



## **Regular Meeting - May 10, 2022, Minutes**

Tuesday, May 10, 2022, at 6:30 p.m.

Simpson Education Support Center Board Room

### **1. Call to Order**

Nakisha Paul

Melba Anderson

Hal Biery

Dickey Campbell

Mable Pratt

Bryan Thompson

#### **Absent:**

Mike Matranga

#### **Also Present:**

Dr. Melissa Duarte, TCISD Superintendent

Dr. Terri Burchfield, Deputy Superintendent of Support Services

Kami Hale, Asst. Superintendent of Curriculum & Instruction

Marcus Higgs, Asst. Superintendent of Human Resources

Margaret Lee, Asst. Superintendent of Business

Derik Fillmore, SLO

David Hodgins, Attorney

Adriana Lyle, Board Secretary

Mark Lyon, Director of Fine Arts

Don Pursley, Director of Maintenance

Melissa Tortorici, Director of Communications

**Please see attached for additional attendees.**

## **2. First Order of Business**

- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called, and a notice of the meeting has been posted for the time and manner required by law  
Nakisha Paul, Board President, called the meeting to order at 6:30 p.m. Ms. Paul announced that a quorum was present, that the meeting had been duly called, and notice of the meeting had been posted in the time and manner required by law.

## **3. Opening Ceremony**

- 3.1. Pledge and Invocation  
Melba Anderson, Board Member, led the pledges to the flags.  
Mable Pratt, Board Member, gave the Invocation.
- 3.2. Kohfeldt Elementary General Music Performance  
Performing for the Board were Kohfeldt Students, directed by Rachel Saines -Day. Also performing for the Board was the Texas City High School Mariachi band directed by Steven Scott.

## **4. Recognitions**

- 4.1. Board Recognition of TCHS HOSA State Qualifier  
Melissa Tortorici, Director of Communications, introduced freshman Kailey Thompson who placed first with her medical art poster in area 2 Health Occupations Students of America Contest, Qualifying her for the State Competition. Health Science teachers at Texas City High School are Jackie Thompson and Michael Aguilar.

[A I Sheet May 2022 - TCHS HOSA State.pdf](#) 

- 4.2. Board Recognition of TCHS Forensics State Qualifiers

Melissa Tortorici, Director of Communications, explained that nine Texas City High School students who attended the District SkillsUSA competition in Forensic qualified for State completion.

#### **Criminal Justice Job Display Panel**

- Lillie Bottoms
- Amsy Cabrera
- Yazmin Martinez
- Libny Paxtor Gomez
- Angelina Renteria
- Joseph Vaquez

#### **Criminal Justice Crime Scene Model**

- Megan Green
- Alyse Johnson
- Alex Martinez

[A I Sheet May 2022 - TCHS Forensics State.pdf](#) 

- 4.3. Board Recognition of LMHS Cosmetology State Qualifiers  
Melissa Tortorici, Director of Communications, introduced the following seven La Marque High School students who qualified for the state competition at the District SkillsUSA.

- Jade Alvarez Nunez
- Jessica McCauley
- Holly Gregory - Gold Medal
- Kyii Franklin
- Anaya Celestin
- Kaitlin Ivy - Silver Medal
- Cierra McNeal

[A I Sheet May 2022 - LMHS Cosmetology State.pdf](#) 

## **5. Public Forum**


The following people spoke during Public Forum:

1. Glen Wilson, Community Member, spoke regarding implementing a Barber Program at LM High School.
2. Donald Warnell, Community Member, spoke regarding access to the La Marque High School track.

## 6. Information Items

- 6.1. Acknowledgment of conflict of interest policy BBFA (LEGAL) and (LOCAL) in connection with the Application for Agreement for Limitation on Appraised Value of Property for School District Maintenance and Operations Taxes from Eastman Chemical.

Margaret Lee, Assistant Superintendent of Business, explained that the Office of the State Auditor recommends that in every meeting in which the school board considers acting on an application for a value limitation agreement under Chapter 313 of the Property Tax Code, the Board review and acknowledge that it has complied with its conflict of interest policies. Ms. Lee reviewed BBFA (LEGAL) and (LOCAL) the acknowledgment of conflict of interest policy in connection with the application for agreement for limitation appraised value of the property for the school district maintenance and operations taxes from Eastman Chemical.

