

Minutes of Regular Board Meeting October 13, 2020

The Board of Trustees Texas City Independent School District

*Present: Nakisha Paul, President
Nelson Juarez, Vice President
Melba Anderson
Hal Biery
Dickey Campbell
Mabel Pratt
Bryan Thompson*

*Also Present: Dr. Melissa Duarte, Superintendent
Susan Myers, Deputy Superintendent of Education
Dr. Terri Burchfield, Assistant Superintendent of Support Services
Marcus Higgs, Assistant Superintendent of Human Resources
David Hodgins, TCSD Attorney
Margaret Lee, Assistant Superintendent for Business & Operations
Brandon Gauge, HWH
Adriana Lyle, Executive Administrative Assistant/Board Secretary
Sgt. D. Filmore, Galveston County SLO
James Callaway, Desktop Technician
Don Pursley, Director of Facilities
Melissa Tortorici, Director of Communications
Brentley Williams, HWH*

A Regular Board Meeting of the Board of Trustees of Texas City Independent School District was held Tuesday, October 13, 2020, beginning at 6:30 p.m. in the Simpson Education Support Center Board Room.

1. Call to Order

2. First Order of Business

- A. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

Ms. Nakisha Paul, President, called the meeting to order at 6:34 p.m. Ms. Paul announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.

3. Pledge & Invocation

*Ms. Melba Anderson, Board Member, led the pledges to the flags.
Mr. Dickey Campbell, Board Member, gave the invocation.*

4. Public Forum

There was no Public Forum at this time.

5. Public Hearing

A. Present the 2019-2020 Financial Integrity System Rating (FIRST Rating)

Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, explained that every school in Texas is required to prepare an annual financial management report that includes the following:

- 1. The district's financial management performance rating provided by the Texas Education Agency based on its comparison indicators established by the Commissioner of Education for the state's new Financial Accountability System.*
- 2. The district's financial management performance under each indicator for the current and previous years' financial accountability ratings.*
- 3. Additional disclosures as required by the Commissioner of Education.*

Mrs. Lee gave an overview of the Financial Integrity Rating System of Texas. She also reviewed indicators and required disclosures and stated that this information is to be disclosed to the district stakeholders in a Public Meeting within 60 days of the final rating.

- 1. Overview of School FIRST (Financial Integrity Rating System of Texas)**
- 2. Texas City ISD's rating**
- 3. Public Comments on the Report**

6. Board Recognition

A. Presentation of Human Resource Resolution, October 14, 2020

Dr. Melissa Duarte, Superintendent, read a resolution sent by Governor Abbott, declaring October 14 as Texas Education Human Resources Day throughout the district.

B. Texas Art Education Association

Ms. Melissa Tortorici, Director of Communications, recognized Texas City ISD art teachers as one of the 42 winners stat-wide to receive the Texas Art Education Association 2020 District of Distinction Award. This is the second year that TAEA is honoring districts that meet rigorous criteria, as evidence by data. Texas City ISD was also a recipient of the award in the inaugural year.

The Texas City ISD art teachers are Megan Carpenter, Texas City High School; Amy Crowder, La Marque Middle School; Joan Finn, La Marque High School; Desiree Haddock, Texas City High School; Kelly Kelemen, Levi Fry Intermediate; Jennifer Massie, Texas City High School; and Lola Rios, Blocker Middle School. Mark Lyon is the Director of Fine Arts

7. Action Items

A. Consider Approval of Change Order for Applied Finishes to Include Installation of Ballistic Panels

Mr. Don Pursley, Director of Facilities, stated that Policy CH(Local) requires any purchase of goods or services that costs \$50,000 or more be approved by the Board before any transaction can take place. In accordance with this local policy, Administration is presenting the following pending purchases for your approval:

- *Applied Finish Ballistic Material Installation*
 1. *Option 1: Three Layers of Level 3 Basllictic Material Installation \$947,447.41 Over Budget \$298,097.95*
 2. *Option 2: Two Layers of Level 3 Ballistic Material Installation \$777,404.45 Over Budget \$128,054.99*

Mr. Dickey Campbell, Board Member, made a motion to accept Option 1: Three Layers of Level 3 Basllictic Material Installation \$947,447.41 Over Budget \$298,097.95. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 7/0.

B. Consider Approval of District Vision, Mission, and Core Beliefs

Ms. Nakisha Paul, President, asked for a motion to accept the approval of District Vision, Mission, and Core Beliefs. Mr. Bryan Thompson, Board Member, made a motion to accept the District Vision, Mission, and Core Beliefs as presented. Mr. Nelson Juarez, Vice President, seconded the motion. The motion carried 7/0.

