



## **Regular Meeting Minutes**

Tuesday, December 14, 2021, at 6:30 p.m.

Simpson Education Support Center Board Room

### **1. Call to Order**

#### **Present:**

Nakisha Paul

Melba Anderson

Dickey Campbell

Mike Matranga

Mable Pratt

Bryan Thompson

#### **Absent**

Hal Biery

#### **Also Present:**

Dr. Melissa Duarte, Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Asst. Superintendent of Curriculum and Instruction

Margaret Lee, Asst Superintendent of Business

Marcus Higgs, Asst. Superintendent of Human Resource

Anne Anderson, Exec. Director of Curriculum

Gina Covington, Director of Technology

David Hodgins, Attorney

Carrie Jones, Benefits/HR Coordinator

Adriana Lyle, Board Secretary

Lisa McBride, Thompson & Horton (Attended Virtually)

Don Pursley, Director of Maintenance

Craig Straw, Director of Safety

Melissa Tortorici, Director of Communications

**Please see attached for additional attendees**

[December 14 Sign in Sheet.pdf](#) 

## **2. First Order of Business**

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called and a notice of the meeting has been posted for the time and manner required by law

Nakisha Paul, President, called the meeting to order at 6:30 p.m. Ms. Paul announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.

## **3. Opening Ceremony**

- 3.1. Pledge & Invocation

The Pledge was given by Bryan Thompson, Board Member, who led the pledges to the flags.

Mike Matranga, Board Member, gave the Invocation.

- 3.2. Student Performance

Guajardo Elementary Choir

Students from Guajardo Elementary came to sing Christmas Carols for Trustees, Staff, and Community Members. Nakisha Paul, Board President, gave each of the students a goodie bag as a Thank you for their performance. Randi Rose is the General Music Teacher at Guajardo Elementary.

## **4. Recognitions**

4.1. Board Recognition of Christmas Card Winners

Texas City ISD annually holds a Christmas Card Art Contest among the schools. The District selected two original art pieces to turn into Christmas cards this year. This year's art was created by Vanessa Cidrian and Yazmin Martinez. They are both National Art Honor Society Members and are students of Megan Carpenter and Desiree Haddock students. Melissa Tortorici, Director of Communications, and Nakisha Paul, Board President, presented them with a plaque that displayed their artwork.

[A I Sheet Dec. 2021 - Christmas Card Winners.pdf](#) 

5. **Public Forum**

The following Community Members spoke regarding the following topics:

1. Aric Owens - Stingarette dance issues.
2. Lori Carnes - Board attendance at events.

6. **Action Items**

6.2. Review and Approve the MOU with COM for Dual Credit for the Next 5 Years

**Item 6.2 was moved up to be reviewed and voted on first**

[DC MOU 2021 \(5 Year\) Texas City ISD cb reviewed.pdf](#) 

[Crosswalk 2021-2022 PDF1.pdf](#) 

Dr. Melissa Duarte, Superintendent, reviewed Dual Credit with the College of the Mainland for the next five years. This agreement is a partnership that offers dual credit courses to eligible students, which will allow them to earn college credit while simultaneously earning credit toward their high school graduation requirements

A motion was made to accept the MOU with COM for Dual Credit for five years.

*Moved by:* Mike Matranga

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

- 6.3. Consider Approval of Budget Amendment to Recognize Campus / Department Fund Balance Roll Forward

[Action - Fund Balance Budget Amendment.pdf](#) 

[Campus Fund Balance Worksheet.pdf](#) 

[Fund Balance Budget Amendment.pdf](#) 

Margaret Lee, Assistant Superintendent for Business, reviewed the rollover for the campuses and departments. This year the proposed roll forward is \$3.3 million.

A motion was made to approve the Budget as presented.

*Moved by:* Dickey Campbell

*Seconded by:* Melba Anderson

**The motion carried 6/0.**

- 6.4. Consider Approval of 10 Year Surface Lease Renewal for a Strip of Land Owned by the District and Leased by Houston Pipeline Company

[Action - Surface Lease Renewal.pdf](#) 

[Houston Pipeline Company Surface Lease 2021-12-08.pdf](#) 

Margaret Lee, Assistant Superintendent for Business, reviewed the 10-year agreement with Houston Pipeline Company for a strip of land near Bay Street that the District owns. This agreement called for an \$11,000 payment to the District in advance of the agreement.

A motion was made to approve the surface lease agreement and accept the payment of \$11,000 offered with the agreement.

*Moved by:* Dickey Campbell

*Seconded by:* Mable Pratt

**The motion carried 6/0.**

- 6.5. Consider Approval of Board Meeting Minutes Held on November 9, 2021

[2021 Minutes Nov. 9.pdf](#) 

A motion was made to accept the minutes presented for November 9, 2021.

