

Minutes of Regular Board Meeting September 13, 2016

The Board of Trustees Texas City Independent School District

A Regular Board Meeting of the Board of Trustees of Texas City Independent School District was held Tuesday, September 13, 2016, beginning at 5:00 PM with Tours of La Marque Campuses followed by meeting at the Simpson Education Support Center.

1. First Order of Business

- A. Announcement by the President whether a quorum is present, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law

Mr. Dickey Campbell, Vice President, called the meeting to order at 5:10 p.m. Mr. Campbell announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted for the time and manner required by law.

2. Tour of La Marque Primary School

A tour of La Marque Primary was taken from 5:10 p.m. until 5:20 p.m.

3. Tour of La Marque Middle School

A tour of La Marque Middle School was taken from 5:25 – 6:10 p.m.

4. Recess 6:00 - 6:30

A recess was taken at 6:10 p.m.

5. Reconvene and Reestablish Quorum

Trustees reconvened, and Mr. Campbell called the meeting to order at 6:31 p.m.

*Members Present: Dickey Campbell, President
Hal Biery, Vice President
Melba Anderson
Tom Prouty*

*Absent: David Moss
Bryan Thompson*

*Also Present: Dr. Cynthia Lusignolo, Superintendent
Susan Myers, Deputy Superintendent of Education
Margaret Lee, Assistant Superintendent for Business & Operations
Rhonda Alcorn, Community
Anne Anderson, Director of Instructional Programs*

Florence Adkins, Principal of La Marque Middle School
Pat Babbs, La Marque Elementary Teacher
Joe Brinker, Director of Transportation
Stephany Brown, Assistant Principal of La Marque Primary
Dr. Terri Burchfield, Executive Director of Support Services
Lisa Campbell, Director of Student Data
Richard Chapa, CTE Director
Kristen Davis, Instructional Specialist at Blocker Middle School
Joe Figarelli, Director of Fine Arts
Chris Filidei, School Liaison Division
Jennifer Folse, Elementary Coordinator
Debbie Fuller, Assistant Principal of Roosevelt-Wilson Elementary
Tony Furman, Principal of Levi Fry Intermediate
Marion Godeaux, Executive Director of Maintenance
Jack Haralson, Assistant Director of Maintenance & Operations
Marcus Higgs, Executive Director of Human Resources
David Hodgins, District Attorney
Laura Haug, Principal of Northside Elementary
Nathan Jackson, Heights Elementary Principal
Dedrick Johnson, La Marque Middle School Teacher
Deuce Johnson, Community
Tonya Langford, Specialist at La Marque Elementary
Deborah Laine, Director of Foundation for the Future
Holly La Roe, Principal of Texas City High School
Courtney Lewis, Community
Joshua Lewis, Community
Mary Lewis, Community
Adriana Lyle, Executive Administrative Assistant
Patti Martin, Principal of La Marque Primary
Ricky Nicholson, Principal of La Marque High School
La Conya Owens, La Marque Middle School Teacher
Rhonda Oyakhire, Instructional Specialist at Blocker Middle School
Wendy Patterson, Principal of Roosevelt Wilson
Donna Peterson, Director of Special Education
Kim Pettigrew, Roosevelt-Wilson Teacher
Matthew Salley, Principal of Kohfeldt Elementary
Sherri Simmons, Secondary Coordinator
Barbara Sharp, Director of Finance
Nici Snyder, Assistant Principal of La Marque Elementary
Julie Southworth, Principal of Blocker Middle School
Leland Surovik, Director of Athletics
Joy Toney, Principal of Woodrow Wilson
Billy Trader, Coordinator of Special Education
Melissa Tortorici, Director of Communications
John VanDever, Director of Nutrition Services
Sharon Williams, Principal of La Marque Elementary
Susan Wilson, Principal of Calvin Vincent
Trey White, Director of Technology

6. Pledge & Invocation

*Mr. Hal Biery, Vice President, led the pledges to the flags.
Ms. Melba Anderson, Board Member, gave the invocation.*

7. Public Recognition

A. Summer Graduates - Texas City High School

Ms. Holly La Roe, Texas City High School Principal, began the meeting by acknowledging our summer graduates and their families. Graduates presented were Ashley Lewis, Jose Maldonado, Daniel Penna and Kelvin Molina. Dr. Cynthia Lusignolo, Superintendent, began the graduation ceremony by stating that each student graduating had met all qualifications for graduation as set forth by the Texas Education Agency. Dr. Lusignolo proceeded by announcing that each student was eligible to receive a diploma. Students were presented with their diplomas. A recess was given for refreshments and pictures with the families. The meeting broke for recess at 6:37 p.m.