C. Consider Approval of Logo for Texas City ISD Branding with new Vision

Mrs. Nakisha Paul, President, asked for approval of the Logo for TCISD branding with a new vision. Ms. Melba Anderson, Board Member, made a motion to approve the logo presented on page 52, where the letter in City is shaped like a pencil for TCISD branding with a new vision. It was also stated that we would keep our current seal with the words "Together we Succeed" Mrs. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.

D. Consider Approval of Minutes for Board Meetings Held September 8, 2020, and September 17, 2020

Mr. Dickey Campbell, Board Member, moved to approve the minutes from meetings held on September 8, 2020, and September 17, 2020. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.

8. Information Items

A. Review of Facilities / New Construction Report

Mr. Brandon Gage, and Brantley Williams, HWH, gave an update on new construction at Guajardo Elementary, Haley Elementary, and Simms Elementary.

B. Review Purchase of Fiber Line Installation at Guajardo Elementary

Mr. Don Pursley, Director of Facilities, discussed his recommendation to connect TCID's existing fiber line to the new Guajardo Elementary School at the cost of \$57,065.92. This work will be covered under a change order to the awarded vendor on the construction project, Elite Power.

The expense associated with the work will be charged against Bond Proceeds and increase the total project overages. The General Operating Fund will cover overages once all Bond Proceeds have been exhausted.

C. Review of TCISD 2021-2024 Board Adopted Goals

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed TCISD proposed 2021-2021 goals. Under HB3, school boards are required to adopt plans in early childhood literacy, math and college, career, and military readiness. Districts are also required to present annual data that demonstrates whether goals have been achieved and provide a professional learning plan to support teachers who serve identifies student targets that need to demonstrate growth in the annual report. Proposed goals will be brought back for adoption at the November 10, 2020 Board meeting.

D. Review of Proposal From Solutions Tree to Provide Professional Development Services for District Administrators and Staff

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the proposal for Professional Development services with Solution Tree for District Administrators and Staff. Solution Tree can provide educators with opportunities to learn new skills and improve daily instruction in virtual and traditional classrooms by providing our teachers and instructional support staff with opportunities to reach the students they serve. Mrs. Myers also provided a cost analysis and program description for each of the training presented.

E. Review of Memorandum of Understanding Between TCISD and The University of Texas Medical Branch - Texas Child Health Access Through Telemedicine (T-CHATT)

Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the MOU between UTMB Texas Child Health Access Through Telemedicine (TCHATT) and TCISD. TCHATT is a school-based telemedicine service that will provide free access to behavioral health services for students. Mrs. Myers explained that the school counselor identifies students. With parent permission, the student is referred to the TCHATT program. Visits are offered at no cost to the school district or student.

9. Consent Agenda

Mr. Bryan Thompson, Board Member, moved to approve items A, C(1-10), D(1-2), E, F1), G(1-2), H, I, J, K, L, M, N, O, and P. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 7/0.

Item B was pulled to be voted on separately.

B. Consideration and Approval of an Order Authorizing the Issuance by the Texas City Independent School District of its Unlimited Tax Refunding Bonds, Series 2020A; Levying a Continuing Direct Annual Ad Valorem Tax for the Payment of the Bonds; Authorizing the Execution of any Necessary Engagement Agreement With the District’s Financial Advisors; Delegating the Authority to Certain Members of the Board of Trustees and District Staff to Execute Certain Documents Relating to the Sale of the Bond; and Providing an Effective Date

Mrs. Margaret Lee, Assistant Superintendent for Business & Operations, explained that this Issuance authorizes us to seek a competitive sale. Mr. Dickey Campbell, Board Member, made a motion that the Board of Trustees adopts an order by the Board of Trustees authorizing the Issuance of “Texas City Independent School District Unlimited Tax Refunding Bonds, Series 2020A” by delegated sale. Ms. Melba Anderson seconded the motion. The motion carried 7/0.

