



Regular Meeting Minutes

Tuesday, May 11, 2021, at 6:30 p.m.

Simpson Education Support Center Board Room

1. Call to Order

Present:

Nakisha Paul, President

Nelson Juarez, Vice President

Melba Anderson

Hal Biery

Dickey Campbell

Mable Pratt

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Assistant Superintendent of Curriculum & Instruction

Marcus Higgs, Assistant Superintendent of Human Resources

Margaret Lee, Assistant Superintendent of Business & Operation

Sgt. D. Filmore, TCISD SLO

Brandon Gauge, HWH

David Hodgins, TCISD Attorney

Adriana Lyle, Board Secretary

Kacey Mills, Desktop Technician

Don Pursley, Director of Facilities
Craig Straw, Director of Safety
Leland Surovik, Director of Athletics
Melissa Tortorici, Director of Communication
See attached for additional attendants.

2. First Order of Business

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

Ms. Nakisha Paul, President, called the meeting to order at 6:35 p.m. Ms. Paul announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner.

3. Pledge & Invocation

Melba Anderson, Board Member, led the pledges to the flags.
Nelson Juarez, Board Member, gave the invocation.

4. Public Forum

Board President read Concerns and questions from Community Member Mike Howell regarding the election of Mike Matranga.

5. Recognitions

- 5.1. TASBO Certification
Melissa Tortorici, Director of Communications, recognized two TCISD staff members Netobia Taylor, Student Data, and Toniqua Rawls, Simms Elementary Secretary, who completed the requirements to earn the Certified Texas School Business Official designation by the Texas Association of School Business Officials. They were required to complete 60 hours of

continuing education every three years to maintain their certification.

[A I Sheet May 11 2021 - TASBO certification.pdf](#) 

5.2. Region Journalism Champion/State Qualified

Melissa Tortorici, Director of Communications, recognized Texas City High School Junior Madison Howell, who competed on May 1, 2021, in UIL State Academics at Barbers Hill. Madison advanced to State by winning first place in 3 journalism events, News Writing, Headline Writing, and Editorial Writing, at Regionals and brought home the team trophy for TCISD.

[A I Sheet May 11 2021 - State Journalism.pdf](#) 

5.3. FFA Winners

Melissa Tortorici, Director of Communications, explained that Texas City FFA placed in 29 events at April's Galveston County Fair and Rodeo. Mrs. Tortorici recognized students who placed 3rd or higher.

Breeding Heifer Show

Anabelle Jaramillo 3rd place Beef master Heifer

Ashlyn Guzman 1st place ORB Heifer

Kassidy Cline Breed Champion ORB Heifer

Kennedy Perez 2nd place AOB Heifer

Market Goat Show

Justin Roth 3rd place

Market Steer Show

Kaylie Guzman- GRAND CHAMPION (Bought by Texas First Bank for \$25,000)

Market Steer Show

Casen Perez 3rd place

Ava Ashcraft 3rd place

Damon Stevens 2nd place

Kylie Shaffer 3rd place
Italiagh Kelley 2nd place

Senior showmanship

Kaylie Guzman- Reserve Senior Showman

Commercial Heifer

A'Maree Bledsoe 3rd place

[A I Sheet May 11 2021 - FFA.pdf](#) 

5.4. Region Track Champion/State Qualified

Melissa Tortorici, Director of Communications, recognized Texas City High School sophomore Kenyon Parker who qualified to compete at the State Track Meet in the 300 hurdles. He placed 2nd at 5A Region 3 Track Meet to qualify for the State Meet.


La Marque High School has two District and Area champions in the Long Jump and High Jump. Javion Edward won the 25 4A Long Jump at 22 feet 5 inches and then won the Area Long Jump 22 feet 5.5 inches. Jauron Reid, Jr. won the district High Jump at 6 feet, and the Area High Jump at 6 feet 2 inches.

[A I Sheet May 11 2021 - Track.pdf](#) 

6. Action Items

- 6.1. Consider Approval of Board Meeting Held on April 13, 2021, and April 20, 2021

[Meeting Signatures.pdf](#) 

[2021 Minutes 04-20-21.pdf](#) 

A motion was made to accept the minutes for April 13, 2021, and April 20, 2021.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

The motion carried 7/0.

