to the flags.

Mike Matranga, Board Member, gave the Invocation.

## **4. Recognitions**

- 4.1. Recognition of TCISD's Energy Savings Program Presented by Cenergistic

Daniel Sutton, Cenergistic, presented Texas City ISD with an award in recognition of the District's successful energy conservation program for School Districts across the nation. Ms. Sutton gave updates on key milestones that the District achieved.

[Cenergistic Recognition.pdf](#) 

- 4.2. Expression of Appreciation for 2021-2022 Board President Nakisha Paul

Dr. Melissa Duarte, Superintendent, on behalf of the District, presented Nakisha Paul with a plaque for her dedication to

the District as Board President. Other Trustees also thanked Ms. Paul for her work with the Board, Staff, and Students.

4.3. Expression of Appreciation for Trustee Bryan Thompson's Service to Texas City ISD

Dr. Melissa Duarte, Superintendent, on behalf of the District, presented Bryan Thompson with a plaque for his dedication to the District as Trustee for the last 12 years. Other Trustees also thanked him for his service and accomplishments to our Staff, Students, and District.

**Item 4.7 was moved up to be discussed first**

4.7 Board Recognition of State Track Competitor

Melissa Tortorici, Director of Communications, congratulated Kai Johnson from La Marque High School for placing at the State Track and Field Meet in two different events.

Kai qualified to compete at State by placing 2nd in triple and long jumps.

At the State Meet Kai placed 4th in the triple jump with a jump of 46 feet, 5 1/2 inches, and 5th in the long jump of 22 feet and 3/4 inches.

The Head Track Coach for the 2022 season at La Marque High was Antony Evens.

4.4. Board Recognition of TCISD High School Level VASE

4.4 Melissa Tortorici, Director of Communications, explained that the High School Visual Arts Scholastic Event (VASE) mission is to recognize exemplary student achievement in the visual arts by providing high school art students and programs a standard of excellence in which to achieve.

Texas City ISD had a record number of State Medal winners this year. Five students received this distinction:

Shelby Deronmie, Texas City High School

Jamie Fernandez, Texas City High School

Myla Mosley, Texas City High School

Cindy Salas, La Marque High School

Bodana Semchenko, Texas City High School

VASE Gold Medalists from La Marque High School and Texas City High School

Paige Adams

Yoseline Aviles

Janeese Castille

Vanessa Cidrian

Leianni Delgado

Jillian English

Jamie Fernandez

Samantha Guzman

Alana Martinez

Yasmin Martines

Lily Melchor

Ashley Mena

Myla Mosely

Michael Piazza

Ireland Stowe

Melanie Surovikk

Abe Zapata

Their art teachers are Megan Carpenter, Joan Finn, Desiree Haddock, and Jenn Massie.

[A I Sheet June 2022 -TCISD High School Level VASE.docx](#) 

#### 4.5. Board Recognition of Blocker Junior VASE Contest

Melissa Tortorici, Director of Communications, explained that the mission of the Texas Art Education Association Junior Visual Arts Scholastic Events is to recognize students' achievements. Students must answer various questions about why they made their piece, what it means to them, what techniques they used, and what inspired their artwork.

Out of 900 entries, each of the following Blocker students received the highest two ratings.

*Perfect Rating*

Kamden Barton

Presley Bean

Madeline Brown

Melissa Juarez

Samantha Lopez

Hayden Milner

Storm Ramirez

*Strong Rating*

Ella Perez

Camryn Powell

[A I Sheet June 2022 - Blocker Jr VASE.docx](#) 

- 4.6. Board Recognition of Levi Fry TEAM and Junior VASE contest  
Melissa Tortorici, Director of Communications, presented ten Levi Fry art students who received high marks for their artwork from two major VASE art competitions in the State.

*Good Rating (5th Grade)*

Christian Garcia

*Excellent (5th Grade)*

Dylan Dupree

Prince Slocum

Valerie Perlata-Perez

Journey Slate

*Strong Rating(6th Grade)*

Payton Garrison and Ashlyn Guzman

*Excellent (6th Grade)*

Haydyn Reyes and Alexis Mayeaux

*Perfect Score*

Vivica Northrup

[A I Sheet June 2022 - Fry TEAM and VASE.docx](#) 

- 4.7. Board Recognition of State Track Competitor  
Item 4.7 was discussed at the beginning.