A. Consider Approval of Resolution to Pay Staff for Missed Days From Tropical Storm Beta

C. Consider Approval of Financial Reports

1. Dashboard Report

2. General Fund Operating Statement

3. Nutrition Services Operating Statement

4. Expenditures by Function – 1XX

5. Expenditures by Function – Head Start

6. Check Register – All

7. Check Register – Head Start

8. Bond Accounting

9. Tax Collector Report

10. Investment Report

D. Consider Approval Budget Amendments Requiring Approval Under Board Policy CE(Local)

1. Budget Transfers
 2. Budget Revisions
 - E. Consider Approval of Purchasing Cooperatives for the 2020-2021 School Year
 - F. Consider Approval of Solicitations Requiring Approval Under Board Policy CH(Local)
 1. 30-33 Performing/Visual Arts Supplies and Miscellaneous Services
 - G. Consider Approval of Purchases Requiring Approval Under Board Policy CH(Local)
 1. Fiber Line Installation at Guajardo Elementary
 2. Transportation License for Route and Scheduling Software
 - H. Consider Approval of Proposal from Solution Tree to Provide Professional Development Services for District Administration and Staff
 - I. Consider Approval of the Memorandum of Understanding Between TCISD and The University of Texas Medical Branch - Texas Child Health Access Through Telemedicine (T-CHATT)
 - J. Consider Approval of the 2019-2020 Memorandum of Understanding Between TCISD and Resolve It! Inc. and the use of Title IV Funds to Continue to Support Program Implementation
 - K. Consider Approval of the Contract Renewal with Edgenuity for Credit Recovery Curriculum
 - L. Consider Approval of the Contract Renewal with Edgenuity for Pathblazers and MyPath Software
 - M. Consider Approval of Amended Contract With Proximity Learning
 - N. Consider Approval of the September 2020 Calvin Vincent Head Start Director's Report
 - O. Consider Approval of Local Policy Revisions to AE (LOCAL) Educational Philosophy – Second Reading
 - P. Consider Approval of Gifts and Donations
10. **Future Business**
 - A. Future Agenda Items
 1. Campus STAAR Action Plans
 2. Targeted Improvement Plans
 3. Campus and District Improvement Plans
 - B. Consider Report by Superintendent and/or Board Members Regarding Previous or Upcoming Activities for Board Members
 - C. Future Meeting Dates
 1. Board Facilities Committee
 - November 2, 2020

November 30, 2020

January 4, 2021

11. Closed Meeting

- A. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

Mr. Dickey Campbell, Board Member, made a motion to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.087. Mr. Nelson Juarez, Vice President, seconded the motion. The motion carried 7/0. The Board of Trustees entered a closed session at 8:10 p.m.

- B. **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law

1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
4. Consider legal advice regarding personnel issues
5. Consider legal advice regarding any item listed on the agenda
6. Consider legal advice regarding Settlement Agreement and Release with Wade Garcia & Associates and related actions
7. Consider legal advice regarding potential sale of 1.2685 acres of surplus property located on Carver Avenue in Texas City, Galveston County
8. Consider legal advice regarding potential sale of 7.3934 acres of surplus property located on Magnolia Drive in Texas City, Galveston County

- C. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property

1. Review purchase and sale agreement for the purchase of land
 2. Review protentional sale of 1.2685 acres of surplus property located on Carver Avenue in Texas City, Galveston County
 3. Review protentional sale of 7.3934 acres of surplus property located on Magnolia Drive in Texas City, Galveston County

- D. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations

- E. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

1. Consider hiring professional and non-professional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and non-professional personnel
- F. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- G. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- H. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- I. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the Board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- J. **551.084** Excluding witness for a hearing

12. Reconvene from Closed Meeting

Trustees reconvened at 9:43 p.m.

13. Consider Action on Items Discussed in Closed Session

- A. Consider Board Approval of Professional Personnel Recommendations and Related Actions

Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval to hire all professional personnel recommendations as discussed in closed session. Mr. Dickey Campbell, Board Member, moved for approval. Mr. Bryan Thompson, Board Member, seconded the motion. The motion carried 7/0.

- B. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

No action was taken at this time.

- C. Consider Approval of Settlement Agreement and Release With Wade Garcia & Associates and Related Actions

Ms. Melba Anderson, Board Member, made a motion that the Board approve the Settlement Agreement and Release with Wade Garcia & Associates as discussed in closed session. I further move that the Board authorize the Superintendent or designee to execute the agreement and take all necessary related actions. Mr. Nelson Juarez, Vice President, seconded the motion. The motion carried 7/0.

- D. Consider Approval of Sale of 1.2685 Acres of Surplus Property Located on Carver Avenue in Texas City, Galveston County, Pursuant to Bid No.2020-02.

Mr. Nelson Juarez, Vice President, made a motion that the Board approves the sale of 1.2685 acres of surplus property located on Carver Avenue described in Invitation for Bid No. 2020-02 and the adoption of the associated resolution. I further move that the Board authorize the Board President, the Superintendent or designee to enter an agreement for the sale of the real property and negotiate and sign all further documents necessary or advisable to finalize the transaction. Ms. Melba Anderson, Board Member, seconded the motion. The motion carried 7/0.

E. Consider Approval of Sale of 7.3934 Acres of Surplus Property Located on Magnolia Drive in La Marque, Texas, Galveston County, Pursuant to Bid No.2020-01.

No action was taken at this time.

14. Adjournment

Mr. Bryan Thompson, Board Member, moved to adjourn the meeting at 9:46 p.m. Mrs. Mable Pratt, Board Member, seconded the motion. The motion carried 7/0.

Approved:

Nakisha Paul
TCISD Board of Trustees

Date

Adriana Lyle, Secretary
TCISD Board of Trustees

Date