



Regular Meeting Minutes

Tuesday, November 9, 2021, at 6:30 p.m.

Simpson Education Support Center Board Room

1. Call to Order

Present:

Nakisha Paul

Melba Anderson

Hal Biery

Dickey Campbell

Mike Matranga

Mable Pratt

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Asst. Superintendent of Curriculum and Instruction

Margaret Lee, Asst Superintendent of Business

Marcus Higgs, Asst. Superintendent of Human Resource

Earl Alexander, Community Member

Garry Alred, Community Member

Angela Baits, Community Member

Lori Carnes, Community Member

Krystal Clay, Community Member
Kamille Clay, TCISD Student
Edna Courville, Community Member
Gina Covington, Director of Technology
Rick Day, Community Member
Nancy Day, Community Member
Becky Davis, Community Member
James Davis, Community Member
Ron Domel, Community Member
Sgt. D. Filmore, TCISD SLO
Connie Fuller, Community Member
Angela Fults, Community Member
Tony Furman, Director of Special Programs
Rocky Gardiner, Thompson & Horton
Shona Gastian, Community Member
Brenda Gonzales, Bilingual ESL Specialist
J. Hamm, SLO
Matthew Herbeck, Community Member
Lincoln Hypolite, Texas City High School Principal
David Hodgins, Attorney
Michael Howell - Community Member
Andrew Kantowski, Community Member
Alexis Kopp, CTE Director
James Lewis, Community Member
Re'chard Loftis, Community Member
Adriana Lyle, Board Secretary
April Marburger, Community Member
Lisa Mc Bride, Thompson & Horton
Bernadette Moore, Community Member
Chester, Moore, Community Member

Erin Piazza, Community Member
Don Pursley, Director of Maintenance
Destiny Richardson, Community Member
V. Rodriguez, Community Member
Patrick Sanchez, SLO
Ed Shull, Community Member
Chase Spiers, TCHS Student
Jackie Thompson, Health Science Teacher
Jacinta Urps, Community Member
Anastasia Vela, TCHS Student
Kim Yancy, Community Member

2. First Order of Business

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

3. Opening Ceremony

- 3.1. Pledge & Invocation
Melba Anderson, Vice President, led the pledges to the flags.
Dickey Campbell, Board Member, gave the invocation.
- 3.2. Student Performance
TCHS Soundsations

4. Recognitions

Item 6.5 was pulled to be discussed and voted on separately

6.5. Discuss and Take Possible Action on Mask Requirements for Students, Staff, and Visitors

Dr. Terri Burchfield, Deputy Superintendent of Support Services, reviewed mask wearing for Students, Staff, and Visitors. Dr. Burchfield gave COVID numbers for TCISD going back to the beginning of the school year. A motion was made to make mask-wearing optional but recommended.

[Masks 11.9.21.pdf](#) 

Moved by: Mike Matranga

Seconded by: Bryan Thompson

The motion carried 5/2.

5. Public Forum

Thirteen Community Members spoke regarding the following topics:

1. Lori Carnes - Mask Wearing
2. Anastasia Vela - Graduation Concerns
3. Michael Howell - Board Members Inappropriate Behavior
4. Krystal Clay - Graduation Concerns
5. Chase Spiers - Graduation Concerns
6. Shona Gastian - COVID Concerns
7. April Marburger - Mask Mandate and Graduation Concerns
8. Re'chard Loftis - Inappropriate Video Posted by Board Member
9. Kamille Clay - Graduation Concerns
10. Ron Domel - Critical Race Theory
11. Matthew Herbeck - Mask Wearing
12. Andrew Kantowski - Inappropriate Video Posted by Board Member
13. Edna Courville - Inappropriate Video Posted by Board Member

6. Action Items

- 6.1. Review and Approve Board Operating Guidelines

[AI Sheet - Board Operating Procedures.pdf](#) 

[Board Operating Procedures 2021-2022.pdf](#) 

Dr. Melissa Duarte, Superintendent, addressed the Board Operating Guidelines and Procedures and stated that one edit was made in compliance with the statute.

A motion was made to approve the Board Operating Procedures as edited.

Moved by: Hal Biery

Seconded by: Melba Anderson

The motion carried 7/0.