- 6.2. Consideration and Approval of a Resolution Canvassing the Returns and Declaring the Results of a General Trustee Election for District Six and At Large; and Other Matters in Connection Therewith

Mrs. Margaret Lee, Assistant Superintendent for Business, explained that Galveston County would provide the documentation required to canvass the May 1, 2021 election returns on May 10, 2021. The information will be provided to the Trustees once it is received. Trustees will review the documentation and consider approving a Resolution Canvassing the Returns and Declaring the May 1, 2021 Election Results for District Six and At Large.

[Action - Canvassing the Votes.pdf](#) 

A motion was made to canvass the returns and declare the results of a General Trustee Election for District Six and At Large.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried 7/0.

7. Information Items

- 7.1. Tommy Watson with Galveston Central Appraisal District Will Discuss the Preliminary Property Values That Will Be Used in Early Revenue Estimates and Answer Questions About the Upcoming 2021 Property Value Study

With Galveston Central Appraisal District, Tommy Watson reviewed the 2021 Preliminary Values and gave a comparison of the 2021 Preliminary Values to 2020 Preliminary Values. He included 2020 Supplement 4 Values and the State Property Value Study.

[Information - GCAD Presentation.pdf](#) 

[2021 Preliminary Values Compared to 2020 Values by Category.pdf](#) 

[2021 Preliminary Values.pdf](#) 

7.2. Facilities Update

Mr. Don Pursley, Director of Facilities, and Brandon Gauge, HWH gave an update and answered questions on present construction.

[Information - Construction Report.pdf](#) 

7.3. Portrait of a Graduate

Ms. Melissa Tortorici, Director of Communications, presented and reviewed the Portrait of a Graduate. Ms. Tortorici explained that 39 community members, parents, teachers, administrators, and various other representatives from the community came together to help develop and create a vision of Portrait of a Graduate. They came up with 160 characteristics that our students need to possess to succeed as they come out of High School and get ready for college. The 160 characteristics the group came up with were narrowed down to 43, and the group met five times to narrow the list to 27 and ultimately the eight that were presented. Posters will be distributed and hung throughout the District so that staff can use and implement these characteristics in their daily activities so that students learn and possess the characteristics presented.

[A I Sheet May 11 2021 - POG Committee 2.pdf](#) 

[Portrait of a Graduate 2021.pdf](#) 

7.4. Budget Overview

Mrs. Margaret Lee, Assistant Superintendent of Business, gave an overview of the budget. Mrs. Lee explained that she is in the process of calculating the 2020-21 revenue using the most up-to-date student and Hold Harmless data available. She reviewed Budget revenues and budgeted expenditures as of March 31, 2021. A preview of the 2021-22 budget was

presented, along with progress made toward balancing the budget.

[Information - Budget Overview.pdf](#) 

8. Consent Agenda

A motion was made to approve Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, 8.16, 8.17, 8.18, 8.19, 8.20, 8.21, and 8.22
Item 8.15 was pulled to be voted on separately.

Moved by: Melba Anderson

Seconded by: Dickey Campbell

The motion carried 7/0.

Item 8.15 Consider approval of depository

A motion was made that the District pursue a compensating balance arrangement with Texas First Bank as the depository.

Consent Action

Moved by: Melba Anderson

Seconded by: Bryan Thompson

The motion carried 6/0, with one abstention by Dickey Campbell.

