



Regular Meeting Minutes

Tuesday, January 12, 2021, at 6:30 p.m.

Simpson Education Support Center Board Room

1. Call to Order

1. Present:

Nakisha Paul, President

Nelson Juarez, Vice President

Melba Anderson

Hal Biery

Dickey Campbell

Mabel Pratt

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Susan Myers, Deputy Superintendent of Education

Dr. Terri Burchfield, Assistant Superintendent of Support Services

Marcus Higgs, Assistant Superintendent of Human Resources

Margaret Lee, Assistant Superintendent for Business & Operations

Dylayna Allgood-Zornes - TCHS Student

Makenzie Briles, TCHS Student

Richard Chapa, CTE Director

Lexis Colon, TCHS Student

Sgt. D. Filmore, Galveston County SLO
Brandon Gage, HWH
David Hodgins, TCSD Attorney
Haley James, TCHS Student
Ashlynn Lewis, TCHS Student
Adriana Lyle, Executive Administrative Assistant/Board Secretary
Bobby Mills, Systems Administrator
Jayla Medina, TCHS Student
Mace Medina TCHS Student
Tavery Ortiz, TCHS Student
Don Pursley, Director of Facilities
Julianna Ruiz, TCHS Student
Leland Surovik, Director of Athletics
Melissa Tortorici, Director of Communications
Veronica Victoria, TCHS Student
Isabella Waggoner, TCHS Student
Brantley Williams, HWH


2. First Order of Business

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

3. Pledge & Invocation

Nelson Juarez, Board Member, led the pledges to the flags.
Mr. Dickey Campbell, Board Member, gave the invocation.

4. Special Recognition

- 4.1. Board Recognition Texas City High School Volleyball Honors
[A I Sheet Jan 2021 - TCHS Volleyball Regional Quarterfinalists.docx](#) 

Melissa Tortorici, Director of Communications, recognized the Texas City High School Lady Stings. They finished the post-season as a Regional Quarterfinalist in volleyball playoffs. The Lady Stings finished the season with an overall record of 15-8. They finished 3rd place in district play with key wins in district match-ups. The Lady Stings were the Bi-District Champions over Barbers Hill High School and Area Champions over Richmond Foster High School. Mace Medina was named District 22-5A Defensive Player of the Year. Haley James and Ashlynn Lewis were named 1st Team All-District. Lexi Colon and Veronica Victoria were named 2nd Team All-District. Honorable Mention honors went to Dylayna Allgood-Zornes, Jayla Diaz-Medina, and Bella Waggoner. All of these athletes, plus Tavery Ortiz, earned Academic All-District Honors. Glenn Kennedy is the head coach, and Diedre Outon, Michaela Vanderford, and Rachel Barnett are the assistant coaches.

4.2. School Board Recognition Month

Ms. Melissa Tortorici, Director of Communications, explained that districts throughout Texas celebrate January as School Board Recognition Month. Ms. Tortorici presented the Board Of Trustees with gifts, artwork, and letters that children from the district made in their honor. School Board Members serve as a link between the community and the classroom. School board members are elected to establish the policies that provide the framework for public schools. Board members serving Texas City ISD are Nakisha Paul, President, Dr. Nelson Juarez, Vice President, Melba Anderson, Hal Biery, Dickey Campbell, Mable Pratt, and Bryan Thompson.

5. **Public Forum**

Mrs. Susan Myers addressed Trustees during Public Forum. She expressed her gratitude and said goodbye to Texas City ISD after her 41-year tenure with the district.

6. **Action Item**

A motion was made to approve meeting minutes from December 8, 2020 meeting.

Moved By: Dickey Campbell

Seconded By: Bryan Thompson

Motion passed 7/0.