6.2. Review and Approve Casting of Votes for 2021-2022 GCAD Board of Directors

[GCAD.pdf](#) 

Dr. Melissa Duarte, Superintendent, reviewed the casting of votes for the 2021-2022 GCAD. The District has 501 votes which can be divided or placed on one candidate.

A motion was made to put all 501 votes on Matthew Doyle.

Moved by: Dickey Campbell

Seconded by: Hal Biery

The motion carried 7/0.

6.3. Review and Approve the 2021-2022 District Improvement Plan

[TCISD DIP 2021-2022 Goals, Objectives, and Strategies.pdf](#) 

Dr. Terri Burchfield, Deputy Superintendent of Support Services, reviewed the 2021-2022 District Improvement Plans and went over Goals, Performance Objectives, and Strategies for our District. Dr. Burchfield explained that District Improvement Plans are based on the district goals established by the Board of Trustees. The District Improvement Plan is a working document that may be revised to meet district needs throughout the year. The 2021-2022 District Improvement Plan meets all state and federal requirements.

A motion was made to approve the TCISD District Improvement Plan for 2021-2022.

Moved by: Mike Matranga

Seconded by: Mable Pratt

6.4. Review for Approval of the Renewal Process of the TCISD District of Innovation Plan

[DOI Renewal 11.9.21.pdf](#) 

Dr. Terri Burchfield, Deputy Superintendent for Support Services, asked for approval of the renewal process of the District of Innovation Plan. Dr. Burchfield explained that the

term of the designation as a district of innovation may not exceed 5 years. Our current DOI is scheduled to expire in February 2022, and our recommendation is to move forward with the scheduled timeline as presented.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

The motion carried 7/0.

- 6.5. Review and Approve Board Meeting Minutes Held on October 12, 2021

[2021 Minutes Oct. 12.pdf](#) 

A motion was made to accept the minutes presented for October 12, 2021.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

The motion carried 7/0.

- 6.6. Review and Consider Proposed Redistricting Single Member District Maps Based on the 2020 Census

Lisa Mc Bride, Thompson & Horton, and Rocky Gardiner, Zonda Education, presented a redistricting proposal of single-member district maps based on the 2020 census. They reviewed the following topics:

- Recap of Census Data
- Legal Overview
- Proposed Maps Nos. 1-2
- Next Steps of Timeline

No action was taken at this time.

7. Information Items

- 7.1. Present 2021 RDA Results

Kami Hale, Assistant Superintendent of Curriculum and Instruction, reviewed the 2021 Results Driven Accountability.

This data system reports annually on the performance of districts in selected program areas such as Bilingual Education, English as a Second Language, English Learners, Special Populations, and Special Education. Ms. Hale explained that these selected program areas are rated in three domains:

Domain I: Academic Achievement

Domain II: Post-Secondary Readiness

Domain III: Disproportionate Analysis


Each selected population is awarded a Level (1-4) based on their performance within each of the three domains, where 1 is the highest score awarded.

[AI Sheet - RDA Results 2021.docx](#) 

[TCISD Results Driven Accountability DL Results 2021.docx](#) 


7.2. Review Dual Language Implementation Plan

Tony Furman, Director of Special Programs, and Brenda Gonzalez, Bilingual Instructional Specialist, gave an update on the Dual Language Implementation Plan. TCISD will be piloting a Dual Language - Two Way program for two Kindergarten classes in the 2022-2023 school year. A model of 50:50 in which half of the students in each class are native Spanish - speaking students and the other half are native English-speaking students. The Students would be taught half of the day in Spanish and the other half in English, depending on the subject area.

[AI Sheet - Tony Furman- Dual Language Implementation- 11-9-21.docx](#) 

[DUAL LANGUAGE TWO-WAY POWERPOINT.pdf](#) 

[DL Timeline .docx](#) 

[DLTW School, Program Implementation, Qualifications, Entry Criteria \(1\).docx](#) 

[DL Committee .docx](#) 

[Student Application Process .docx](#) 

[TCISD Dual Language Hiring Process.docx](#) 

7.3. Update on Long Range Facilities Steering Committee Work
Ms. Cindy Powell, Cooperative Strategies, reviewed the following Facilities Master plan topics and recommendations:

