



Regular Meeting Minutes

Tuesday, February 9, 2021, at 6:30 PM

Simpson Education Support Center Board Room

1. Call to Order

The meeting was called to order at 6:30 PM. The Board President announced that a quorum was present and that the meeting was duly called, and a notice of the meeting was posted for the time and manner required by law.

Present:

Nakisha Paul, President

Nelson Juarez, Vice President

Melba Anderson

Hal Biery

Dickey Campbell

Mable Pratt

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Chudi Abajue, IBI

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Sgt. Callaway, SLO - GCSO

Fernando De Los Santos, TCISD

Tony Furman, Principal of Blocker Middle School

Felicia Garrett, Principal of Levi Fry Intermediate

Brandon Gage, HWH

Benjamin Guillotte, TCISD

Kami Hale, Assistant Superintendent of Curriculum & Instruction

Marcus Higgs, Assistant Superintendent of Human Resources

David Hodgins, TCISD Attorney

Margaret Lee, Assistant Superintendent of Business & Operation

Mark Lyon, Director of Fine Arts

Adriana Lyle, Board Secretary

Krystal McKinney, GCAD

Bobby Mills, Systems Administrator

Angelica Moran, TCISD

Arnulfo Rabago, TCISD

C. Ragago, TCISD

Craig Straw, Director of Safety and Security

Leland Surovik, Director of Athletics

Matthew Taylor, TCISD

Melissa Tortorici, Director of Communication

Tommy Watson, GCAD

2. First Order of Business

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

3. Pledge & Invocation

Melba Anderson, Board Member, led the pledges to the flags.

Mr. Dickey Campbell, Board Member, gave the invocation.

4. Special Recognition

1. Recognize District Elementary and Secondary Principal of the Year.

Dr. Melissa Duarte, Superintendent, recognized the Elementary and Secondary Principal of the Year. Texas First Bank presented each Principal with a \$500.00 check.

Elementary - Principal Felica Garrett of Levi Fry

Secondary - Principal Tony Furman of Blocker Junior High

2. Recognition of the choir and band student

Mark Lyon, Director of Fine Arts, recognized TMEA All-State Students. The following three students made the Texas Music Educator's Association's All-State ensembles.

Angelica Moran, TCHS choir.- Alto 2 in Mixed Choir. This is Angelica's 2nd year as an All-Stater. Her teachers are Matthew Taylor and Eliza Nicholson.

Fernando De Los Santos, Trumpet, TCHS Band. Fernando is making the state ensemble for of the 2nd year. He decided to compete at the 6A level and is 10th chair in the state of Texas. His teachers are Ben Guillotte, Joshua Duarte, and Steven Scott

Leonard Rogago, Euphonium, TCHS Band. Leonardo has made All-State for the 2nd year and will be performing in the 5A All-State Band.

5. Public Forum

There was no Public Forum at this time.

6. Action Items

6.1. Consider Approval of Minutes for Board Meeting Held January 12, 2021

A motion was made to accept the January 12, 2021 minutes.

Moved By: Dickey Campbell

Seconded By: Bryan Thompson

The motion carried 7/0.

7. Public Hearing:

7.1. 2020 Texas Academic Performance Report

The Public Hearing began at 6:42 PM and ended at 7:01 PM. Kami Hale, Assistant Superintendent for Curriculum & Instruction, presented the 2020 Texas Academic Performance Report. Ms. Hale gave updates on the following seven sections of the Annual Report.

1. 2019-20 Texas Academic Performance Report (PDF TAPR) For the District and each Campus in the District
2. PEIMS Financial Standard Report (2018-19 Financial Audit Report) For the District and each Campus in the District
3. 2019-20 District Accreditation Status
4. Campus Performance Objectives
5. Report on Violent or Criminal Incidents on Campuses
6. Student Performance I Postsecondary Institutions For each High School Camps I the District

7. 2019-20 TAPR Glossary

[2019-20 Annual Report Public Hearing.pdf](#) 

8. Information Items

- 8.1. Presentation from Tommy Watson, Chief Appraiser for GCAD, Concerning the 2020 Preliminary Property Value Study
Tommy Watson, Chief Appraiser for GCAD, presented the 2020 Preliminary Property Value Study.

