



**Texas City Independent School District
Special Board Meeting
Public Meeting to Discuss Budget and Proposed Tax Rate
Board of Trustees
Simpson Education Support Center Board Room
Tuesday, August 16, 2022
Meeting Time: 6:30 PM
1700 9th Avenue North
Texas City, TX 77590**


Page

1. Call to Order


2. First Order of Business





- 2.1. Announcement by the President whether a quorum is present, that the meeting has been duly called and a notice of the meeting has been posted for the time and manner required by law

3. Public Meeting

- 3.1. Public Meeting to Discuss Budget and Proposed Tax Rate 6 - 23
[Where Does a Dollar Go - Board Book Version.pdf](#) 

4. Action Items



- 4.1. Consider Adoption of the 2022-2023 General Operating Budget (Fund 1XX) 24 - 25
[Action - 1XX Budget Adoption.pdf](#) 



- 4.2. Consider Adoption of the 2022-2023 Debt Service Budget (Fund 599) 26
[Action - 599 Budget Adoption.pdf](#) 
- 4.3. Consider Adoption of the 2022-2023 Nutrition Services Budget (Fund 240) 27
[Action - 240 Budget Adoption.pdf](#) 
- 4.4. Consideration and Approval of an Order Calling a Bond Election to be Held by the Texas City Independent School District; Making Provision for the Conduct of a Joint Election; and Resolving Other Matters Incident and Related to Such Election 28
[Action - Bond Order.pdf](#) 
- 4.5. Consideration and Approval of a Resolution Relating to Establishing the Texas City Independent School District's Intention to Reimburse Itself for the Prior Lawful Expenditure of Funds Relating to Constructing Various School District Improvements From the Proceeds of Obligations to be Issued by the District for Authorized Purposes; Authorizing Other Matters Incident and Related Thereto; and Providing an Effective Date 29
[Action - Reimbursement Resolution.pdf](#) 

5. Information

- 5.1. State Accountability Results for 2021-2022 School Year 30
[A&I - State Accountability Results 2022.pdf](#) 

6. Consent Agenda

- 6.1. Consider Approval of Final Budget Amendment for the Current Fiscal Year - Fund 1XX 31
[Consent - Final Budget Amendment - 1XX.pdf](#) 
- 6.2. Consider Approval of Final Budget Amendment for the Current Fiscal Year - Fund 240 32
[Consent - Final Budget Amendment - 240.pdf](#) 

- 6.3. Consider Approval of Fund Balance Assignment 33 - 34
[Consent - Fund Balance Assignment.pdf](#) 
- 6.4. Consider Approval of Anticipated Cumulative Purchases Requiring Approval Under Board Policy CH(Local): Special Education Contractors 35
[SPED Contractors Over 100k - Agenda Item2022 \(1\).pdf](#) 

7. Future Business

Future Agenda Items

Technology Update

Nutrition Update

Future Meeting Dates

- 7.1. August 20 - Sting Day at Showboat Pavilion, 10:00 a.m.
August 29 - Superintendent Academic Achievement Award at Doyle Center, 6:00 p.m.
September 13 - Board Meeting, 6:30 p.m.

8. Closed Meeting

Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071-551.084 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes: Texas Government Code Sections:

- 8.1. **551.071** For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law
1. When the governmental body seeks the advice of its attorney about:
 - a. Pending or contemplated litigation or
 - b. A settlement offer; or
 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
 3. Consider legal advice regarding the purchase and sale agreement for the purchase of land related action items
 4. Consider legal advice regarding personnel issues
 5. Consider legal advice regarding any item listed on the agenda

- 8.2. **551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property
 - 1. Review purchase and sale agreement for the purchase of land
- 8.3. **551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations
- 8.4. **551.074** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 - 1. Consider hiring professional, and non-professional personnel
 - 2. Consider renewals, non-renewals, and terminations of contracts for professional and nonprofessional personnel
- 8.5. **551.076** For the purpose of considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 8.6. **551.082** For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- 8.7. **551.0821** For the purpose of considering a matter regarding a public school student where personally identifiable information about the student will necessarily be revealed by the deliberation
- 8.8. **551.083** For the purpose of considering the students, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow in consultation with a representative of employee groups
- 8.9. **551.084** Excluding witness for a hearing

9. Reconvene from Closed Meeting

10. Consider Action on Items Discussed in Closed Session

- 10.1. Consider Board Approval of Professional Personnel Recommendation and Related Actions

- 10.2. Consider Board Approval of Renewal, Non-Renewal and Terminations of Contracts for Professional Personnel and Related Actions

11. Adjournment

11.1. Adjourn Meeting

During the course of the meeting, the Board may consider agenda items in any order and meet at any time in executive session for the purposes allowed under the Texas Open Meetings Act.

