



Regular Meeting Minutes

Tuesday, October 12, 2021, at 6:30 PM

Simpson Education Support Center Board Room

1. Call to Order

Present:

Nakisha Paul

Melba Anderson

Hal Biery

Dickey Campbell

Mike Matranga

Mable Pratt

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Lori Carnes, Community

Edna Courville, Community

Sgt. D. Filmore, TCISD SLO

Debbie Fuller, Principal for Guajardo Elementary

Sarah Furman, Principal Heights Elementary

Felicia Garrett, Principal of Levi Fry Intermediate

David Hodgins, Attorney

Lincoln Hypolite, Principal of Texas City High School

Don Jones, Principal of Woodrow Wilson School

Adriana Lyle, Board Secretary
Rachel McAdam, Principal of Hayley Elementary
Ricky Nicholson, Principal of La Marque High School
Wendy Patterson, Principal of Roosevelt Wilson Elementary
Clarissa Silva,
Sherri Simmons,
Matthew Salley, Principal of Kohfeldt Elementary
Patrick Sanchez, Roosevelt Wilson
Debbie Schoppe, Calvin Vincent Teacher
Tanji Towels, Principal of Blocker Middle School
Rebecca Troconis, School Coordinator
Sharron Williams, Principal of Simms Elementary
Andera Zepeda, Director of Elementary

2. First Order of Business

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law

3. Pledge & Invocation

Bryan Thompson, Board Member, led the pledges to the flags.
Mike Matranga, Board Member, gave the invocation.

4. Recognitions

- 4.1. Board Recognition of Texas City ISD Art Department
Dr. Terri Burchfield explained that Texas City ISD was one of forty winners state-wide to receive the Texas Art Education Association 2021 District of Distinction Award. Only forty districts met the high standards and received the outstanding honor indicating they were in the top 4 percent of districts in the state. Texas City received the TAEA award for the third year in a row. Texas City ISD participated in other areas were Visual Arts Scholastic Events (VASE), Junior VASE, and Texas

Elementary Art Meet (TEAM). The following teachers were recognized:

Megan Carpenter

Amy Crowder

Joan Finn

Desiree Haddock

Kelly Kelemen

Jennifer Massie

Lola Rios

Mark Lyon (Director of Fine Arts)

[A I Sheet Oct 2021 - District of Distinction Art.pdf](#) 

4.2. Board Recognition of Women in Leadership Award

Dr. Terri Burchfield introduced Debbie Fuller, Guajardo Elementary Principal. Debbie Fuller was chosen as the inaugural recipient in the Education Sector of the Texas City-La Marque Chamber of Commerce's Women in Leadership Award. Nominees were judged on how they champion/advocate/mentor others, connect and collaborate; a servant leader who gives back; empowers and uplifts others; passionate and joyful leader; and works with humility, empathy, and integrity.

[A I Sheet Oct 2021 - WILA.pdf](#) 

4.3. Texas Governor Greg Abbott Proclamation of October 13, 2021, as Texas Education Human Resources Day.

Nakisha Paul presented the Human Resource Department with a plaque proclaiming October 13, 2021, as Texas Education Human Resource Day, a day set aside to recognize and honor the significant contributions made by the human resource department.

[Human Resources Day.pdf](#) 

4.4. Board Recognition National Principals Month

Dr. Melissa Duarte recognized TCISD Principals who fulfill many roles as leaders of their campus. These school leaders set the academic tone for their students by collaborating with teachers to build high academic standards, set performance goals, and utilize best practices for achieving goals. The following principals were recognized and given a beautiful arrangement made by Texas City High School's floral design class.

Kanestra Bland

Debbie Fuller

Sarah Furman

Felica Garrett

Lincoln Hypolite

Don Jones

Alexis Kopp

Rachel Mc Adams

Ricky Nicholson

Wendy Patterson

Matthew Salley

Tanji Towels

Susan Unger

Sharon Williams

[A I Sheet Oct 2021 - National Principal Month.pdf](#) 

5. Public Forum

There was no public forum at this time.

6. Action Items

- 6.1. Consider Action to Nominate with a Written Resolution and Ballot of Five Galveston Appraisal District Directors.

[GCAD Nominations.pdf](#) 

Dr. Melissa Duarte explained that Galveston Central Appraisal District cast votes by written resolution to select five District

directors. Texas City ISD has a total of 501 votes. A motion was made to give Matthew T. Dole all 501 votes for the Galveston Central Appraisal District Nomination.

Moved by: Dickey Campbell

Seconded by: Hal Biery

The motion carried 7/0.

- 6.2. Consider Approval of Board Meeting Minutes Held on September 16, 2021, and September 28, 2021

[2021 Minutes Sept. 16.pdf](#) 

[2021 Team of Eight Training - Minutes Sept 28- Members.pdf](#)



A motion was made to accept the minutes presented for September 16, 2021, and September 28, 2021.