[A I Sheet June 2022 - LMHS Track New.pdf](#) 

- 4.8. Board Recognition of Houston Livestock and Rodeo Art Contest

Melissa Tortorici, Director of Communications, congratulated district Houston Livestock Show & Rodeo Best of Show, Gold Medal, and Special Merit winners that competed. Art Teachers are Dez Haddock, Lola Rios, and Kelly Kelemen. Their work will be displayed in the Hayloft Gallery each year throughout the duration of the Houston Livestock Show & Rodeo.

*Best of Show*

Michael Piazza, Texas City High School

Alaina Travis, Blocker Middle School

Chloe Morgan, Levi Fry Intermediate School

*Gold Medal Winners*

Myla Mosely, Texas City High School

Cindy Salas, La Marque High School

Hayden Milner, Blocker Middle School

Galvin Perry, Levi Fry Intermediate School

Their art teachers are Jenn Massie, Joan Finn, Lola Rios, and Kelly Kelemen.

*Special Merit*

Bogdana Semchenko, Texas City High School

Her art teacher is Jenn Massie.

[A I Sheet June 2022 - Rodeo Art.docx](#) 

- 4.9. Board Recognition of Technology Logo Art Contest  
Melissa Tortorici, Director of Communications, announced that the Technology Department held a logo design contest for Texas City ISD art students to compete in and promote the new Robotics and Coding Camp and the TEXPO professional development for employees.

Jamie Fernandez was selected for having her original art selected to promote TEXPO.

Paige Adams was selected for having her original artwork selected to promote the Robotics and Coding Camp.

Their teacher is Jenn Massie of Texas City High School.

[A I Sheet June 2022 - Technology Art Contest.docx](#) 

- 4.10. Board Recognition of Texas City FFA Winners from Galveston County Fair

Melissa Tortorici, Director of Communications, introduced Texas City FFA winners from the 84th Galveston County Fair.

*Breeding Heifer Show*

Rylan Goodwin, AOB Breed Champion

Kaylie Guzman, 2nd Place Class 2

Chianina Kassidy Cline, ORB Reserve Breed Champion

*Broiler Show*

BG Kelly, 7th Place

Ava Salenger, 8th Place  
Marrizza Kelley, 11th Place  
Emma Pope, 12th Place  
Emma Pope, 15th Place  
Luke Salenger, 19th Place  
Cooper Perez, 21st Place  
Lexi Ashcraft, 46th Place

*Fair Market Lamb Show*

Aubrey Dike, 5th Place  
Lacy Alexander, 6th Place  
Kaylee Higgs, 7th Place  
Lexi Ashcraft, 12th Place

*Fair Market Swine Show*

Loran Silvertooth, 2nd Place  
Marrizza Kelly, 4th Place

*Fair Market Goat show*

Samuel Tello, 6th Place  
Raeanne Albarado, 7th Place  
Preston Loveless, 7th Place  
Justin Roth, 8th Place  
Averie Jo Williamson, 10th Place  
Tava Obungu, 11th Place

*Fair Market Steer Show*

Annabelle Jaramillo, Class Champion, Reserve Breed  
Champion, and Auction  
Brylee Packard, Class Champion and Auction



Kylie Shaffer, 2nd Place, Class Champion, and Auction

Lexi Ashcraft, 2nd Place, and Auction

Damon Steven, 2nd Place, and Auction

Caden Perex, 3rd Place

Natalie Rodriguez, 3rd Place

Ava Ashcraft, 3rd Place

Cole Perez, 3rd Place

Myrna Stevens, 3rd Place

Lacy Alexander, 4th Place

Kaylie Guzman, 5th Place

Casen Perez, 6th Place

Destine Richardson, 8th Place

Justin Roth, 9th Place

Loran Silvertooth, 9th Place

Ashlyn Guzman, 12th Place

[A I Sheet June 2022 -FFA Galveston Co. Fair Results New.pdf](#)



## **5. Public Forum**

There was no Public Forum at this time.