Krystal Mc Kinney, GCAD, reported on the value of the residential property.

[Information - Tommy Watson Presentation.pdf](#) 

[Dr. Duarte EMail 2020-01-21.pdf](#) 

[2020 ISD Summary Worksheet.pdf](#) 

- 8.2. Review the Interlocal Cooperation Agreement and Memorandum of Understanding for Galveston County Juvenile Justice Alternative Education Program for April 2021-July 2022

Dr. Terri Burchfield, Deputy Superintendent, reviewed the Interlocal Cooperation Agreement for Galveston County JJAEP for April 2020-July 2022. This MOU agreement serves as an agreement with the eight Galveston County School districts for the operation of the Galveston County JJAEP. JJAEP serves students expelled for mandatory offenses on school grounds or school-related functions and incurs no district cost.

- 8.3. Review TASB Initiated Update 116 Affecting Local Policies (First Reading)

Dr. Terri Burchfield, Deputy Superintendent, gave a summary of local policy changes resulting from TASB Update 116.

CQB(LOCAL): TECHNOLOGY RESOURCES – CYBERSECURITY To ease compliance with state law provisions requiring the board to select a cybersecurity training program and verify and report cybersecurity training by district employees, recommended revisions to this policy provide for the board to delegate these responsibilities to the superintendent.

DCD(LOCAL): EMPLOYMENT PRACTICES - AT-WILL EMPLOYMENT

Recommended revisions clarify that an at-will employee's appeal of dismissal would follow the district's employee grievance policy and not begin with the board.

DCE(LOCAL): EMPLOYMENT PRACTICES - OTHER TYPES OF

CONTRACTS Recommended revisions clarify that an appeal by an employee whose non-Chapter 21 contract is not reissued at the end of the contract period would follow the district's employee grievance policy and not begin with the board.

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL

TREATMENT Policy Service recommends several revisions to this local policy on student medical treatment to reflect current guidance from the Texas Department of State Health Services (DSHS) and common district practices.

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL

PREMISES A recommended revision specifies that a person filing a complaint regarding refusal of entry to or ejection from property based on Education Code 37.105 shall be permitted to address the board within 90 "calendar" days. This change aligns with changes made at Update 115 to the grievance policies at FNG and GF.

CQB(LOCAL): TECHNOLOGY RESOURCES -
CYBERSECURITY

DCD(LOCAL): EMPLOYMENT PRACTICES - AT-WILL
EMPLOYMENT

DCE(LOCAL): EMPLOYMENT PRACTICES - OTHER TYPES
OF CONTRACTS

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES -
MEDICAL TREATMENT

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON
SCHOOL PREMISES

[Update116 Board Backup2.9.21.pdf](#) 

8.4. Review Budget Overview and Proposed Budget Planning
Calendar

Mrs. Margaret Lee, Assistant Superintendent, reviewed the Budget Planning Calendar and Budget Overview

[Information - Budget Overview and Budget Planning Calendar.pdf](#) 

8.5. Review Facilities/ New Construction Report

Brandon Gage, HWH, gave an update on facilities and new Construction

[Information - Construction Report.docx](#) 

8.6. Review Proposals Received From General Contractors for the Construction of La Marque Middle School

[A&I Sheet for DivisionOne LMMS.docx](#) 

[LMMS Evaluation Point Summary.pdf](#) 

[Recommendation Letter - LMMS.pdf](#) 

Chudi Abaju, IBI, gave an update on DivisionOne Construction, one of the top-rated general contractors for our new La Marque Middle School project.