- 8.1. Consider for Approval the Renewal of Contracts with Edgenuity for Credit Recovery for LMHS and TCHS

[EDGENUITY CONTRACT RENEWAL.pdf](#) 

- 8.2. Consider for Approval the Letter of Agreement with Kagan Cooperative Learning for August Professional Development

[KAGAN LEARNING AGREEMENT.pdf](#) 

- 8.3. Consider for Approval the Contract of Agreement with Corwin Publishing for Visible Learning Virtual Conference & Visible Learning Foundations Training/Face2Face – Summer Professional Development

[CORWIN PUBLISHING VISIBLE LEARNING CONTRACT.pdf](#) 

8.4. Consider Approval of the April 2021 Head Start Director's Report

[CVHS DIRECTOR'S APRIL REPORT.pdf](#) 

8.5. Consider Approval of Financial Reports

[Information - Financial Reports -May.pdf](#) 

[Dashboard Reports.pdf](#) 

[2020-21 Operating Statement - 1XX.pdf](#) 

[Operating Statement - Nutrition Services.pdf](#) 

[Expenditures by Function - 1XX.pdf](#) 

[Expenditures by Function - All Funds Combined.pdf](#) 

[Expenditures by Function - Head Start.pdf](#) 

[Guajardo as of 04.30.21.pdf](#) 

[Hayley - as of 04.30.21.pdf](#) 

[Simms as of 04.30.21.pdf](#) 

[Check Register Report.pdf](#) 

[Check Register Report - Head Start.pdf](#) 

[March 2021 Tax Collections Rpt..pdf](#) 

[Overpayment Letter.pdf](#) 

[2020 OVERPAYMENT 8001 LIST.pdf](#) 

[Texas City ISD March 2021 Monthly Investment Report.pdf](#) 

[Monthly Newsletter April 2021.pdf](#) 

8.6. Consider Approval of Waiver Request for Account 7148-0000-0002-001

[Memo - Loveless Waiver Request - Account 7148-0000-0002-001.pdf](#) 

- 8.7. Consider Approval of Waiver Request for Account 6905-0001-0010-000

[Memo - Rudolph Waiver Request - Account 6905-0001-0010-000.pdf](#) 

- 8.8. Consider Approval of Budget Amendments

[Information - Budget Amendment.pdf](#) 

[2021 TCISD PINS Renewal Terms.sj.ms.pdf](#) 

[Budget Amendment Reconciliation.pdf](#) 

[Budget Transfers.pdf](#) 

[Budget Revisions.pdf](#) 

- 8.9. Consider Approval of Fencing Project at LMHS Portable Buildings

[Information - LMHS Security Fence.pdf](#) 

[TCISD-LMHS-Security Fence Rev. 1.pdf](#) 

- 8.10. Consider Approval of Mechanical System Repairs at Simms, Hayley, and Guajardo Elementary Resulting From Winter Storm Uri

[Information - Repairs to Mechanical Systems at Simms,](#)












[Hayley, and Guajardo Resulting From Uri.pdf](#) 

[Freeze Insurance Claim Summary of Cost & Back-up.pdf](#) 

- 8.11. Consider Approval of Projector Project for Hayley, Simms, and Guajardo Elementary Cafeterias

[Information - Projectors for Cafeterias in Hayley Guajardo and Simms.pdf](#) 

[AVEX Projector Quotes.pdf](#) 

- 8.12. Consider Approval of 16MM Marquee Signs at Hayley, Simms, and Guajardo Elementary Schools
[Information - 16MM Marquee Signs for Hayley, Simms, and Guajardo.pdf](#) 
[TNT Sign Quote for 16MM Marquee Sign All 3 Elementary Schools.pdf](#) 
- 8.13. Consider Approval of Moving Company to Relocate Hayley, Simms, and Guajardo Elementary Schools to New Facilities
[Information - Moving Expense for Guajardo, Hayley, and Simms.pdf](#) 
[Proposal 44375 Texas City ISD.pdf](#) 
- 8.14. Consider Approval of Annual Renewal for the District's Learning Management Program
[Information - Learning Management Program.pdf](#) 
[Quote Document Texas City Isd Order Form.pdf](#) 
- 8.15. Consider Approval of Depository (RFP 31-02)
[Information - Depository RFP.pdf](#) 
- 8.16. Consider Approval of Vendors for Teaching and Office Supplies (RFP 31-07)
[AI 31-07 Teaching and Office Supplies - FINAL.pdf](#) 
- 8.17. Consider Annual Approval of Brokers/Dealers
[Information - Brokers and Dealers.pdf](#) 
[List of Brokers, Dealers, Pools, Banks and Other Financial Institutions-ADM-SUPE-ML.pdf](#) 
- 8.18. Consider Approval of Continuing Professional Education Providers for the Districts Investment Officers
[Information - Sources for Investment Training.pdf](#) 