- 10 Year Investment Plan for TCISD
- Facilities Master Plan Definition
- Mission/Vision
- Facilities Master Plan Process Overview
- Project Tasks Completed to Date
- Facility Assessment Data
- Enrollment History and Projections
- Capacity and Utilization Analysis
- Steering Committee Appointed
- Facility Master Plan Guide and Principles
- Educational Planning Priorities
- Options Development Frame
- Community Dialogue and Questionnaire Results
- Options Development
- Next Steps

7.4. Review the Proposed Local Policy Changes Resulting from the Policy Review Session conducted by TASB (First Reading)
Dr. Terri Burchfield, Deputy Superintendent of Support Services, gave a review of the local policy revisions for the following policies:

E (LOCAL) EDUCATIONAL PHILOSOPHY

AEA (LOCAL) EDUCATIONAL PHILOSOPHY AND EDUCATIONAL EQUITY

AF (LOCAL) INNOVATION DISTRICTS

BBB (LOCAL) BOARD MEMBERS ELECTIONS

BBD (LOCAL) BOARD MEMBERS TRAINING AND ORIENTATION

BF (LOCAL) BOARD POLICIES

BJB (LOCAL) SUPERINTENDENT RECRUITMENT AND APPOINTMENT

BQA (LOCAL) PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQB (LOCAL) PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

CDA (LOCAL) OTHER REVENUES INVESTMENTS

CDC (LOCAL) OTHER REVENUES, GIFTS, AND SOLICITATIONS

CFB (LOCAL) ACCOUNTING INVENTORIES

CI (LOCAL) SCHOOL PROPERTIES DISPOSAL

CNB (LOCAL) TRANSPORTATION MANAGEMENT DISTRICT
VEHICLE

CO (LOCAL) FOOD AND NUTRITION MANAGEMENT

COA (LOCAL) FOOD AND NUTRITION MANAGEMENT
PROCUREMENT

CPC (LOCAL) OFFICE MANAGEMENT RECORDS MANAGEMENT

CW (EXHIBIT) NAMING FACILITIES

CW (LOCAL) NAMING FACILITIES

DBA (LOCAL) EMPLOYMENT REQUIREMENTS AND
RESTRICTIONS CREDENTIALS AND RECORDS

DBD (LOCAL) EMPLOYMENT REQUIREMENTS AND
RESTRICTIONS CONFLICT OF INTEREST

DCA (LOCAL) EMPLOYMENT PRACTICES PROBATIONARY
CONTRACTS

DCD (LOCAL) EMPLOYMENT PRACTICES AT-WILL
EMPLOYMENT

DEA (LOCAL) COMPENSATION AND BENEFITS COMPENSATION
PLAN

DEAB (LOCAL) COMPENSATION PLAN WAGE AND HOUR LAWS

DEC (LOCAL) COMPENSATION AND BENEFITS LEAVES AND
ABSENCES

DED (LOCAL) COMPENSATION AND BENEFITS VACATIONS AND
HOLIDAYS

DEE (LOCAL) COMPENSATION AND BENEFITS EXPENSE
REIMBURSEMENT

DG (LOCAL) EMPLOYEE RIGHTS AND PRIVILEGES
DGBA (EXHIBIT) PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINT/GRIEVANCES
DH (LOCAL) EMPLOYEE STANDARDS OF CONDUCT
DHE (LOCAL) EMPLOYEE STANDARDS OF CONDUCT SEARCHES
AND ALCOHOL/DRUG TESTING
DIA (EXHIBIT) EMPLOYEE WELFARE FREEDOM FROM
DISCRIMINATION, HARASSMENT, AND RETALIATION
DK (LOCAL) ASSIGNMENT AND SCHEDULES
DMA (LOCAL) PROFESSIONAL DEVELOPMENT REQUIRED
STAFF DEVELOPMENT
DMC (LOCAL) PROFESSIONAL DEVELOPMENT CONTINUING
PROFESSIONAL EDUCATION
EB (LOCAL) SCHOOL YEAR
EEB (LOCAL) INSTRUCTIONAL ARRANGEMENTS CLASS SIZE
EHAD (LOCAL) BASIC INSTRUCTIONAL PROGRAM ELECTIVE
INSTRUCTION
EHBAF (LOCAL) SPECIAL EDUCATION VIDEO/AUDIO
MONITORING
EHBH (LOCAL) SPECIAL PROGRAMS OTHER SPECIAL
POPULATIONS
EHDC (LOCAL) ALTERNATIVE METHODS FOR EARNING CREDIT
CREDIT BY EXAMINATION WITHOUT PRIOR INSTRUCTION
EIA (LOCAL) ACADEMIC ACHIEVEMENT GRADING/PROGRESS
REPORTS TO PARENTS
EIC (LOCAL) ACADEMIC ACHIEVEMENT CLASS RANKING
EIF (LOCAL) ACADEMIC ACHIEVEMENT GRADUATION
EKB (LOCAL) TESTING PROGRAMS STATE ASSESSMENT
FDA (LOCAL) ADMISSIONS INTERDISTRICT TRANSFERS
FDB (LOCAL) ADMISSIONS INTRADISTRICT TRANSFERS AND
CLASSROOM ASSIGNMENTS
FFAC (LOCAL) WELLNESS AND HEALTH SERVICES MEDICAL
TREATMENT