8.7. Review BINAX Rapid Testing Protocol

Dr. Terri Burchfield, Deputy Superintendent reviewed the BINAX testing protocol. Dr. Burchfield explained that under the State of Texas Emergency Management Plan, the Texas Department of Emergency Management(TDEM) is responsible for statewide coordination of emergency management activities during disaster response and recovery. COVID - 19, the global pandemic falls into this grouping. Utilizing the Binax rapid antigen-based testing will potentially give TCISD the ability to quickly identify and isolate positive individuals before transmitting the virus to others. It will fast-track treatment and quarantine for positive individuals and their close contacts.

[BoardBackup Binax Testing.pdf](#) 

8.8. Review Safety Audit Results Timeline and Procedures

Craig Straw, Safety Director, reviewed safety audit findings along with timeline results, monitoring system, and procedures. All departments

involved met and discussed the needs for the district and have prioritized areas to be addressed.

[AI Sheet - Safety Audit Timeline.docx](#) 

9. Consent Agenda

A motion was made to approve Items 9.1, 9.2,9.3, 9.4(1-6), 9.5, 9.6(1-4), 9.8, 9.9, 9.10, 9.11, and 8.12.

Item 9.7 Pulled to be discussed and voted on separately.

Moved By: Dickey Campbell

Seconded By: Melba Anderson

The motion carried 7/0

Item 9.7 Pulled to be discussed and voted on separately.

9.7 Consider Approval of Administration's Recommendation Regarding General Contractor for the Construction of La Marque Middle School, Including Delegation to the Superintendent to Negotiate Final Terms and Execution of Lump-sum Construction Contract and Related Actions

Moved By: Bryan Thompson

Seconded By: Nelson Juarez

The motion carried 7/0


9.1. Consider Approval of the Interlocal Cooperation Agreement and Memorandum of Understanding for Galveston County Juvenile Justice Alternative Education Program for April 2021- July 2022

9.2. Consider Approval of Monthly Financial Reports

[Consent - Financial Reports.pdf](#) 

[Dashboard Reports.pdf](#) 

[Operating Statement - General Fund.pdf](#) 

[Operating Statement - Nutrition Services.pdf](#) 

[Expenditures by Function - All Funds.pdf](#) 

[Expenditures by Function - General Fund.pdf](#) 

[Expenditures by Function - Head Start.pdf](#) 

[Guajardo as of 12.31.20.pdf](#) 

[Hayley - as of 12.31.20.pdf](#) 

[Simms as of 12.31.20.pdf](#) 

[Check Register Report - December 2020.pdf](#) 

[Check Register Report - Head Start.pdf](#) 

[December 2020 Tax Collection Rpt..pdf](#) 

[S18TTL20.pdf](#) 

[Texas City ISD December 2020 Monthly Investment Report.pdf](#) 

[TexPool Newsletter.pdf](#) 

9.3. Consider Approval of Budget Amendments

[Consent - Budget Amendment.pdf](#) 

[Budget Reconciliation.pdf](#) 

[Budget Transfers.pdf](#) 

[Budget Revisions.pdf](#) 

9.4. Consider Approval of Purchases Requiring Approval Under Board Policy CH(Local)

1. Football Uniforms

2. Plumbing for 6th Portable Building at LMHS

3. Plumbing Repairs for Portable Buildings at LMHS

4. Water and Sanitary for Portable Buildings at LMHS


5. Ballistic Material to Complete Elementary Construction Projects

6. Upgrade to the District Storage Area Network Server

[A&I BSN Sports - Football Uniforms - FINAL.pdf](#) 

[A&I Sheet_Generocity Services Plumbing for 6th Portable.docx](#) 

[Texas City ISD-LaMarque HS-Repair Waste Piping-Portable Bldgs.pdf](#)


[A&I Sheet_Generocity Services Portable Building Plumbing Repairs.docx](#) 

[Texas City ISD-LaMarque HS-Portable Bldg Water & Sanitary-RCO# 1.pdf](#) 

[New AI Form Farmer's Copper Additional Ballistic Material.docx](#) 

[Additional Ballistic Panels.docx](#) 

[Technology A! Sheet.docx](#) 

[Nimble Quote.pdf](#) 