Closed Meeting

Ms. Melba Anderson, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. Mr. Hal Biery, Vice President, seconded the motion. The motion carried 4/0. The Board of Trustees entered closed session at 6:38 p.m.

Reconvened

The Board of Trustees reconvened into open session at 7:38 p.m.

8. Public Forum

The following speakers spoke during Public Forum:

- *Rhonda Alcorn spoke regarding forming a board for West Texas City /La Marque.*
- *Dedrick Johnson talked about teacher morale after a news story was put out on KTRK Channel 13 News about a bulletin board "Your Words Have Power" that was displayed at Levi Fry Intermediate.*
- *Jeanette Young spoke regarding Dual Credit Courses, Collegiate Classes and CT courses that are not available to 10th graders. Mrs. Young has a son she feels would excel in these courses if they were to be made available to 10th grade students.*

9. Action Items

A. Consider approval of minutes for Board meetings held August 9, 2016, August 15, 2016,

and August 30, 2016

*Mr. Tom Prouty, Board Member, moved to approve the minutes as corrected for the board meetings held August 9, 2016, August 15, 2016, and August 30, 2016
Mr. Hal Biery, Vice President, seconded the motion. The motion carried 4/0.*

B. Consider purchase or lease of three modular buildings

Mr. Jack Haralson, Assistant Director of Maintenance & Operations, explained the need for three modular buildings at La Marque Elementary. Each building contains two classrooms, providing an additional six classrooms. Palomar Modular Buildings, a member of Choice Partners Purchasing Cooperative, put out the following four quotes:

- 1. Purchase of modular building with restrooms*
- 2. Purchase of modular building without restrooms*
- 3. Lease of modular building with restrooms*
- 4. Lease of modular building without restrooms*

Mr. Hal Biery, Board Member, made a motion to purchase three modular buildings with restrooms. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 4/0.

C. Consider approval of application to the Commissioner of Education pursuant to Texas Education Code §7.056 to waive any requirement, restriction, or prohibition imposed by the Texas Education Code and/or Commissioner rule and in particular Texas Administrative Code 61.011, Section 5, Subsection C. that could or would allow and/or require the funds received by Texas City ISD under Chapter 13 of the Texas Education Code related to the annexation of La Marque ISD into Texas City ISD as ordered by the Commissioner of Education to be included as part of the calculation of or along with or part of other state funding aide for the current and next two fiscal years of Texas City ISD and related actions.

Item 9 C was pulled to be discussed at a later time.

D. Consider purchase of computers for La Marque campuses

Margaret Lee, Assistant Superintendent for Business & Operations, presented a request for the purchasing of computers for La Marque campuses. Mrs. Lee explained that quotes for new computers and printers for all La Marque campuses were gathered.

An estimate of 500 units are needed at a total cost between \$550,000 and \$600,000. Money recommended to be used would come from the remaining 2014-2015 Technology Refresh Funds that have not been spent. Mr. Tom Prouty, Board Member, made a motion to purchase computers and printers for all La Marque campuses as presented. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 4/0.

10. Information Items

A. Review 2016 Accountability Ratings

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the 2016 Accountability charts for TCISD. Mrs. Myers explained that each chart depicts how each campus/district performed on each of the four accountability indexes. Index 1 measures Student Achievement, Index 2 measures Student Progress, Index 3 measures progress toward Closing the Achievement Gap, and Index 4 measures Postsecondary Readiness. Under the current accountability system, each campus/district receives the rating of Met Standard or Not Met Standard. All TCISD schools received the rating of Met Standard for 2015-2016.