[Information- Acknowledgement of Conflict of Interest Policies.pdf](#) 

[Conflict of Interest Policy-Application Meeting \(2\).pdf](#) 

- 6.2. Consider Progress Update from Whitley Penn Pertaining to Agreed Upon Procedures to Review 2018 Bond Spending for Security Projects

Margaret Lee, Assistant Superintendent of Business, introduced Patrick Simmons, Whitley Penn, who gave an update on agreed-upon safety and security procedures for spending on security projects under the 2018 Bond.

[Information - Update on Agreed-Upon Procedures.pdf](#) 

- 6.3. Consider Updated 2022-2023 Budget Information

Margaret Lee, Assistant Superintendent of Business, reviewed budget goals that were established in March, GCAD Preliminary Values, and gave an update on the May budget.


[Information - Budget Update.pdf](#) 

[GCAD Preliminary Values.pdf](#) 

- 6.4. Progress Update on Sarah Giles Middle School  
Don Pursley, Director of Maintenance, and Doug Proctor, Division One Construction, gave an update on construction progress at Giles Middle School. Bruce Casares, Division One Construction, thanked the team for their hard work.

## 7. Action Items

- 7.1. Discussion and possible action to: accept the Application of Eastman Chemical for an Appraised Value Limitation on Qualified Property; authorize the Superintendent to review the application for completeness and submit to the Comptroller; and authorize the Superintendent to enter into any agreement to extend the deadline for Board action beyond 150 days subject to Board ratification

[TEXAS CITY ISD Eastman Chemical Company CH313 SUMMARY 5-6-2022.pdf](#) 

Andy Venables, Eastman, gave an introduction and update on Eastman in Texas City. He also gave a project overview and explained the technology used in recycling products. Kathy Mathias from Moak Casey reviewed the application for consulting.


Dickey Campbell, Board Member, made a motion that the Board accepts the Application for Value Limitation Agreement from Eastman Chemical pursuant to Chapter 313 of the Texas Property Tax Code; authorize the Superintendent of Schools to review the application for completeness, and submit the application to the Comptroller of Public Accounts; and authorizes the Superintendent of Schools to approve any request of the deadline for action by the Board of trustees beyond the 150-day review period, as may be required."

*Moved by:* Dickey Campbell

*Seconded by:* Hal Biery

**The motion carried 6/0.**

- 7.2. Discussion and possible action to retain consultant Moak, Casey & Associates to assist the District in processing of Application for Appraised Value Limitation on Qualified Property from Eastman Chemical

[Texas City ISD Eastman Chemical Contract with Attachments.pdf](#) 

Hal Biery, Board Member, made a motion that the Board retains the consultant Moak Casey and Associates to assist the District in reviewing and processing the Application for Value Limitation Agreement from Eastman Chemical to Chapter 313 of Texas. Property Tax Code on qualified property."

*Moved by:* Hal Biery

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

- 7.3. Consider and Approval of a Resolution Canvassing the Returns and Declaring the Results of a General Trustee Election for District, and Other Matters in Connection Therewith

No action was taken at this time.

[Action - Canvas Votes.pdf](#) 

- 7.4. Consider Approval of Board Meeting Minutes Held on April 12, 2022, and April 26, 2022

[2022 Minutes April 12. pdf](#) 

[2022 Minutes April 26. pdf](#) 

A motion was made to accept the minutes presented for April 12, 2022, and April 26, 2022.

## **8. Consent Agenda**

**Item 8.12 was pulled to be voted on separately.**

A motion was made to approve Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, 8.11, 8.13, and 8.14

*Moved by:* Dickey Campbell

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

8.12 Consider Approval of Purchase Requiring Approval Under Board Policy CH (Local): CESA 6 Consultation Services TCLAS Decision 1.

This motion was discussed separately. Kami Hale, Assistant Superintendent for Curriculum and Instruction, reviewed and answered questions from Trustees.

*Moved by:* Melba Anderson

*Seconded by:* Bryan Thompson

**The motion carried 6/0.**

8.1. Consider Approval of Monthly Financial Reports

[Dashboard Report.pdf](#) 

[Operating Statement - 1XX.pdf](#) 

[Expenditures by Function - 1XX.pdf](#) 

[Expenditures by Function - All Funds.pdf](#) 

[Expenditures by Function - Head Start.pdf](#) 

[Giles as of 04.30.2022.pdf](#) 

[Guajardo as of 04.30.2022.pdf](#) 

[Hayley - as of 04.30.22.pdf](#) 

[Check Register Report - All Funds.pdf](#) 

[March 2022 Tax Collection Rpt..pdf](#) 

[Tax Report - Overpayment Refunds.pdf](#) 