[List of Sources for Investment Training.pdf](#) 

- 8.19. Consider Approval of Local Policy Revisions – Second Reading
1. CDA (LOCAL) Other Revenues Investments
 2. FNAB (LOCAL) Student Expression Use of School Facilities for Non-School Purposes

[CDA and FNAB Second Reading Board Back Up.pdf](#) 

- 8.20. Consider Approval of the Agreement Between TCISD and UTMB Pediatrics

[UTMB Pediatrics Board Back UP.pdf](#) 

- 8.21. Consider Approval of Portrait of a Graduate

- 8.22. Consider Approval of Contract Renewal for Final Site Website

[A I Sheet May 11 2021 - Website Renewal.pdf](#) 

[Texas City Independent School District - 2021 Renewal Finals site.pdf](#) 

9. Future Business

Future Agenda Items

Future Meeting Dates

- 1.2.1. June 4 TCHS Graduation, Stingaree Stadium, 8:00 p.m.
June 5 LMHS Graduation, Etheridge Stadium, 8:00 p.m.
June 8 Regular Board Meeting, Simpson Boardroom, 6:30 p.m.

10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 7:39 p.m.

Moved by: Melba Anderson

Seconded by: Nelson Juarez

The motion carried 7/0.

- 10.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:
- 10.2. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
 1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda
 6. Consider legal advice regarding employment status, job performance, and related issues and actions regarding Executive Director of Security for TCISD
- 10.3. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
 1. Review purchase and sale agreement for the purchase of land

- 10.4. **551.073** For the purpose of discussing negotiated contracts for prospective gifts, or donations
- 10.5. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 1. Consider hiring professional and non-professional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and non-professional personnel
 3. Consider employment status, job performance, and related issues and actions regarding Executive Director of Security for TCISD
 4. Consider Board Approval of Chief Technology Officer
 5. Consider Board Approval of Elementary Director of Curriculum and Instruction
 6. Consider Board Approval of Principal of Hayley Elementary School
- 10.6. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of security personnel or devices
- 10.7. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 10.8. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 10.9. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 10.10. **551.083** For the purpose of considering the students, guidelines, terms, or conditions, the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 10.11. **551.084** Excluding witnesses for a hearing

11. Reconvene from Closed Meeting

Trustees reconvened at 8:49 p.m.

12. Consider Action on Items Discussed in Closed Session

12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions

Marcus Higgs, Asst. Superintendent of Human Resources asked for approval to hire all professional personnel recommendations as discussed in closed session.

Moved by: Bryan Thompson

Seconded by: Melba Anderson

The motion carried 7/0.

12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

Marcus Higgs, Asst. Superintendent of Human Resources asked for approval of renewal, non-renewal, and termination of contracts for professional personnel and related actions as discussed in closed session.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried 7/0.

12.3. Consider Board Approval of Chief Technology Officer

A motion was made to hire Gina Covington as Chief Technology Officer for Texas City ISD.

Moved by: Bryan Thompson

Seconded by: Dickey Campbell

The motion carried 7/0.

12.4. Consider Board Approval of Elementary Director of Curriculum and Instruction

A motion was made to hire Andrea Zepeda as Elementary Director of Curriculum and Instruction for Texas City ISD.

Moved by: Bryan Thompson

Seconded by: Mable Pratt

The motion carried 7/0

12.5. Consider Board Approval of Principal of Hayley Elementary School

A motion was made to hire Rachel McAdam as the new Principal of Hayley Elementary.

Moved by: Melba Anderson

Seconded by: Hal Biery

The motion carried 7/0.

13. Adjournment

13.1. Adjourn Meeting

A motion was taken to adjourn the meeting at 8:52 p.m.

Moved by: Bryan Thompson

Seconded by: Mable Pratt

The motion carried 7/0.

Adriana Lyle

Nakisha Paul