B. Review 2016-2017 TCISD Campus Accountability Plans

Mrs. Susan Myers, Deputy Superintendent of Education, explained that before the development of Campus Improvement Plans, each campus created a Campus Accountability Plan. Campus teams utilized root cause analysis to identify areas of concern. The teams then developed strategies to address those concerns. Each principal presented an overview of their Campus Accountability Plan highlighting areas of concern and gave an instructional plan of action.

C. Review for approval the Partnership Agreement with College of the Mainland - Collegiate High School

Mrs. Susan Myers, Deputy Superintendent of Education, discussed the 2016-2017 Collegiate High School partnership agreement between College of the Mainland and Texas City ISD. Mrs. Myers stated that there would be thirty-eight Texas City High School students and twenty-three La Marque High School students participating in the Collegiate High School Program during the 2016-2017 school year for a total of sixty-one students.

D. Review for approval TCISD High School Course Exemption List for 2016-2017

Mrs. Susan Myers, Deputy Superintendent of Education, presented for consideration the yearly Advanced Course Exemption List for Texas City High School and La Marque

High School for 2016-2017. If a student participates in these advanced UIL courses and makes a grade lower than 70, they will remain eligible for participation in UIL activities.

E. Review for approval the contract with Hobson for Naviance - La Marque Middle School and La Marque High School

Mrs. Susan Myers, Deputy Superintendent of Education, presented the agreement with Hobson for Naviance at La Marque High School and La Marque Middle School for College and Career Planning. Naviance is a software program for students that helps them make decisions regarding post-secondary plans and provides them help to develop

an individual success plan based on their personal interests and abilities. This web-based program connects teachers, counselors and administrators with parents and students to have an active, continuous planning process in order for students to graduate and to be prepared for higher education, careers, and citizenship. Naviance provides a comprehensive college search database, college admission requirements, and scholarship information. Naviance is accessible from home, as well as school. Students and parents can research college programs and careers from home. Students can complete applications and submit them to many colleges easily as well as apply for scholarships. A database of college contacts tracks activities and deadlines so students and parents can see what has been completed and what needs to be done.

In March the Board approved a contract with Hobson to provide access to Naviance to Texas City High School and Blocker Middle School for college and career planning. It is the request of Administration for Trustees to approve the purchase of Naviance program for La Marque High School and La Marque Middle School.

F. Review for approval contract for ITC drug testing program

Mr. Richard Chapa, CTE Director, reviewed the contract for drug testing program at the Industrial Trades Center. Mr. Chapa explained that a drug-free workforce is a safety requirement of all refining industry companies. The district is requesting to drug test all students enrolled in the ITC program as a requirement. Random drug testing will ensure student safety while at the ITC. After careful consideration, it has been determined that random student Oral Fluid (Salvia) drug testing be a necessary component of the Industrial Trades Center. Two proposals were presented. The first proposal is from DISA Global Solution. This program offers a comprehensive Oral Fluid (Saliva) drug test which includes a 10-panel w/opiates and Synthetic THC. DISA handles all aspects of testing including sample collection and shipping to their lab and provides results to the district. The company has a procedure to handle all Student challenges. The second proposal is from the Psychomedics Corporation; it provides Oral Fluid (Saliva) testing kits for each student. It is up to district staff administers to test and interpret the test results. The test does not include testing for Synthetic THC. Student challenges will be sent by the district to an independent testing center the district currently uses for drug testing. Mr. Chapa also reviewed the cost proposal from each company.

G. Review for approval ACE 21st Century Grant - After School Program Cycle 8 Year 4 Vendor Contracts

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the ACE 21st Century Grant – After School Program Cycle 8 Year 4 Vendor Contracts. These vendors provide services to the ACE – 21st Century afterschool program which will be servicing students at La Marque Primary, La Marque Elementary, La Marque Middle School and La Marque High School. This is the fourth year of implementation of this Cycle 8 grant on the La Marque campuses. The program has been highly successful. It is under the leadership of Program Director Kelly Romar. It is the recommendation of Administration that the Trustees approve the vendor contracts as presented.