- 6.1. Consider Approval of Minutes for Board Meeting Held December 8, 2020

7. Information Items

- 7.1. **Review TCISD Instructional Calendar 2021-2022**
Dr. Terri Burchfield, Assistant Superintendent for Support Services, presented the 2021-2022 Instructional Calendar. House Bill 2610 requires districts to provide at least 75,600 minutes of instruction. The calendar was approved by the District QuEST committee and voted on the district instructional staff.
- 7.2. **Review CTE Student Interest Survey and Program Review**
Mr. Richard Chapa, CTE Director, gave an overview of the CTE Program Interest Survey and discussed its program implications. This survey was conducted last fall with the current 8th and 9th graders. The purpose of the survey was to ensure the CTE program offers courses students are interested in pursuing.
- 7.3. **Review for Approval the Designation of the CTE Course Business Information Management (BIM) as a Local Course Requirement for Graduation Beginning with the Freshmen Class of 2021 Cohort**
Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the Designation of Business Information Management (BIM) as a Local Course Requirement for graduation for all TCISD Students. The district is proposing to have a Technology local credit added to the graduation requirements beginning with 9th-grade students. Students must complete and successfully receive one credit in Business Information Management I (BIM) before graduation.
- 7.4. **Review for Approval of the TCISD Proclamation 2021 Textbook Committee**
Mrs. Susan Myers, Deputy Superintendent of Education, reviewed the Proclamation 21 Textbook Adoption Committee. Proclamation 2021 issued by the SBOE calls for adopting instructional materials for subject areas and grade levels for Pre-Kindergarten. According to board policy (EFAA Local), a textbook selection committee, appointed by the Board of Trustees, will review and adopt textbooks according to the state and local guidelines.
- 7.5. **Review Facilities / New Construction Report**

Mr. Don Pursley, Facilities Director, Mr. Brandon Gage, and Mr. Brantley Williams, HWH, gave an update on Hayley, Simms, and Guajardo's construction.

8. Consent Agenda

A motion was made to approve items 8.1, 8.2,8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, and 8.15

Moved By: Melba Anderson

Seconded By: Bryan Thompson

Motion carried 7/0

- 8.1. Consider Approval of TCISD Instructional Calendar 2021-2022

[TCISD Instructional Calendar 2021-2022 1.12.21.pdf](#) 

- 8.2. Consider Approval of the Designation of the CTE Course Business Information Management (BIM) as a Local Course Requirement for Graduation Beginning with the Freshmen Class of 2021 Cohort

[BIM 1 COURSE REQUIREMENT FOR GRADUATION.pdf](#) 

- 8.3. Consider Approval of TCISD Proclamation 2021 Textbook Committee

[PROCLAMATION 2021 TEXTBOOK COMMITTEE.pdf](#) 

- 8.4. Consider Approval to Continue Contract with Proximity Learning

[PROXIMITY LEARNING CONTRACT.pdf](#) 

- 8.5. Consider Approval of the TCISD Campuses Designated on the 2020-2021 PEG List and Related Timeline

[2020-2021 PEG LIST.pdf](#) 

- 8.6. Consider Approval of the December 2020 Calvin Vincent Head Start Director's Report

[HEAD START DIRECTOR'S REPORT - DEC 2020.pdf](#) 

8.7. Consider Approval of November Financial Reports

1. General Fund Dashboard
2. General Fund Operating Statement
3. Nutrition Services Operating Statement
4. Expenditures by Function - All
5. Expenditures by Function – 1XX
6. Expenditures by Function – Head Start
7. Check Register – All
8. Check Register – Head Start
9. Bond Accounting
10. Investment Report
11. Tax Collector Report

[Financial Reports.pdf](#) 

8.8. Consider Approval of Budget Amendments

1. Budget Transfers
2. Budget Revisions

[Consent Agenda - Budget Amendment.pdf](#) 

8.9. Consider Approval of Contracts Requiring Approval Under Board Policy CH(Local) or Contract Procedures Manual

1. National Flood Insurance Program (NFIP)
2. Election Services

[AI - NFIP Policies.pdf](#) 

[Consent Agenda - Election Services.pdf](#) 













8.10. Consider Approval of Bids and Proposals Requiring Approval Under Board Policy CH(Local)

1. RFP 30-42 Visual and Performing Arts Consultants

[A&I 30-42 Fine Arts Contractors - FINAL.pdf](#) 