## **6. Action Items**

### **6.1. Administer Oath of Office to Board Members**

Jay Carnes administered the Oath of Office to Lori Carnes, District 4 Trustee

David Hodgins, TCISD Attorney, administered the Oath of Office to Mabel Pratt, District 2 Trustee

Da'Jonae Anderson , Da'John Anderson and Keyonna Butler administered the Oath of Office to Melba Anderson, District 1 Trustee.

[Certificate of Election District 1 Trustee.pdf](#) 

[Oath of Office District 1 Trustee.pdf](#) 

[Statement of Elected Officer District 1 Trustee.pdf](#) 

[Certificate of Election District 2 Trustee.pdf](#) 

[Oath of Office District 2 Trustee.pdf](#) 

[Statement of Elected Officer District 2 Trustee.pdf](#) 

[Certificate of Election District 4 Trustee.pdf](#) 

[Oath of Office District 4 Trustee.pdf](#) 

[Statement of Elected Officer District 4 Trustee.pdf](#) 

6.2. Organization of Officers for the TCISD Board of Trustees for the 2022-2023 School Year

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 7:14 a.m.

*Moved by:* Melba Anderson

*Seconded by:* Lori Carnes

**Motion carried 7/0.**

Trustees reconvened at 7:18 p.m.

A motion was made to have Melba Anderson serve as the new President for the 2022-2023 school year.

*Moved by:* Dickey Campbell

*Seconded by:* Mike Matranga

**The motion carried 7/0.**

A motion was made to have Mable Pratt serve as the new Vice President for the 2022-2023 school year.

*Moved by:* Dickey Campbell

*Seconded by:* Hal Biery

**The motion carried 7/0.**

6.3. Consider Pre-K Tuition for Employees' Children

[Employee Pre-K.pdf](#) 

Dr. Terri Burchfield, Deputy Superintendent of Support Services, asked to consider Pre-K Tuition for Employees' children who reside within and outside our District to allow them to participate in the Calvin Vincent Pre-K program.

A motion was to approve with no charge.

*Moved by:* Hal Biery

*Seconded by:* Mike Matranga

**The motion carried 7/0.**

6.4. Consider Approval of Board Meeting Minutes Held on May 10, 2022; May 17, 2022; and May 26, 2022

[2022 Minutes May 10. pdf](#) 

[2022 Minutes May 17. pdf](#) 

[2022 Minutes May 26. pdf](#) 

A motion was made to accept the minutes for May 10, 2022, May 17, 2022, and May 26, 2022.

*Moved by:* Dickey Campbell

*Seconded by:* Nakisha Paul

**The motion carried 7/0.**

6.5. Consider Approval of Delivery Method for Renovation / Conversion of ITC Gym to STEM Robotics Building

[Action - CMAR Delivery Method for STEM Building.pdf](#) 

Don Pursley, Director of Maintenance, gave an update regarding the ITC STEM Robotics Building construction delivery method recommendation. With the CMAR delivery

method, they will review the provided construction documents and provide TCISD with a Guaranteed Maximum Price for construction at each design phase. This would allow the contractor to be brought in to help coordinate the design within the existing building and help avoid constructability issues and prevent redesign fees by investigating the existing condition of the building.

A motion was made to approve the requested construction Manager at Risk of construction Delivery Method.

*Moved by:* Nakisha Paul

*Seconded by:* Mable Pratt

**The motion carried 7/0.**

## **7. Information Items**

- 7.1. Presentation on Agreed Upon Procedures and the Results of the Investigation by Patrick Simmons with Whitely Penn  
Patrick Simmons from Whitely Penn reviewed and discussed the results of the Agreed Upon Procedures for the 2018 Bond Spending for Security Projects conducted specifically on the \$6.5 million spent on safety and security.

[Information - Agreed Upon Procedures.pdf](#) 

[TCISD AUP Draft.pdf](#) 

- 7.2. 2022 Property Values and Upcoming Property Value Study Presented by Tommy Watson with Galveston County Appraisal District  
Mr. Tommy Watson from the Galveston County Appraisal District was not present to give the property value study.