1. Evaluation Research and Systemic Design

2. Bailey Military Institute - Aviation
3. University of Texas Medical Branch
4. Painting with a Twist
5. Capture the World Video Production
6. Developing Minds - Lee Clark - Chess
7. Coast 2 Coast Soccer Program
8. YAMO, INC, Youth Alternative Media Organization
9. AD Cheer and Tumbling
10. KB Meals

H. Review August 2016 financial reports

Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, presented the following reports:

1. General Fund Operating Statement
 2. Nutrition Services Operating Statement
 3. Annexation Operating Statement
 4. Expenditures by Function - All
 5. Expenditures by Function - 1XX
 6. Expenditures by Function - Head Start
 7. Construction Financial Report
 8. Check Register - All
 9. Check Register - Head Start
 10. Investment Report
 11. Tax Collector Report
- I. Review bids and proposals

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, presented the following bids:

1. 26-32 SHARS and MAC Consulting
 2. 26-33 Misc. Re-Roofing & Repair Projects
 3. 26-34 Xerographic Paper
- J. Review Business/Legal/Finance Contract Renewals
1. TASB Unemployment Compensation

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, reviewed the TASB Risk Management Fund - Unemployment Renewal for 2016-2017. This renewal reflects the fifth consecutive reduction in our annual costs of \$2,322. Mrs.

Lee also provided for review the Unemployment contribution history for TCISD since 2000.

K. Review new Business/Legal/Finance contracts

1. Ohiopyle Prints

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, presented the agreement with Ohiopyle Prints. This Agreement creates a non-exclusive licensing relationship between Ohiopyle Prints and Texas City ISD. Ohiopyle Prints will offer TCISD spirit wear products in CVS locations. TCISD will receive 15 percent of the profits from the sale of merchandise using the District-approved logos.

L. Review budget amendments

Mrs. Margaret Lee, Assistant Superintendent for Business and Operations, discussed budget amendments as presented. The budget amendments consist of budget transfers and budget revisions. The budget revisions can only be initiated in the Business Office and may result in a change to the total budgeted revenues and/or expenditures. The Budget Revisions presented at this meeting have a net effect of zero.

1. Budget Transfers
2. Budget Revisions

M. Review Monthly Report on ITC Funding

Mrs. Deborah Laine, Director of Foundation for the Future, presented the following Industrial Trades Center contribution pledges:

| | | |
|-------------------------------|-----------|---------------------|
| Painting with a Twist | \$ 2,000 | |
| McGriff Seibels & Williams | \$ 1,000 | |
| Randy Dietel/Frank Webb Trust | \$125,000 | Construction Trades |
| A&A Machine & Fabrication | \$ 2,000 | |
| Marathon* | \$ 5,000+ | Machinist Sponsor |
| Balfour | \$ 2,000 | |
| Guaranteed Roofing | \$ 500 | |
| Valero Foundation | \$250,000 | I&E Sponsor/ITC |
| Safety Council of Texas City | \$ 26,000 | core curriculum |
| Boo's Pump Rentals | \$ 1,500 | bench sponsor |
| Total pledges | \$415,000 | |

Other donations include:

- Industrial Air Tool – apprenticeship
- A&A Machine & Fabrication – apprenticeship & pipe materials
- United Brotherhood of Carpenters & Joiners – apprenticeship

Annual operational funding is pledged from the companies noted below. Some

companies have not yet responded. This committee is further investigating operational funding from other sources. These companies have pledged 10 cents/man hour and are estimating \$174,000 per year:

**Marathon, Ashland, Dow, Styrolution, NuStar and Valero. The City of Texas City has also pledged to participate in the 10 cents/man hour program.*

The Naming & Recognition committee has approved a paver program that will raise \$310,750 when all pavers are sold. Design options for the recognition wall are being reviewed.

N. Present Construction Report

Mr. Jack Haralson, Assistant Director of Maintenance & Operations, gave an update on the Industrial Trades Center.

11. Business/Legal/Finance Consent Agenda

Mr. Tom Prouty, Board Member, moved to approve items A (1-11), B (1-3), C, D, E, F, and G. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 4/0.

