



Regular Meeting Minutes

Tuesday, January 11, 2022, at 6:30 p.m.

Simpson Education Support Center Board Room

1. Call to Order

Present:

Nakisha Paul

Melba Anderson

Hal Biery

Dickey Campbell

Mike Matranga

Mable Pratt

Bryan Thompson

Also Present:

Dr. Melissa Duarte, Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Asst. Superintendent of Curriculum and Instruction

Margaret Lee, Asst Superintendent of Business

Marcus Higgs, Asst. Superintendent of Human Resource

Priscilla Apolar, Secretary for Fine Arts/Sped. Ed.

Kevin Black, LMHS Band Director

Captain Cortland, Maritime Program Teacher

Commander Coleman, Coast Guard Marine Safety Unit, Texas City

Edna Corville, Community Member
Lt. Derrick Fillmore - SLO
Kimberly Grant, Community Member
Alexis Kopp, CTE Director
David Hodgins, Attorney
Laura Lambert, Weaver
Richard Loftis, Community Member
Adriana Lyle, Board Secretary
Mark Lyon, Director of Fine Arts
Louis Maldonado, Community Member
Lisa McBride, Thompson & Horton
B Brandon Mobley, Community Member
John Pettigrew, Community Member
Nathan Swerdlin, ITC
Melissa Tortorici, Director of Communications

3. Opening Ceremony

- 3.1. LaMarque High School Band (Kevin Black)
Kevin Black, Director of Bands, brought his LMHS Band Students to perform for Trustees, Staff, and Community.
- 3.2. Pledge & Invocation
The Pledge was given by Melba Anderson, Vice President, who led the pledges to the flags.
Dickey Campbell, Board Member, gave the Invocation.

2. First Order of Business

Nakisha Paul, President, called the meeting to order at 6:32 p.m. Ms. Paul announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice

of the meeting has been posted for the time and manner required by law

4. Recognitions

4.1. School Board Recognition Month

Melissa Tortorici, Director of Communications, presented Trustees with gifts from students and staff throughout the district for School Board Recognition Month. The month of January is recognized as a time to celebrate and thank Trustees for their time and dedication to our district.

[Jan 2022 School Board Recognition Month.pdf](#) 

4.2. Certificate of Achievement for Excellence in Financial Reporting

Dr. Melissa Duarte, Superintendent, announced that the Government Finance Officers Association of the United States and Canada presented a certificate of Achievement for Excellence in Financial Reporting to the Texas City ISD Business Department for its annual comprehensive financial report to the fiscal year that ended August 31, 2020. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

[AI Sheet -CAFR Recognition.pdf](#) 

5. Public Forum

The following Community Member spoke regarding the following topic:

1. Richard Loftis - Harassment


6. Action Items

- 6.1. Consider Proposed Redistricting Maps and Possible Action to Adopt a Final Redistricting Map, Including Proposed Resolution

[AI Sheet -Redistricting.pdf](#) 

[Proposed Maps 1 2A 2B 2C 2D and 3.pdf](#) 

[Resolution Adopting Redistricting Criteria.pdf](#) 

[Resolution and Order Adopting Redistricting Plan \(Map\).pdf](#)


Action Item 6.7 was moved up to be talked about and voted first.

6.7 Consider Approval MOA Between United State Coast Guard Marine Safety Unit Texas City And Texas City Independent School District

Lexis Kopp, CTE Director, Captain Cortland, Maritime Program Teacher, and Commander Coleman, Coast Guard Marine Safety Unit, Texas City, introduced a partnership agreement between TCISD and the United States Coast Guard Marine Safety Unit. The purpose of the agreement is to set the terms by which Marine Safety Unity Texas City will enter into a Partnership in Education (PIE) with TCISD.

Administration recommended that Trustees approve the Memorandum of Agreement between TCISD, and United States Coast Guard Marine Safety Unit as presented.

Moved by: Melba Anderson

Seconded by: Bryan Thompson

The motion carried 7/0.