[Information - GCAD Presentation.pdf](#) 

[S18TTL5.10.22.pdf](#) 

- 7.3. 2022-2023 Budget Update

Margaret Lee, Assistant Superintendent of Business, gave the following budget updates. In March, three budget goals were established.

- Present Trustees with a Balanced Budget
- Provide Staff with a Meaningful Salary Increase
- Increase the District's Contribution to Health Insurance.

[Information - Budget Update.pdf](#) 

## 8. Consent Agenda

### 8.1. Consider Approval of Monthly Financial Reports

[Dashboard Report.pdf](#) 

[Operating Statement 1XX.pdf](#) 

[Operating Statement 240.pdf](#) 

[Expenditures by Function - 1XX.pdf](#) 

[Expenditures by Function - All Funds.pdf](#) 

[Expenditures by Function - Head Start.pdf](#) 

[Giles as of 05.31.2022.pdf](#) 

[Guajardo as of 05.31.2022.pdf](#) 

[Hayley - as of 05.31.22.pdf](#) 

[April 2022 Tax Collection Rpt.pdf](#) 

[Supplemental 05 Refund Memo.pdf](#) 

[Overpayment Refund Memo.pdf](#) 

[Investment Report - Short Version.pdf](#) 

[TexPool Newsletter.pdf](#) 

[Check Register Report - April 2022.pdf](#) 

[Head Start Check Register Report - April 2022.pdf](#) 

A motion was made to approve Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, and 8.15.

*Moved by:* Hal Biery

*Seconded by:* Nakisha Paul

**The motion carried 7/0.**

**Item 8.7 was pulled to be talked about separately.**

Consider Approval of TASB Pay System Recommendations and 2022-2023 Compensation Plan for Texas City ISD.

Mr. Marcus Higgs, Assistant Superintendent of Human Resources, reviewed the TASB Pay System Recommendation and 2022-2023 Compensation Plan for TCISD. This plan was conducted to examine the competitive job market and make recommendations for internally fair and externally competitive pay practices to remain competitive in the recruitment and retention of teachers, administrative staff, professional staff, paraprofessionals, and auxiliary staff to TCISD.

TCISD Administration recommended Model 2 of the TASB Pay System Maintenance and Compensation Plan for 2022-2023 as presented.

*Moved by:* Hal Biery

*Seconded by:* Nakisha Paul

**The motion carried 7/0.**

- 8.2. Consider Approval of Budget Amendments Requiring Approval Under Board Policy CD(Local)










[Consent - Budget Amendment.pdf](#) 


[Amendment Reconciliation 1XX.pdf](#) 

[Amendment Reconciliation 240.pdf](#) 

[Budget Transfers 2022-06-14.pdf](#) 

[Budget Revisions 2022-06-14.pdf](#) 

- 8.3. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Fine Arts Furnishings and Supplies for Sarah Giles Middle School  
[Consent - Fine Arts Supplies and Furnishings for Sarah Giles Middle School.pdf](#)   
[Giles Fine Arts Quote.pdf](#) 
- 8.4. Consider Purchase Requiring Approval Under Board Policy CH(Local): LMHS Air Cooled Chiller  
[Consent - Air Cooled Chiller.pdf](#)   
[Texas City ISD La Marque HS Chiller Proposal w RSMeans.pdf](#)  

- 8.5. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Interactive Displays for Sarah Giles Middle School  
[Consent - Interactive Displays.pdf](#)   
[AVEX ID Procurement and Installation Revised Proposal.pdf](#)  

- 8.6. Consider Approval of Change Order Requiring Board Approval Under Board Policy CH(Local): Sarah Giles Middle School Auditorium Audio / Visual for Equipment and Installation  
[Consent - Audio Visual Change Order for Giles MS.pdf](#)   
[Division One response Letter to TCISD La Marque MS CCD No.01.pdf](#) 
- 8.7. Consider Approval of TASB Pay System Recommendations and 2022-2023 Compensation Plan for Texas City ISD  
[Consider Approval of TASB Pay System Recommendations and 2022-2023 Compensation Plan for Texas City ISD A&I Sheet 6-14-2022.pdf](#) 