A. Consider Approval of August 2016 financial reports

1. General Fund Operating Statement
2. Nutrition Services Operating Statement
3. Annexation Operating Statement
4. Expenditures by Function - All
5. Expenditures by Function - 1XX
6. Expenditures by Function - Head Start
7. Construction Financial Report
8. Check Register - All
9. Check Register - Head Start
10. Investment Report
11. Tax Collector Report

B. Consider approval of bids and proposals

1. 26-32 SHARS and MAC Consulting
2. 26-33 Misc. Re-Roofing & Repair Projects
3. 26-34 Xerographic Paper

C. Consider approval of contract Business/Legal/Finance Contract Renewals

1. TASB Unemployment Compensation

D. Consider approval of new Business/Legal/Finance Contracts

1. Ohiopyle Prints

E. Consider approval of budget amendments

- 1. Budget Transfers
 - 2. Budget Revisions
 - F. Consider approval of Gifts/Donations
 - 1. Foundation
 - G. Consider approval of changes to Board Policy BE (Local) - Second Reading
12. **Curriculum & Instruction Consent Agenda**

Mr. Tom Prouty, Board Member, moved to approve items A, B, C, D, E, and F. Mr. Hal Biery, Vice President, seconded the motion. The motion carried 4/0.

*** Item 12 D - Memorandum of contract for ITC drug testing program**

It is noted that DISA Global Solutions is the drug testing program designated in Mr. Prouty's motion and approved by the Board.

- A. Consider approval of the Partnership Agreement with College of the Mainland - Collegiate High School
- B. Consider approval of the TCISD High School Course Exemption List for 2016-2017
- C. Consider approval of contract with Hobson for Naviance - La Marque Middle School and La Marque High School
- D. Memorandum of contract for ITC drug testing program
- E. Consider approval of 21st Century Grant - La Marque Cycle 8 Year 5 Vendor Contact
- F. Consider approval of the August 2016 Head Start Director's Report

13. **Future Business**

- A. Future Agenda Items
- B. Consider report by Superintendent and/or Board members regarding previous or upcoming activities for Board members
 - 1. Sept 23-25 TASA/TASB Convention in Houston
 - 2. October 7 LMHS Homecoming
 - 3. October 11 Monthly Board Meeting with Tours of LMES and LMHS
 - 4. October 14 TCHS Homecoming

- 14. **Closed Meeting** - Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 - 551.084 concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

Ms. Melba Anderson, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. Mr. Tom Prouty, Board

Member, seconded the motion. The motion carried 4/0. The Board of Trustees entered closed session at 10:08 p.m.

- A. **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law
 - 1. when the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 - 2. On a matter in which the duty of the attorney to the governmental body, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with this chapter;
 - 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land and related action items;
 - 4. Consider legal advice regarding Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions
 - 5. Consider legal advice regarding items specifically listed on the Agenda.
 - B. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property:
 - 1. Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions
 - 2. Review detachment and annexation of territory.
 - C. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
 - D. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 - 1. Consider hiring of professional personnel;
 - 2. Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions
 - E. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
 - F. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
 - G. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representative of employee groups
 - H. **551.084** Excluding witness for a hearing
15. **Reconvene from Closed Meeting**

The Board of Trustees reconvened into open session at 10:31 p.m.

16. **Consider Action on Items Discussed in Closed Session**

A. Consider Board approval of professional personnel recommendations

Mr. Marcus Higgs, Director of Human Resources, asked for approval of the hiring of professional personnel as discussed in closed session. Ms. Melba Anderson, Board Member, moved for approval. Mr. Tom Prouty, Board Member, seconded the motion. The motion carried 4/0.

B. Consider Annexation Determination by Texas Education Commissioner regarding La Marque ISD and related actions

No action was taken.

17. Adjournment

Mr. Tom Prouty, Board Member, moved to adjourn the meeting at 10:32 p.m. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 4/0.

Approved:

Dickey Campbell
TCISD Board of Trustees

Date

Adriana Lyle, Secretary
TCISD Board of Trustees

Date