FFC (EXHIBIT) STUDENT WELFARE STUDENT SUPPORT SERVICES

FFH (LOCAL) STUDENT WELFARE FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FM (LOCAL) STUDENT ACTIVITIES

FNA (LOCAL) STUDENT EXPRESSION DISTRIBUTION OF NONSCHOOL LITERATURE

FNCE (LOCAL) STUDENT CONDUCT PERSONAL TELECOMMUNICATIONS/ELECTRONIC DEVICES

FNG (EXHIBIT) STUDENT RIGHTS AND RESPONSIBILITIES STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FO (LOCAL) STUDENT DISCIPLINE

GF (EXHIBIT) PUBLIC COMPLAINTS

GKDA (LOCAL) NONSCHOOL USE OF SCHOOL FACILITIES DISTRIBUTION OF NONSCHOOL LITERATURE

GKC (LOCAL) COMMUNITY RELATIONS SCHOOL VOLUNTEER PROGRAM [Policy Review Session Board Back Up 11.9.21.pdf](#)



8. Consent Agenda

Item 8.7 was pulled

Hal Biery, Trustee, asked to pull Item 8.7. to be voted on separately.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

Motion carried 7/0.

A motion was made to approve Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, 8.15, 8.16, and 8.17

Moved by: Dickey Campbell

Seconded by: Mike Matranga

Motion carried 7/0.

8.1. Consider Approval of Monthly Financial Reports

[Information - Financial Reports - November 2021.pdf](#) 

[Expenditure Dashboard.pdf](#) 

[Operating Statement - 1XX.pdf](#) 

[Operating Statement - Nutrition Services.pdf](#) 

[Expenditures by Function - 1XX.pdf](#) 


[Expenditures by Function - All Funds.pdf](#) 

[Expenditures by Function - Head Start.pdf](#) 

[Check Register Report - All Funds.pdf](#) 

[Check Register - Head Start.pdf](#) 

[September 2021 Tax Collection Rpt.pdf](#) 

[Texas City ISD September 2021 Monthly Investment Report_signed.pdf](#) 

- 8.2. Consider Approval of Budget Amendments Requiring Approval Under Board Policy CE(Local)

[Consent Agenda - Budget Amendment.pdf](#) 

[Amendment Reconciliation.pdf](#) 

[Budget Transfers.pdf](#) 

[Budget Revisions.pdf](#) 

- 8.3. Consider Approval of Solicitations Requiring Board Approval Under Board Policy CH(Local): 31-33 Oil and Anti-Freeze

[A&I 31-33 Oil and Antifreeze - FINAL.pdf](#) 

- 8.4. Consider Approval of Solicitations Requiring Board Approval Under Board Policy CH(Local): RFP 31-34 Safety Supplies

[A&I 31-34 Safety Supplies - FINAL.pdf](#) 

- 8.5. Consider Approval of Solicitations Requiring Board Approval Under Board Policy CH(Local): RFP 31-35 Re-Roofing Supplies

[A&I 31-35 Re Roofing as Needed - FINAL.pdf](#) 

- 8.6. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Technology Devices for Calvin Vincent Early Childhood Students

[Information - CV Devices.pdf](#) 

[GCI Quote 25263592_04.pdf](#) 

- 8.7. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Change Order for Casework Repair Item 8.7 Pulled to be discussed separately.

