



Regular Meeting - February 8, 2022, Minutes

Tuesday, February 8, 2022, at 6:30 p.m.

Simpson Education Support Center Board Room

1. Call to Order

Present:

Nakisha Paul

Melba Anderson

Dickey Campbell

Mike Matranga

Mable Pratt

Absent:

Hal Biery

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Asst. Superintendent of Curriculum & Instruction

Marcus Higgs, Asst. Superintendent of Human Resources

Margaret Lee, Asst. Superintendent of Business

Kanestra Bland, Principal of Giles Middle School

Shone Evans, LMHD Coordinator

Derik Fillmore, SLO

Debbie Fuller, Principal of Guajardo Elem.

Sara Furman, Principal of Heights Elem.

John Hopkins, Thompson & Horton Attorney
Lincoln Hypolite, Principal of Texas City High School
Don Jones, Principal of Woodrow Wilson
Brooke Lakner, Director of Purchasing
Adriana Lyle, Board Secretary
Mark Lyon, Director of Fine Arts
Ricky Nicholson, Principal of La Marque High School
Wendy Patterson, Principal of Roosevelt Wilson Elem.
Don Pursley, Director of Maintenance
Leland Surovik, Director of Athletics

Please see the attachment for additional participants

[2-8-22 Additional Participants.pdf](#) 

2. First Order of Business

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law
Nakisha Paul, President, called the meeting to order at 6:31 p.m. Ms. Paul announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.

3. Opening Ceremony

- 3.1. Levi Fry Intermediate School Band (Anita Donatto)
- 3.2. Pledge & Invocation
Melba Anderson, Vice President, led the pledges to the flags.
Mike Matranga, Board Member, gave the Invocation.

4. Recognitions

- 4.1. Recognition of Brooke Lakner for Earning TASBO's Award of Merit in Purchasing

Margaret Lee, Asst. Superintendent of Business, recognized Brooke Lakner, TCISD Director of Purchasing. Brooke went through the application process and received notice on December 14 that TCISD would be one of the school districts that would receive the Award of Merit for the commitment to professional standards in the acquisition of goods and services in 2022. Brooke and TCISD will be recognized at TASBO's annual award dinner on March 1 in Grapevine, TX.

[Recognition - TASBO Award of Merit.pdf](#) 

4.2. Recognition of Elementary and Secondary Principal of the Year

Dr. Duarte, Superintendent, recognized the Elementary and Secondary Principals of the Year. Sara Furman, Principal of Heights Elementary, was recognized and received the Elementary Award. Lincoln Hypolite, Principal of Texas City High School, was also recognized and received the Secondary Award.

4.3. Recognition of TaxAct Texas Bowl Commercial and Grant

Melissa Tortorici, Director of Communications, explained that on December 1, 2021, students from La Marque and Texas City High School directed, produced, and starred in the commercial used by the Lone Star Sports Entertainment group to announce the teams that would be competing in the January 4, 2022, TaxAct Bowl. Students were required to make a 15-second video of each possible school. At the time of filming, participating schools were not known, so athletes had to complete drills in cleats decorated by each artist with logos representing possible bowl-eligible universities so that when selected, it could be aired immediately.

[A I Sheet Feb. 2022 - A V Texas Bowl.docx](#) 

4.4. Recognition of Shone Evans "30 Days with America's High School Coaches"

Melissa Tortorici, Director of Communications, acknowledged La Marque High School's Head Football Coach Shone Evans. He was featured in the book "30 Days with America's High School Coaches." Author Martin Davis put 30 short and

inspiring stories into his book. Coach Evans was one of 27 coaches profiled.

[A I Sheet Feb. 2022 - Evans.docx](#) 

4.5. Comments from Board President

Nakisha Paul, Board President, acknowledged Dr. Duarte for receiving the Outstanding Citizen of the Year Award from the Chamber of Commerce.

There was a five minute recess from 6:49 - 6:54 p.m.