Moved by: Bryan Thompson

Seconded by: Dickey Campbell

The motion carried 7/0.

- 6.3. Consideration and Acceptance of 2020 Census Data and Redistricting Timeline and Criteria

[Redistricting Change Analysis \(Texas City ISD 9.28.21\)](#)

[\(002\).pdf](#) 

Lisa McBride of Horton & Thompson LLP reviewed the 2020 Census Data and redistricting timeline and criteria. Ms. McBride and Rocky Gardiner, Demographer, attended via zoom, reviewed the following topics:

- Overview and Recap
- Why Redistricting
- What has to be done
- Census Report
- Demographic Change Analysis Data was given by Rocky Gardiner, Demographer, via zoom.
- Redistricting Timeline

A motion was made to accept and approve the 2020 Census Data and redistricting timeline and criteria as presented.

Moved by: Melba Anderson

Seconded by: Bryan Thompson

The motion carried 7/0.

6.4. Discuss and Take Possible Action on Mask Requirements for Students, Staff, and Visitors

[Masks Back Up.pdf](#) 

Dr. Terri Burchfield discussed action on mask requirements for students, staff, and visitors. Dr. Burchfield gave numbers of student and staff positive cases from August 18 -October 3, 2021, for the following districts

Clear Creek

Dickinson

Friendswood

Galveston

Hitchcock

Santa Fe

Texas City

A motion was made to continue wearing masks and reassess the mask requirements at the November 9th meeting.

Moved by: Mike Matranga

Seconded by: Melba Anderson

The motion carried 7/0.

6.5. Consider Approval of Campus Improvement Plans & Campus Action Plans for 2021-2022

Anne Anderson gave a brief review of the 2021-2022 TCISD Campus Improvement Plans. The Campus Improvement Plans are based on the district's goals established by the Board of Trustees prior to developing the Campus Improvement Plans. Each campus rated in the state accountability system also participated in the process, which involves the disaggregation of relevant campus data. Campus

teams developed strategies to address concerns. These instructional strategies are put into a Campus Improvement Plan. These plans may be revised throughout the year to meet campus needs.

A recommendation was made for Trustees to approve the 2021-2022 Campus Improvement Plans as presented.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

The motion carried 7/0.

7. Information Items

There were no Information Items at this time.

8. Consent Agenda

- 8.1. Approve the Amendment of Agreements Between Galveston County Sheriff's Office and Texas City ISD

[SLO Agreements Back Up.pdf](#) 

A motion was made to pull Item 8.1 to be discussed separately.

A motion was made to approve the amended agreements between Galveston County Sheriff's Office and Texas City ISD.

Moved by: Bryan Thompson

Seconded by: Mike Matranga

The motion carried 7/0.

- 8.2. Consider Approval of the Calvin Vincent Head Start Director's Report for September 2021

[HEAD START DIRECTOR'S REPORT - SEPTEMBER.pdf](#) 

A motion was made to approve item 8.2 as presented.

Moved by: Mable Pratt

Seconded by: Bryan Thompson

The motion carried 7/0.

9. Future Business

Future Agenda Items

Future Meeting Dates

November 9, 2021: Regular Board Meeting 6:30 p.m.

10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 9:17 p.m.

Moved by: Mike Matranga

Seconded by: Mable Pratt

The motion carried 7/0.

- 10.1. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
 1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda

- 10.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
 1. Review purchase and sale agreement for the purchase of land
 2. Consider Legal Advice Regarding Potential Sale of 7.3934 Acres of Surplus Property Located on Magnolia Drive in La Marque, Galveston County
- 10.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 10.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
 1. Consider hiring professional and nonprofessional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
- 10.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of security personnel or devices
- 10.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 10.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 10.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 10.9. **551.084** Excluding witness for a hearing

11. Reconvene from Closed Meeting

Trustees reconvened at 9:34 p.m.

- 11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

12. Consider Action on Items Discussed in Closed Session

- 12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions
A motion was made for approval of professional personnel recommendations and related actions as discussed in closed session.

A motion was made for approval of professional personnel recommendations and related actions as discussed in closed session.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried 7/0.

- 12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

Trustees took no action at this time.

- 12.3. Consider Legal Advice Regarding Potential Sale of 7.3934 Acres
of Surplus Property Located on Magnolia Drive in La Marque, Galveston County

Administration made a motion for Trustees to approve and accept the bid from Word Power Church and the related resolution as presented.

Moved by: Mable Pratt

Seconded by: Mike Matranga

The motion carried 7/0.

13. Adjournment

A motion was made to adjourn the meeting at 9:36. p.m.

Moved by: Mike Matranga

Seconded by: Dickey Campbell

The motion carried 7/0.

13.1. Adjourn Meeting

Adriana Lyle

Nakisha Paul