8.11. Consider Approval of the Order of Election for Texas City Independent School District

[Consent Agenda - Order of Election.pdf](#) 

- 8.12. Consider Approval of TexPool Resolution Amending Authorized Representatives
[Consent Agenda - Resolution Amending Authorized Representatives with TexPool.pdf](#) 
- 8.13. Consider Approval Membership to Purchasing Cooperatives
1. National Cooperative Purchasing Alliance (NCPA)
2. Sourcewell Purchasing Cooperative
[Consent Agenda - NCPA Purchasing Cooperative Membership.pdf](#) 
[Consent Agenda - Sourcewell Purchasing Cooperative.pdf](#) 
- 8.14. Review Purchases Requiring Approval Under Board Policy CH(Local), Federal and/or State Purchasing Laws
1. Bid Package 9I Stained and Sealed Concrete Bond 2018
2. FF&E Cafeteria, Administration and Flexspace Bond 2018
3. FF&E Classroom and Library Bond 2018
[Business Flooring Specialist Contract Recommendation.docx](#) 
[Business Flooring Contract Amount Recapitulation and Scope of Work.docx](#) 
[BFS Texas City ISD Guajardo Proposal.pdf](#) 
[BFS Texas City ISD Hayley Proposal.pdf](#) 
[BFS Texas City ISD Simms Proposal.pdf](#) 
[INDECO FF&E PO Recommendation.docx](#) 
[TCSID PRICING - FURNITURE.docx](#) 
[OFI.pdf](#) 
- 8.15. Consider Approval of Waiver for the Student Growth Requirement in Teacher Appraisal
[A&I Sheet Consider Approval of Waiver 1-4-2020.pdf](#) 

9. Future Business

Future Agenda Items

Future Meeting Dates

Tuesday, February 9 - Regular Board Meeting 6:30 p.m. Simpson Education Boardroom

10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.087. The Board of Trustees entered a closed session at 7:50 p.m.

Moved By: Bryan Thompson

Seconded By: Melba Anderson

Motion carried 7/0.

- 10.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:
- 10.2. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
 1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land-related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda

6. Consider approval of administration reorganization plan and related actions
 7. Consider legal advice regarding investigation update, employment status, and related issues and actions regarding Executive Director of Security for TCISD
- 10.3. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
1. Review purchase and sale agreement for the purchase of land
- 10.4. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 10.5. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
1. Consider hiring professional, and nonprofessional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
 3. Consider approval of recommendation for Assistant Superintendent of Curriculum and Instruction
 4. Consider approval of administration reorganization plan and related actions
 5. Consider investigation update, employment status, and related issues and actions regarding Executive Director of Security for TCISD
- 10.6. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 10.7. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 10.8. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 10.9. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation

10.10. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups

10.11. **551.084** Excluding witness for a hearing

11. Reconvene from Closed Meeting

Trustees reconvened at 9:40 p.m.

12. Consider Action on Items Discussed in Closed Session

12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions

Mr. Marcus Higgs, Executive Director of Human Resources, asked for approval to hire all professional personnel recommendations as discussed in closed session.

Moved By: Bryan Thompson

Seconded By: Dickey Campbell

Motion carried 7/0.

12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

No action was taken at this time.

12.3. Consider Approval of Recommendation for Assistant Superintendent of Curriculum and Instruction

A motion was made for approval of recommendation for Assistant Superintendent of Curriculum and Instruction.

Moved By: Dickey Campbell

Seconded By: Melba Anderson

Motion carried 7/0/

12.4. Consider Approval of Administration Reorganization Plan and Related Actions

A motion was taken to approve the Administration Reorganization Plan and related actions.

Moved By: Bryan Thompson

Seconded By: Nelson Juarez

Motion carried 7/0.

13. Adjournment

A motion was taken to adjourn the meeting at 9:42 p.m.

Moved By: Melba Anderson

Seconded By: Mable Pratt

Motion carried 7/0.

13.1. Adjourn Meeting

13.2.

Adriana Lyle

Nakisha Paul