Moved by: Mike Matranga

Seconded by: Melba Anderson

The motion carried 5/0

5. Public Forum

There was one Public Form from Terry Pettijohn who spoke regarding School Board Ethics.

6. Public Hearing

2021 Texas Academic Performance Report

1. 2020-2021 Texas Academic Performance Report (TAPR)
For the District and each Campus in the District
2. PEIMS Financial Standard Report (2019-20 Financial Actual Report)
For the District and each Campus in the District
3. 2020-21 District Accreditation Status
4. Campus Performance Objectives
5. Report on Violent and Criminal Incidents on Campuses
6. Student Performance in Postsecondary Institutions
For each High School Campus in the District
7. 2020-21 TAPR Glossary

The Public Hearing began at 7:00 p.m. and ended at 7:27 p.m.

Kami Hale, Asst. Superintendent of Curriculum & Instruction spoke regarding the Texas Academic Performance Report (TAPR) and touched on the following areas:

Section 1

- STAAR Reading/ELA
- STAAR Math

- STAAR Science
- STAAR Social Studies
- STAAR Percent at Masters Grade Level
- Bilingual/ESL STAAR Passing
- STAAR Participation
- Attendance Rate
- 6-year Longitudinal Rate (Class of 2018)
- Graduates
- Annual Dropout Rate (2019-2020)
- College, Career, and Military Ready Graduates
- Advanced Course/Dual Credit Courses Completion
- Higher Education
- Student Information
- Teacher by Highest Degree
- Teachers by Years of Experience
- Staff Information
- Average Teacher Salary by Years of Experience

Section 2

- PEIMS

Section 3

- 2020 -21 District Accreditation Status

Section 4

- Campus Performance Objectives

Section 5

- Report on violent Criminal Incidents

Section 6

- Student Performance in Postsecondary Institutions

[TAPR 20-21 - Board.pdf](#) 

A motion was made to convene into a brief closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 7:28 p.m.

Moved by: Mike Matranga

Seconded by: Dickey Campbell

The motion carried 5/0.

7. Action Items

Reconvene from Closed Meeting

Trustees reconvened at 7:36 p.m.

7.1. Consider Approval of District of Innovation Renewal Plan

[DOI Approval Board Backup 2.8.22.pdf](#) 

Dr. Terri Burchfield, Deputy Superintendent of Support Services, reviewed the District of Innovation Renewal Plans. Districts could file this plan and use it for up to 5 years. TEA looked it over and offered a few revisions for improvement. If approved, TCISD can implement it immediately.

Moved by: Melba Anderson

Seconded by: Mable Pratt

The motion carried 5/0.

7.2. Consider Approval of TASB Recommended Local Policy Revisions

Dr. Terri Burchfield, Deputy Superintendent of Support Services, reviewed the TASB Recommended Local Policy Revisions. The following policies needed additional conversation.

- BBA (Local) - Item Pulled to be voted on separately
- BE (Local)
- BJCF (Local)
- CE (Local)
- CH (Local)
- CV (Local)
- DC (Local)
- DCB (Local)
- GKD (Local)

[PRS Part 2 Summary and Policies Board Back Up.pdf](#) 

Item BBA (Local) was pulled to be voted on separately. Policy BBA (Local) will not change. There will only be a President and Vice President, no Secretary.

Moved by: Mike Matranga

Seconded by: Mable Pratt

The motion carried 5/0.

A motion was made to accept the following Policy changes:

- BE (Local)
- BJCF (Local)
- CE (Local)
- CH (Local)
- CV (Local)
- DC (Local)
- DCB (Local)
- GKD (Local)

Moved by: Mike Matranga

Seconded by: Dickey Campbell

The motion carried 5/0.

7.3. Consider Approval of Sale of District Owned Portable Buildings

[Action - Sale of Two Portable Buildings.pdf](#) 

[Offer from Building Trader Mountain Home Company.pdf](#) 

Don Pursley, Director of Maintenance, discussed the sale of portable buildings located at Guajardo Elementary and Simms Elementary by Mountain Home Company. The buyer will be responsible for all costs associated with transporting the buildings to the new location and will incur any costs associated with this transaction.