*Moved by:* Melba Anderson

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

- 6.1 Consider Proposed Redistricting Maps

Lisa McBride, Thompson & Horton, reviewed the following:

- Recap of Census Data Takeaways
- Single Member Districts
- 2010 to 2020 Analysis
- Redistricting Criteria
- **Proposed Map No. 1**
- Current vs. Proposed Map No. 1
- Data: Proposed Map No. 1
  - Proposed Map No. 1: SMD 1
  - Proposed Map No. 1: SMD 2
  - Proposed Map No. 1: SMD 3
  - Proposed Map No. 1: SMD 4
  - Proposed Map No. 1: SMD 5
  - Proposed Map No. 1: SMD 6
- Redistricting Criteria
- **Proposed Map No. 2**
- Current vs. Proposed Map No. 2
- Data: Proposed Map No. 2
  - Proposed Map No. 2: SMD 1
  - Proposed Map No. 2: SMD 2
  - Proposed Map No. 2: SMD 3
  - Proposed Map No. 2: SMD 4
  - Proposed Map No. 2: SMD 5
  - Proposed Map No. 2: SMD 6

- Next Steps/Timeline

[Plan 1 40x40.pdf](#) 

A motion was made to present and discuss both maps at the Public Hearing held on Thursday, December 16, 2021.

*Moved by:* Mike Matranga


*Seconded by:* Melba Andeson

**The motion carried 6/0.**

## 7. Information Items

### 7.1. Review Health Insurance Information on Alternative Benefits Plans

Carrie Jones, Benefits/HR Coordinator, Scott Shapard, and Shana Miller, Higginbotham (third-party administrators for benefits) reviewed Health Insurance Information on alternative benefits plans. Mr. Shapard discussed the District's current claims data for medical insurance, review of current proposals from other medical insurance vendors, the District's loss ratio data, and its impact on deciding whether we would get better rates by looking at alternative plans.

[A&I Health Insurance Information Item on Alternative Benefits Plans.pdf](#) 

[12.14.22 Benefits Board Presentation.pdf](#) 

### 7.2. Update on Security Cameras

Gina Covington, Director of Technology, Craig Straw, Director of Safety, and Derik Fillmore, SLO District Supervisor, reviewed input gathered from stakeholders regarding the camera system. Ms. Covington explained that an audit was conducted in response to stakeholders' evaluations. The District's goal is to meet the viewing needs of district stakeholders by maintaining and managing our current OCTV system and

identifying opportunities for optimization. Ms. Covington stated that Motorola Solutions and Avigilon offer a variety of solutions that can be used to update the configuration of the Texas City High School outdoor camera system. Motorola Solutions collaborated with stakeholders to identify critical areas for camera positioning. Multiple areas were identified that are not currently successfully monitored by security cameras.

[Camera Board Update.pdf](#) 

[TCHS outdoor camera informational.pdf](#) 

## **8. Consent Agenda**

A motion was made to approve Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.8, 8.10, 8.11, and 8.12.

*Moved by:* Melba Anderson

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

**Items 8.6, 8.7, and 8.9 were pulled to be discussed and voted on separately.**

### **Item 8.6 ( Pulled Separately)**

#### **Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): AG Barn Parking Lot**

Mike Matranga, Board Member, asked for clarification regarding the area that will be paved at the AG Barn parking lot.

*Moved by:* Dickey Campbell

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

### **Item 8.7 ( Pulled Separately)**

#### **Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Security Infrastructure for Giles Middle School**

Mike Matranga, Board Member, asked for clarification regarding ballistic panels on walls. Don Pursley, Director of Maintenance, explained that would be a future item.

*Moved by:* Mike Matranga

*Seconded by:* Dickey Campbell

**The motion carried 6/0.**

### **Item 8.9 ( Pulled Separately)**

#### **Consider Approval of TASB Suggested Local Policy Revisions (Second Reading)**

Mike Matranga, Board Member, wanted clarification regarding educational philosophy, mission statement, and changes under new Policy AEA regarding equality.

Dr. Terri Burchfield, Assistant Superintendent for Support Services, stated that we did need to have specific language in our policies to clarify and make our guidelines clear to those who may have questions.