[Supplement 5.pdf](#) 

8.2. Consider 2022 Summer Work Hours

[Summer Hours A&I Sheet 5.4.22.pdf](#) 

8.3. Consider Approval of Budget Amendments Requiring Approval Under Board Policy CE(Local)

[Information - Budget Amendment.pdf](#) 

[Amendment Reconciliation.pdf](#) 

[Budget Transfers.pdf](#) 

[Budget Revisions.pdf](#) 

8.4. Consider Approval of Award(s) Required by Board Policy CH(Local): RFP 32-01 Custodial Supplies

[A&I 32-01 Custodial - FINAL.pdf](#) 

8.5. Consider Approval of Award(s) Required by Board Policy CH(Local): RFP 32-02 Athletic Equipment

[A&I 32-02 Athletic Equipment Supplies and Services - FINAL.pdf](#) 


8.6. Consider Approval of Award(s) Required by Board Policy CH(Local): RFP 32-03 Instructional Supplies

[A&I 32-03 Instructional - FINAL.pdf](#) 













8.7. Consider Approval of Award(s) Required by Board Policy CH(Local): RFP 32-04 Contracted Services for Special Education

[A&I 32-04 SPED Contracted Services - FINAL.pdf](#) 

8.8. Consider Approval of Award(s) Required by Board Policy CH(Local): RFQ 32-05 Architect Services

[Consent - RFQ 32-05 Architect.pdf](#) 



- 8.9. Consider Annual Approval of Brokers/Dealers for District Investments
- [Information - Brokers and Dealers.pdf](#) 
- [List of Brokers, Dealers, Pools, Banks, and Other Financial Institutions-ADM-SUPE-ML.pdf](#) 
- 8.10. Consider Annual Approval of Continuing Professional Education Providers for the District's Investment Officers
- [Information - Sources for Investment Training.pdf](#) 
- [List of Sources for Investment Training.pdf](#) 
- 8.11. Consider Annual Approval of Policy CDA(Local) Other Revenue Investments
- [Consent - Investment Policy.pdf](#) 
- [CDA\(LOCAL\).pdf](#) 
- 8.12. Consider Approval of Purchase Requiring Approval Under Board Policy CH (Local): CESA 6 Consultation Services TCLAS Decision 1
- [AI - Purchase Over 100K CESA 6. pdf](#) 
- [CESA6 - Work Proposal \\_ Texas City.pdf](#) 
- [CESA6 - Statement of Work \(Data Fellow\) \\_ Texas City ISD.pdf](#) 
- 8.13. Consider Approval of the April 2022 Head Start Director's Report
- [A&I - Head Start Director's April Report.pdf](#) 
- [CVHS Monthly Report April 2022. pdf](#) 
- 8.14. Consider Approval of Stipends for Professional Positions
- [Consider Approval of Stipends for Instructional Specialists A&I 5-10-2022.pdf](#) 

## 9. Future Business

### Future Agenda Items

### Future Meeting Dates

- 9.1. May 11, 6:00 p.m. TCHS Scholarship Night
- May 12, 6:00 p.m. LMHS Scholarship Night
- May 16, 8:00 a.m. Principal Honor Breakfast
- May 28, 2:00 p.m. LMHS Graduation Moody Gardens
- May 28, 8:00 p.m. TCHS Graduation TC Stadium

## 10. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

A motion was made to convene into a closed meeting under Texas Government Code Sections 551.071 through 551.084. The Board of Trustees entered a closed session at 7:39 p.m.

*Moved by:* Melba Anderson

*Seconded by:* Dickey Campbell

**The motion carried 6/0.**

- 10.1. **551.071** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law
  - 1. When the governmental body seeks the advice of its attorney about:
    - a. Pending or contemplated litigation or
    - b. A settlement offer; or
  - 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter

3. Consider legal advice regarding the purchase and sale agreement for the purchase of land-related action items
  4. Consider legal advice regarding personnel issues
  5. Consider legal advice regarding any item listed on the agenda
  6. Consider legal advice regarding termination of 2021-2022 Chapter 21 probationary contract of a teacher at Roosevelt-Wilson Elementary School at the end of the contract period in the best interest of the District and related actions.
  7. Consider legal advice regarding proposed nonrenewal of the teacher employment contract of a teacher at Heights Elementary School and related actions.
  8. Consider nonrenewal of the teacher employment contract of a teacher at La Marque Middle School and related actions.
  9. Consider nonrenewal of the teacher employment contract of a teacher at Texas City High School and related actions.
- 10.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
1. Review purchase and sale agreement for the purchase of land
- 10.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 10.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
1. Consider hiring professional, and nonprofessional personnel
  2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
  3. Consider termination of the 2021-2022 Chapter 21 probationary contract of a teacher at Roosevelt-Wilson Elementary School at the end of the contract period in the best interest of the District and related actions.