Moved by: Mike Matranga

Seconded by: Dickey Campbell

The motion carried 5/0.

7.4. Consider Approval of District Long Range Facility Plan

[SAMCO Email.pdf](#) 

[TRIA Scenarios v8.pdf](#) 

Dickey Campbell, Board Member, recommended that the Board accept the recommendations of the Long Range Facilities Planning Committee and approve their recommendations which would include an extra recommendation of building a new stadium in conjunction with the La Marque High School campus that would hold a capacity of 5000 at an estimated cost of \$19, 475, 000.

Moved by: Dickey Campbell

Seconded by: Melba Anderson

The motion carried 5/0.

7.5. Consider Approval of Proposed Budget Planning Calendar

[Action - Budget Planning Calendar.pdf](#) 

[Budget Planning Calendar.pdf](#) 

Margaret Lee, Asst. Superintendent of Business reviewed the Budget Planning Calendar so as to be able to adopt the budget and tax rate on August 16, 2022.

Moved by: Dickey Campbell

Seconded by: Mike Matranga

The motion carried 5/0.

7.6. Consider Approval of Board Meeting Minutes Held on January 11, 2022, and January 27, 2022

[2022 Minutes January 11. pdf](#) 

[2022 Minutes Board workshop January 27. pdf](#) 

A motion was made to accept the minutes as presented for January 11, 2022, and January 27, 2022

Moved by: Dickey Campbell

Seconded by: Mike Matranga

The motion carried 5/0.

8. Information Items

9. Consent Agenda

A motion was made to approve Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.10, 9.11, 9.12, and 9.13.

Moved by: Melba Anderson

Seconded by: Mable Pratt

The motion carried 5/0.

9.1. Consider Approval of Monthly Financial Reports

[Dashboard Report.pdf](#) 

[Operating Statement - 1XX.pdf](#) 

[Expenditures by Function - 1XX.pdf](#) 

[Expenditures by Function - All Funds.pdf](#) 

[Expenditures by Function - Head Start.pdf](#) 

[Giles as of 01.31.2022.pdf](#) 

[Check Register Report - All Funds.pdf](#) 

[Check Register Report - Head Start.pdf](#) 

[December 2021 Tax Collections Rpt..pdf](#) 

[2021 GCAD Supplement 3.pdf](#) 

[Supplemental Refund Memo 21SUP03.pdf](#) 

[Overpayment Refunds Issued Memo JAN. 2022.pdf](#) 

[December 2021 Monthly Investment Report.pdf](#) 

[TexPool Newsletter.pdf](#) 

9.2. Consider Approval of Budget Amendments Requiring Approval Under Board Policy CD(Local)

[Consent - Budget Amendment.pdf](#) 

[Budget Amendment Reconciliation.pdf](#) 

[Budget Revisions.pdf](#) 

[Budget Transfers.pdf](#) 

- 9.3. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Interactive Displays for Giles Middle School

[Consent - Interactive Displays for Giles.pdf](#) 

[Giles Middle School Interactive Displays.pdf](#) 

- 9.4. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Intercom System for Giles Middle School

[Consent - Giles Intercom Systems Installation.pdf](#) 

[TCISD Sara Giles Intercom bid EPIC6 - ICT - SOW - 22204 - .pdf](#)



- 9.5. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Chiller for Calvin Vincent Early Childhood Center

[Consent - Air-Cooled Chiller for Calvin Vincent ECC.pdf](#) 

[Calvin Vincent ECC Air Cooled Chiller Replacement.pdf](#) 

- 9.6. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Change Order for Ballistic Materials

[Consent - Ballistic Panels.pdf](#) 

[21-197 TCISD La Marque MS PCO-01r.1 Ballistic Panels](#)

[\(Armorcore\).pdf](#) 