*Moved by:* Mike Matranga

*Seconded by:* Dickey Campbell

**The motion carried 6/0.**

#### 8.1. Consider Approval of Monthly Financial Reports

[Consent - Finance Reports.pdf](#) 

[Dashboard Reports.pdf](#) 

[Operating Statement - 1XX.pdf](#) 

[Operating Statement - Nutrition Services.pdf](#) 

[Expenditures by Function - General Fund 1XX.pdf](#) 

[Expenditures by Function - All Funds.pdf](#) 

[Expenditures by Function - Head Start-ADM-SUPE-ML.pdf](#) 

[Check Register Report - All Funds.pdf](#) 

[Check Register Report - Head Start.pdf](#) 



[Guajardo as of 11.30.21.pdf](#) 

[Hayley - as of 11.30.21.pdf](#) 


[Simms as of 11.30.21.pdf](#) 

[Giles as of 11.30.2021.pdf](#) 

[October 2021 Tax Collections Rpt.pdf](#) 

[Supplemental Refund Memo 21SUP02.pdf](#) 

[S18TTL21.pdf](#) 

[Texas City ISD Oct 2021 Monthly Investment Report signed.pdf](#) 

[TexPool Monthly Newsletter.pdf](#) 

- 8.2. Consider Approval of Budget Amendments Requiring Approval Under Board Policy CD(Local)

[Consent - Budget Amendment.pdf](#) 

[Amendment Reconciliation.pdf](#) 

[Budget Transfers.pdf](#) 

[Budget Revisions.pdf](#) 

- 8.3. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Two SUVs for Transportation Department

[Consent - SUV Purchase.pdf](#) 

[Texas City ISD 2022 Suburbans.pdf](#) 

- 8.4. Consider Approval of Contract Requiring Approval Under Board Policy CH(Local): Extension of Lease for Buildings Housed at La Marque High School for La Marque Middle School Students

[Information - Aries Lease Extension.pdf](#) 

[Aries Lease Extension 11.1.21.pdf](#) 

- 8.5. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Technology Infrastructure / Cabling for Giles Middle School

[Consent - Structured Cabling Giles Middle School.pdf](#) 

[Layer 3 Quote Structured Cabling.pdf](#) 

- 8.6. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Ag Barn Parking Lot

[Consent - Ag Barn Parking Lot.pdf](#) 

[Generocity Ag Barn Quote.pdf](#) 

- 8.7. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Security Infrastructure for Giles Middle School

[Consent - Security Infrastructure for Giles.pdf](#) 

[DSCQ12397 - LA MARQUE MIDDLE SCHOOL SECURITY - TCISD \(002\).pdf](#) 

- 8.8. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Bump Armor Bags

[Consent - Bump Armor Bags.pdf](#) 

[GCI Quote 25229022\\_03 Bump Armor.pdf](#) 

- 8.9. Consider Approval of TASB Suggested Local Policy Revisions (Second Reading)

[Policy Review Session Board Back Up 12.14.21.pdf](#) 

- 8.10. Consider Approval of Proximity Learning for La Marque Middle School

[AI Sheet - Proximity Learning LMMS.docx](#) 

[Proximity 2021-22 Texas City ISD -La Marque Middle School.pdf](#) 

8.11. Consider Approval of CTE Innovative Courses

[AI Sheet - Innovative Courses for 22-23.docx](#) 

[2022-2023 New Innovative Courses for School Board Approval.docx](#) 

8.12. Consider Approval of the Calvin Vincent Head Start Director's Report for November 2021

[A&I - Head Start Director's Report NOVEMBER.docx](#) 

[CVHS Monthly report November 2021.docx](#) 

## 9. Future Business

### Future Agenda Items

### Future Meeting Dates

December 16, Redistricting Public Hearing, Simpson Boardroom 6:30 p.m.

December 17, Early Release for Christmas Holidays

December 20 - 31, Christmas Break

January 11, Regular Board Meeting, Simpson Boardroom 6:30 p.m.

## 10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 8:36 p.m.

*Moved by: Melba Anderson*

Seconded by: Bryan Thompson

**The motion carried 6/0.**

- 10.1. **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law
  1. When the governmental body seeks the advice of its attorney about:
    - a. Pending or contemplated litigation or
    - b. A settlement offer; or
  2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
  3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
  4. Consider legal advice regarding personnel issues
  5. Consider legal advice regarding any item listed on the agenda
- 10.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
  1. Review purchase and sale agreement for the purchase of land
- 10.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 10.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
  1. Consider hiring professional, and nonprofessional personnel
  2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
- 10.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices

- 10.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 10.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 10.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the Board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 10.9. **551.084** Excluding witness for a hearing

**11. Reconvene from Closed Meeting**

Trustees reconvened at 8:48 p.m.

- 11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

**12. Consider Action on Items Discussed in Closed Session**

- 12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions  
A motion was made to approve professional personnel recommendations and related actions, as discussed in the closed session.

*Moved by:* Dickey Campbell

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

- 12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

There was no action taken at this time.

**13. Adjournment**

A motion was made to adjourn the meeting at 8:50 p.m.

*Moved by:* Bryan Thompson

*Seconded by:* Mike Matranga

**The motion carried 6/0.**

13.1. Adjourn Meeting

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Adriana Lyle

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Nakisha Paul