9.5. Consider Approval of District Solicitations Requiring Approval Under Board Policy CH(Local)

1. 31-01 Library Books, Multimedia, and Supplies

[A&I 31-01 Library Books Multimedia and Supplies- FINAL.pdf](#) 

9.6. Consider Approval of Contracts Requiring Approval Under Board Policy CH(Local)

1. Property Insurance Renewal

2. Automobile Insurance Renewal

3. Liability Insurance

4. Internet Service Provider

[A&I - Property Insurance.pdf](#) 







[Property Insurance.pdf](#) 

[A&I - TASB Policies.pdf](#) 

[Liability & Auto Coverage.pdf](#) 

[Banks A & I Sheet - Technology.docx](#) 

[Texas City ISD 10G Internet Upgrade_1st Amendment 011121.pdf](#) 

- 9.7. Consider Approval of Administration's Recommendation Regarding General Contractor for the Construction of La Marque Middle School, Including Delegation to the Superintendent to Negotiate Final Terms and Execution of Lump-sum Construction Contract and Related Actions
- 9.8. Consider Approval of Audit Engagement Letter
- [Consent - Audit Engagement.pdf](#) 
- [Texas City ISD 2021 Engltr.pdf](#) 
- 9.9. Consider Approval of the 2019-2020 Calvin Vincent Head Start Annual Report
- [CVHS 2019-20 ANNUAL REPORT.pdf](#) 
- 9.10. Consider Approval of the Revised Calvin Vincent Head Start Policy Council Bylaws
- [CVHS POLICY COUNCIL BYLAWS.pdf](#) 
- 9.11. Consider Approval of the Memorandum of Agreement Between Calvin Vincent Head Start and Texas City Independent School District
- [MOA BETWEEN CVHS AND TCISD.pdf](#) 
- 9.12. Consider Approval of the January 2020 Head Start Director's Report
- [CVHS DIRECTOR'S REPORT - JAN 2021.pdf](#) 

10. Future Business

Future Agenda Items

Future Meeting Dates

February 15, 2021 - Ground Breaking La Marque Middle School, 4:00 PM.

March 9, 2021 - Regular Board Meeting, 6:30 PM Simpson Education Boardroom

11. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.087. The Board of Trustees entered a closed session at 8:24 PM.

Moved By: Bryan Thompson

Seconded By: Melba Anderson

The motion carried 7/0.

- 11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:
- 11.2. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
 1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda
 6. Consider legal advice regarding investigation update, employment status, and related issues and actions regarding Executive Director of Security for TCISD
- 11.3. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
 1. Review purchase and sale agreement for the purchase of land
- 11.4. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations

- 11.5. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
 1. Consider hiring professional and nonprofessional personnel
 - a. Consider Approval of Recommendation for Director of TCISD Foundation and Community Relations
 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
 3. Consider investigation update, employment status, and related issues and actions regarding Executive Director of Security for TCISD
- 11.6. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of security personnel or devices
- 11.7. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 11.8. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 11.9. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 11.10. **551.083** For the purpose of considering the students, guidelines, terms, or conditions, the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 11.11. **551.084** Excluding witness for a hearing

12. Reconvene from Closed Meeting

Trustees reconvened at 9:29 PM.

13. Consider Action on Items Discussed in Closed Session

- 13.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions

1. Consider Approval of Recommendation for Director of TCISD
Foundation and Community Relations

Dr. Duarte, Superintendent, asked for approval to hire all professional personnel recommendations as discussed in close session

Moved By: Dickey Campbell

Seconded By: Bryan Thompson

The motion carried 7/0.

13.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

Dr. Duarte, Superintendent, asked for approval of renewal, non-renewals, and terminations of contracts for Professional Personnel and related actions as discussed in close session

Moved By: Melba Anderson

Seconded By: Nelson Juarez

The motion carried 7/0.

14. Adjournment

A motion was taken to adjourn the meeting at 9:30 PM.

Moved By: Bryan Thompson

Seconded By: Mable Pratt

The motion carried 7/0.

14.1. Adjourn Meeting

Adriana Lyle

Nakisha Paul