- 9.7. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Material Testing at Giles Middle School

[Consent - Material Testing Change Order.pdf](#) 

[SKM_C25822020305320.pdf](#) 

- 9.8. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Air Purifiers

[A&I - Purchase Over 50k - Air Purifiers - FINAL.pdf](#) 

- 9.9. Consider Approval of Solicitation Award Requiring Approval Under Board Policy CH(Local): Fundraising Companies

[A&I 31-37 Fundraising - FINAL.pdf](#) 

- 9.10. Consider Approval of Solicitation Award Requiring Approval Under Board Policy CH(Local): Automobile and Liability Insurance Coverage

[Consent - School Liability and Automobile Insurance.pdf](#) 

[TASB Renewal Support.pdf](#) 

- 9.11. Consider Approval of Solicitation Award Requiring Approval Under Board Policy CH(Local): Property Insurance

[Consent - Property and Windstorm Insurance.pdf](#) 

[Letter from Bob Reim.pdf](#) 

[Company Display TCISD Property 2022. pdf](#) 

- 9.12. Consider Approval of Granting the Superintendent of Schools Authority to Hire Professional Staff

[Superintendent Approval to Hire A&I Sheet 2-8-2022.pdf](#) 

- 9.13. Consider Approval of the January 2022 Head Start Director's Report for the Calvin Vincent Head Start Program.

[A&I - Head Start Director's Report JANUARY 22. docx](#) 

[Head Start Director's Monthly report January 2022. docx](#) 

10. Future Business

Future Agenda Items

Future Meeting Dates

February 9 - Strategic Planning Committee Meeting 4-7 p.m.

February 15 - ITC Career Fair 5-7 p.m.

Feb. 18-20 - Visioning Conference San Antonio

March 2-5 - Governance Camp Galveston

March 7 - Strategic Planning Committee Meeting 4-7 p.m.

March 8 - Board Meeting 6:30 p.m.

11. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 7:58 p.m.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried 5/0.

- 11.1. **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law
 1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter

3. Consider legal advice regarding the purchase and sale agreement for the purchase of land-related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda
- 11.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
 1. Review purchase and sale agreement for the purchase of land
- 11.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 11.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
 1. Consider hiring professional and nonprofessional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
 3. Conduct Superintendent Formative Evaluation
- 11.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of security personnel or devices
- 11.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 11.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 11.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions, the Board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 11.9. **551.084** Excluding witness for a hearing

12. Reconvene from Closed Meeting

Trustees reconvened at 8:37 p.m.

- 12.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

13. Consider Action on Items Discussed in Closed Session

A motion was made to approve renewal, non-renewals, and terminations of contracts for professional personnel and Related Actions as discussed in the closed session.

- 13.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions

Marcus Higgs, Asst. Superintendent of Human Resources, made a recommendation to approve professional personnel recommendations and related actions, as discussed in the closed session.

Moved by: Melba Anderson

Seconded by: Dickey Campbell

The motion carried 5/0.

- 13.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

Marcus Higgs, Asst. Superintendent of Human Resources, recommended the Board approve the termination of the Transportation Supervisor for reasons set forth in closed session effective upon the notification of the Superintendent. Mr. Higgs further moved to that the Board authorized the Superintendent to provide notice of termination of related actions.

A motion was made to approve non-renewals, and terminations of contracts for professional personnel and related actions, as discussed in the closed session.

Moved by: Dickey Campbell

Seconded by: Mike Matranga

The motion carried 5/0.

13.3. Conduct Superintendent Formative Evaluation

Nakisha Paul, Board President, made a motion to approve the Superintendents Evaluation

Moved by: Mike Matranga

Seconded by: Mable Pratt

The motion carried 5/0.

14. Adjournment

A motion was made to adjourn the meeting at 8:39 p.m.

Moved by: Mable Pratt

Seconded by: Mike Matranga

The motion carried 5/0.

14.1. Adjourn Meeting

Adriana Lyle

Nakisha Paul