6.1 Consider Proposed Redistricting Maps and Possible Action to Adopt a Final Redistricting Map, Including Proposed Resolution

Lisa Mc Bride, Thompson and Horton presented the final redistricting maps and resolution. Ms. Mc Bride reviewed the following:

- Redistricting Why/When
- Timeline Recap
- Key Takeaways
- Criteria for Evaluating Proposed Maps
- Current Single Member Districts
- Data Current Map
- Current vs. Proposed Map 1

- TCISD Proposed Map 1
- Description of Changes Proposed Map 1
- Data Proposed Map 1
- Current vs. Proposed Map 2 A
- TCISD Proposed Map 2A
- Description of Changes Proposed Map 2A
- Data Proposed Map 2A
- Description of Changes Proposed Map 2B
- Data Proposed Map 2B
- TCISD Proposed Map 2C
- Description of Changes Proposed Map 2C
- Data Proposed Map 2C
- TCISD Proposed Map 2D
- Description of Changes Proposed Map 2D
- Data Proposed Map 2D
- Current vs. Proposed Map 3
- TCISD Proposed Map 3
- Description of Changes Proposed Map 3
- Data Proposed Map 3
- Next Steps

A motion was made to approve the adoption of proposed redistricting map 2A, associated map data, and resolutions on redistricting, as presented.

Moved by: Hal Biery

Seconded by: Mike Matranga

The motion carried 5 approved and 2 opposed.

- 6.2. Consider Approval of the Annual Financial Report After Presentation and Discussion from the District's Auditors

[Action - Annual Financial Report.pdf](#) 

[Texas City ISD 2021 Draft 1.7.22.2.pdf](#) 

Margaret Lee, Assistant Superintendent of Business, presented our annual financial and compliance report for 12 months ending August 31, 2021. Ms. Lee explained that

Weaver concluded TCISD's financial audit and prepared the annual financial and compliance report.

A recommendation was made for the Board of Trustees to approve TCISD's Final Annual Financial and Compliance Report for the 12 months ending August 31, 2021.

Moved by: Dickey Campbell

Seconded by: Mable Pratt

The motion carried 7/0.

6.3. Consider Approval Local Policy Update 118

[Local Policy Update 118.pdf](#) 

Dr. Terri Burchfield, Deputy of Support Services, reviewed Local Policy Update 118.

Moved by: Bryan Thompson

Seconded by: Mike Matranga

The motion carried 7/0.

6.4. Consider Approval the 2022-2023 Instructional Calendar

[2022-2023 Calendar Backup.pdf](#) 

Dr. Terri Burchfield, Deputy of Support Services, presented the TCISD 2022-2023 Instructional Calendar. House Bill (HB) 2610, passed by the 84th Texas Legislature, amended the Texas Education Code (TEC), §25.081, by striking language requiring 180 days of instruction and replacing it with language requiring districts to provide at least 75,600 minutes of instruction (including intermissions and recess). The bill also allows school districts to add minutes as necessary to compensate for minutes of instruction lost due to school closures caused by disaster, flood, extreme weather conditions, fuel curtailment, or another calamity. The Texas Education Agency will verify that school districts have met the required number of minutes of instruction through the summer data submission.

A motion was made to approve the 2022-2023 Instructional Calendar as presented.

Moved by: Melba Anderson
Seconded by: Mike Matranga

The motion carried 7/0.

- 6.5. Consider Approval of a Medical Retirement of K9, Sa'ra

[A&I - K9 Request.docx](#) 


Lt. Derrick Fillmore - Assistant Division Commander of the SLO for TCISD, requested that TCISD consider the retirement of K9 Sa'ra, a five-year-old Belgian Malinois that has been diagnosed with a debilitating illness. He also requested that Sa'ra be awarded to Deputy Maldonado, her handler at TCISD. A motion was made to approve the retirement of K9 Sa'ra and that she be awarded to Deputy Maldonado.

Moved by: Bryan Thompson
Seconded by: Mike Matranga

The motion carried 7/0.

- 6.6. Consider Approval of Board Meeting Minutes Held on December 14, 2021, and December 16, 2021

[2021 December 14 Minutes.pdf](#) 

[2021 Special Meeting Public Hearing December 16 Minutes \(12\).pdf](#) 

A motion was made to accept the minutes presented for December 14, 2021, and December 16, 2021

Moved by: Mable Pratt
Seconded by: Dickey Campbell

The motion carried 7/0.