[Information - Steven's Industries Change Order AI.pdf](#) 

[Stevens CO #04 Combined.pdf](#) 

- 8.8. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Damaged Coil Replacement

[Information - Damaged Coil Replacement.pdf](#) 

[Lump Sum Estimate - Blocker MS.pdf](#) 

[Lump Sum Estimate - Texas City HS.pdf](#) 

- 8.9. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Natural Gas Service at Sarah Giles Middle School

[Information - Centerpoint Natural Gas Service Supply](#)

[Upgrade AI.pdf](#) 

[Centerpoint Gas Line Installation.pdf](#) 

- 8.10. Consider Approval of Gifts and Donations Requiring Approval Under Board Policy CDC(Local): SEP Donations

[Information - SEP Donations.pdf](#) 

[SEP Donations.pdf](#) 

- 8.11. Consider Approval of Calvin Vincent Head Start Grant Application Revisions

[AI Sheet - Revised Head Start Application and](#)

[Documents.docx](#) 

[CVHS BUDGET JUSTIFICATION - NOV 2021.pdf](#) 

- 8.12. Consider Approval of Stacey Cain / Coaching Services

[AI Sheet - Stacey Cain Math Consultant .docx](#) 

[STACEY CAIN MATH CONSULTANT 21-22.pdf](#) 

- 8.13. Consider Approval of the Dual Language Consultant Contract

[AI Sheet - Tony Furman- Dual Language Consultant- 11-9-](#)

[21.docx](#) 

[Texas City ISD quote 2021-2022.docx](#) 

- 8.14. Consider Approval of the Strategic Planning Committee Charge and Members

[AI Sheet - Strategic Planning Committee.docx](#) 

[PROJECT PLAN\[1\].pdf](#) 

[PROJECT PLAN with proposed meeting goals\[1\].pdf](#) 

[Strategic Planning Committee Chart 21-22 .pdf](#) 

[Strategic Planning Process Overview 2021.docx](#) 

- 8.15. Consider Approval of the Calvin Vincent Head Start Director's Report for October 2021

[A&I - Head Start Director's Report Oct 2021.docx](#) 

[CVHS Monthly report October 2021.docx](#) 

- 8.16. Consider Approval of the MOU Between TCISD and Resolve It

[Resolve IT Inc. 11.9.21.pdf](#) 

- 8.17. Consider Approval of the TEA Staff Development Minutes Waiver

[Staff Development Minutes Waiver 11.9.21.pdf](#) 

9. Future Business

Future Agenda Items

Future Meeting Dates

November 22-26, Thanksgiving Break

December 14, Regular Board Meeting, Boardroom, 6:30 p.m.

December 16, Redistricting Community Meeting, Boardroom, 6:30 p.m.

December 17, Christmas Break Early Release for Students

December 20 - 31, Christmas Break for Staff

10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 9:27 p.m.

Moved by: Hal Biery

Seconded by: Melba Anderson

The motion carried 7/0.

- 10.1. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or

- b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda
- 10.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
 1. Review purchase and sale agreement for the purchase of land
- 10.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 10.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 1. Consider hiring professional and nonprofessional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
- 10.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 10.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 10.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 10.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions, the board will follow or will

instruct its representatives to follow in consultation with a representative of employee groups

10.9. **551.084** Excluding witness for a hearing

11. Reconvene from Closed Meeting

Trustees reconvened at 10:26 p.m.

11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

12. Consider Action on Items Discussed in Closed Session

12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions

A motion was made for approval of professional personnel recommendations and related actions as discussed in closed session.

A motion was made for approval of professional personnel recommendations and related actions as discussed in closed session.

Moved by: Dickey Campbell

Seconded by: Mike Matranga

The motion carried 7/0.

12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

There was no action taken at this time.

13. Adjournment

A motion was made to adjourn the meeting at 10:27 p.m.

Moved by: Bryan Thompson

Seconded by: Mike Matranga

The motion carried 7/0.

13.1. Adjourn Meeting

Adriana Lyle

Nakisha Paul