4. Consider the proposed nonrenewal of the teacher employment contract of a teacher at Heights Elementary School and related actions.
  5. Consider nonrenewal of the teacher employment contract of a teacher at La Marque Middle School and related actions.
  6. Consider nonrenewal of the teacher employment contract of a teacher at Texas City High School and related actions.
  7. Consider Approval of Elementary Principal
  8. Consider Approval of Head Football Coach of La Marque High School
- 10.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
  - 10.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
  - 10.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
  - 10.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the Board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
  - 10.9. **551.084** Excluding witness for a hearing

## **11. Reconvene from Closed Meeting**

Trustees reconvened at 8:45 p.m.

- 11.1. Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.087 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

## 12. Consider Action on Items Discussed in Closed Session

### 12.1. Consider Board Approval of Professional Personnel Recommendations and Related Actions

Marcus Higgs, Asst. Superintendent of Human Resources made a recommendation to approve professional personnel recommendations and related actions, as discussed in the closed session.

*Moved by:* Melba Anderson

*Seconded by:* Dickey Campbell

**The motion carried 6/0.**

### 12.2. Consider Board Approval of Renewal, Non-Renewals, and Terminations of Contracts for Professional Personnel and Related Actions

Marcus Higgs, Asst. Superintendent of Human Resources made a recommendation to approve the renewals, non-renewals, and terminations of contracts for professional personnel and related actions.

*Moved by:* Melba Anderson

*Seconded by:* Mable Pratt

**The motion carried 6.0.**

### 12.3. Consider proposed nonrenewal of the teacher employment contract of a teacher at Heights Elementary School and related actions.

Marcus Higgs, Asst. Superintendent of Human Resources proposed the nonrenewal of employment contract as a teacher at Heights Elementary School and related actions.

*Moved by:* Dickey Campbell

*Seconded by:* Hal Biery

**The motion carried 6/0.**

### 12.4. Consider termination of Chapter 21 probationary contract of a teacher at Roosevelt-Wilson Elementary School at the end of

the contract period in the best interest of the District and related actions.

Marcus Higgs, Asst. Superintendent of Human Resources asked Trustees to consider the termination of Chapter 21 probationary contract of teacher at Roosevelt-Wilson Elementary School at the end of the contract period in the best interest of the District and related actions.

*Moved by:* Hal Biery

*Seconded by:* Dickey Campbell

**The motion carried 6/0.**

- 12.5. Consider nonrenewal of the teacher employment contract of a teacher at La Marque Middle School and related actions.

Marcus Higgs, Asst. Superintendent of Human Resources asked Trustees to consider the nonrenewal of employment contract as a teacher at La Marque Middle School and related actions.

*Moved by:* Dickey Campbell

*Seconded by:* Mable Pratt

**The motion carried 6.0.**

- 12.6. Consider nonrenewal of the teacher employment contract of a teacher at Texas City High School and related actions.

Marcus Higgs, Asst. Superintendent of Human Resources asked Trustees to consider the nonrenewal of employment contract as a teacher at Texas City High School and related actions.

*Moved by:* Melba Anderson

*Seconded by:* Dickey Campbell

**The motion carried 6/0.**

- 12.7. Consider Approval of Elementary Principal

Marcus Higgs, Asst. Superintendent of Human Resources asked Trustees to consider the approval of Barrett Cobb as Elementary Principal.

*Moved by:* Mable Pratt

*Seconded by:* Dickey Campbell

**The motion carried 6/0.**

12.8. Consider Approval of Head Football Coach of La Marque High School

Marcus Higgs, Asst. Superintendent of Human Resources asked Trustees to consider approval of Wade Oliphant as the Head Football Coach of La Marque High School.

*Moved by:* Mable Pratt

*Seconded by:* Hal Biery

**The motion carried 6/0.**

**13. Adjournment**

A motion was made to adjourn the meeting at 8:48 p.m.

*Moved by:* Bryan Thompson

*Seconded by:* Mable Pratt

**The motion carried 6/0.**

13.1. Adjourn Meeting

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Adriana Lyle

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Melba Anderson