7. Information Items

There were no Information Items at this time.












8. Consent Agenda

A motion was made to approve Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.10, and 8.11.

Moved by: Hal Biery

Seconded by: Bryan Thompson

The motion carried 7/0.

- 8.1. Consider Approval of Monthly Financial Reports
[Giles](#) 
[Expenditures by Function - All Funds Combined.pdf](#) 
[November 2021 Tax Collections Rpt.pdf](#) 
- 8.2. Consider Approval of Budget Amendments Requiring Approval Under Board Policy CD(Local)
[Consent - Budget Amendment.pdf](#) 
[Amendment Reconciliation.pdf](#) 
[Budget Transfers.pdf](#) 
[Budget Revisions.pdf](#) 
- 8.3. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): National Flood Insurance Policies
[Consent - NFIP Policies.pdf](#) 
[Flood Insurance Policies 2022.pdf](#) 
- 8.4. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Furniture for Giles Middle School
[Consent - Furnishings for Giles.pdf](#) 
[21126 La Marque Middle KI CLASSROOM OPTIONS - 01.07.22.pdf](#) 
- 8.5. Consider Approval of Purchase Requiring Approval Under Board Policy CH(Local): Change Order for Ballistic Panels

[Consent - Change Order for Ballistic Panels.pdf](#) 

[21-197 TCISD La Marque MS PCO-01 Ballistic Panels.pdf](#) 

- 8.6. Consider Approval Purchase Requiring Approval Under Board Policy CH(Local): Installation and Rental Agreement for Chiller Unit at La Marque High School

[Consent - Chiller Installation and Rental at LMHS.pdf](#) 

[Chiller Rental.pdf](#) 

- 8.7. Consider Approval of the Order of Election for Texas City Independent School District

[Consent - Order of Election.pdf](#) 

[May 7, 2022, Order of Election.pdf](#) 

- 8.8. Consider Approval of an Agreement with Galveston County for Election Services

[Consent - Contract for Election Services.pdf](#) 

[May 7, 2022, Election Services Contract.pdf](#) 

- 8.9. Consider Annual Approval of the Purchasing Cooperative Memberships

[A&I Cooperative List - FINAL.pdf](#) 

- 8.10. Consider Approval of Renewal of the Renaissance Learning Agreement over \$50,000

[AI - Renaissance Learning - Purchase Over 50k .docx](#) 

[Renaissance Texas City ISD 19-347681-03.pdf](#) 

- 8.11. Consider Approval of the Calvin Vincent Head Start Director's Report for December 2021

[A&I - Head Start Director's Report DECEMBER 2021.pdf](#) 

[CVHS Monthly report December 2021.pdf](#) 

9. Future Business

Future Agenda Items

Board Workshop for Long Range Facility Plan

Future Meeting Dates

January 13 - Long Range Facility Steering Committee Meeting

January 27 - Strategic Planning Committee Meeting

February 8 - Regular Board Meeting

10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 8:16 p.m.

Moved by: Bryan Thompson

Seconded by: Mable Pratt

The motion carried 7/0.

- 10.1. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
 1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items

4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda
- 10.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
 1. Review purchase and sale agreement for the purchase of land
 - 10.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
 - 10.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 1. Consider hiring professional, and nonprofessional personnel
 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
 - 10.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
 - 10.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
 - 10.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
 - 10.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
 - 10.9. **551.084** Excluding witness for a hearing

11. Reconvene from Closed Meeting

Trustees reconvened at 8:48 p.m.

- 11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

12. Consider Action on Items Discussed in Closed Session

- 12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions

A motion was made to approve professional personnel recommendations and related actions, as discussed in the closed session.

Moved by: Dickey Campbell

Seconded by: Bryan Thompson

The motion carried 7/0.

- 12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

There was no action taken at this time.

13. Adjournment

A motion was made to adjourn the meeting at 9:02 p.m.

Moved by: Bryan Thompson

Seconded by: Mike Matranga

The motion carried 7/0.

- 13.1. Adjourn Meeting

Adriana Lyle

Nakisha Paul