[REVISED Compensation Board Presentation - Texas City ISD 2021-22.pdf](#) 

- 8.8. Consider Approval of Purchase Requiring Approval Under Board Policy CH (Local): Kagan Professional Development

[AI - KAGAN - Purchase Over 100K.pdf](#) 

[Kagan Event Quote 9125.pdf](#) 

- 8.9. Consider Approval of the May 2022 Head Start Director's Report

[A&I - CVHS Director's Report MAY 2022. pdf](#) 

[CVHS Monthly report May 2022. pdf](#) 

- 8.10. Consider Approval of the Calvin Vincent Head Start Supplemental Funding Applications - COLA & QI

[A&I CVHS Supplemental Funding Applications - COLA & QI](#)

[Grants.pdf](#) 

[CVHS SUPPLEMENTAL FUNDING APPLICATIONS - COLA & QI.pdf](#) 

- 8.11. Consider Approval of 22-23 Renewal Contract Between Harris County Department of Education (HCDE) and TCISD

[HCDE.pdf](#) 

- 8.12. Consider Approval of Avondale ESY Contract for R.J.

[R.J..pdf](#) 

- 8.13. Consider Approval of 22-23 Shiloh Treatment Center Contract

[Shiloh.pdf](#) 

- 8.14. Consider Approval of Avondale ESY Contract for K.P.

[K.P..pdf](#) 



- 8.15. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Weapon Detection System

[Consent - Weapon Detection System.pdf](#) 

[CEIA-USA Weapon Detection Quote.pdf](#) 

## 9. Future Business

### Future Agenda Items

### Future Meeting Dates

**June 15-17 - Summer Leadership Institute, San Antonio**

**June 21 - Facilities Committee Meeting, Blocker, 6:00 - 7:30 p.m.**

**July 12 - Regular Board Meeting, Simpson Building Boardroom, 6:30 p.m.**

## 10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 8:32 p.m.

*Moved by:* Mike Matranga

*Seconded by:* Dickey Campbell

**The motion carried 7/0.**

- 10.1. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
1. When the governmental body seeks the advice of its attorney about:
    - a. Pending or contemplated litigation or
    - b. A settlement offer; or
  2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules

of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items.
4. Consider legal advice regarding personnel issues.
5. Consider legal advice regarding any item listed on the agenda.
6. Consider legal advice regarding approval of superintendent evaluation and related actions.
7. Consider legal advice regarding approval of superintendent contract amendment and related actions.

- 10.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
  1. Review purchase and sale agreement for the purchase of land
- 10.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 10.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
  1. Consider hiring professional and nonprofessional personnel.
  2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel.
  3. Consider approval of superintendent evaluation and related actions.
  4. Consider approval of superintendent contract amendment and related actions.
- 10.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices

- 10.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 10.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 10.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 10.9. **551.084** Excluding witness for a hearing

**11. Reconvene from Closed Meeting**

Trustees reconvened at 10:35 p.m.

- 11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

**12. Consider Action on Items Discussed in Closed Session**

- 12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions  
Marcus Higgs, Asst. Superintendent of Human Resources asked for approval to hire all professional personnel recommendations as discussed in closed session.

*Moved by:* Dickey Campbell

*Seconded by:* Mike Matranga

**The motion carried 7/0.**

- 12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

No action was taken at this time.

12.3. Consider Approval of Superintendent Evaluation

Administration made a recommendation to approve the superintendent's evaluation as discussed in closed session.

*Moved by:* Dickey Campbell

*Seconded by:* Nakisha Paul

**The motion carried 7/0.**

12.4. Consider Approval of Superintendent Contract Amendment and Related Actions

Administration asked for approval of the superintendent's contract amendment and related action as presented in closed session.

*Moved by:* Mable Pratt

*Seconded by:* Lori Carnes

**The motion carried 7/0.**

**13. Adjournment**

Trustees took a motion to adjourn the meeting at 10:37 p.m.

*Moved by:* Mable Pratt

*Seconded by:* Mike Matranga

**The motion carried 7/0.**

13.1. Adjourn Meeting

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Adriana Lyle

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Melba Anderson