On this Friday, August 5, 2022 this notice was posted at a place convenient to the public in the central administrative office of the Texas City Independent School District, located at 1700 9th Avenue North, Texas City, Texas and readily accessible to the general public at all times.

Texas City Independent School District

Dr. Melissa Duarte, Superintendent

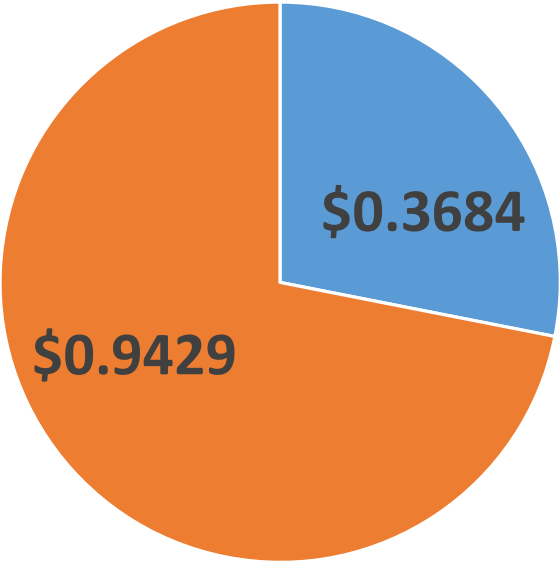
Where Does a Dollar Go in TCISD?



2022 – 2023 Public Meeting
August 16, 2022



2022 TAX RATE



■ Debt Service ■ Maintenance & Operations



Taxpayer Impact

In May 2022, voters approved to increase the State's Homestead Exemption from \$25,000 to \$40,000.



The District's local homestead exemption is equal to 20% of the value of the residence. Only a handful of districts across the state offer a local homestead exemption and TCISD is proud to be one of them.



Average Market Value of Residence: \$217,664

Average Taxable Value of Residence: \$102,179

Taxes Due on an Average Residence will Decrease by \$41.29, from \$1,381.16 to \$1,339.87.



Where Does a Dollar Go?



Every dollar generated by the levied Debt Service Tax Rate is used to make payments on the District's voter-approved bonded indebtedness.



Where Does a Dollar Go?



A dollar generated by the levied Maintenance and Operations Tax Rate is used to fund the operations of the school district.

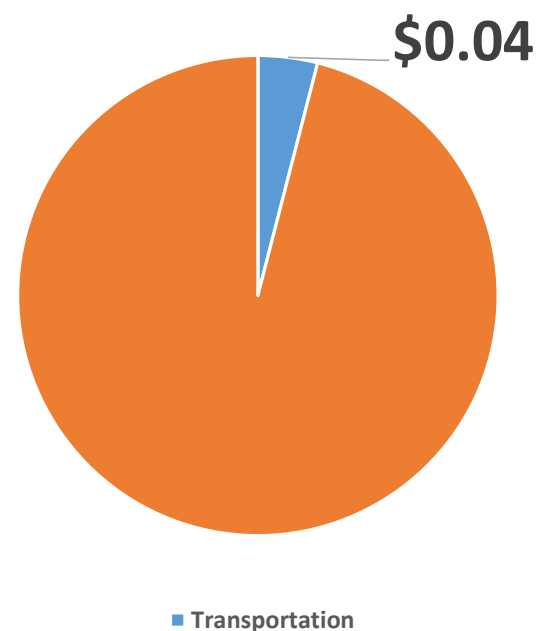
Let's follow a dollar through a typical day for a TCISD student.



Transportation

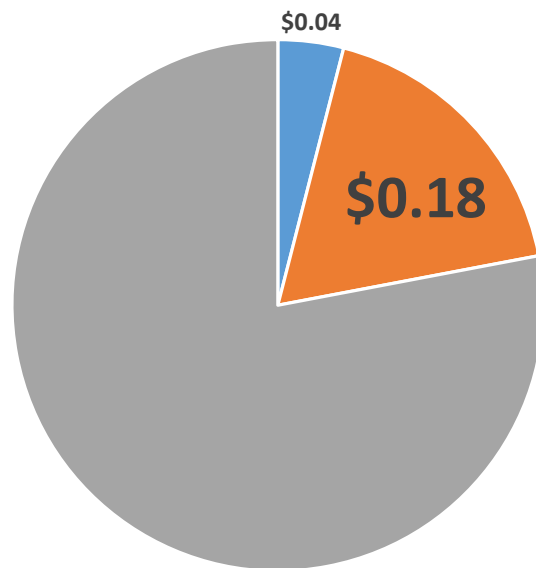


A typical TCISD student starts the day with a bus ride to school and ends the day with a bus ride home.

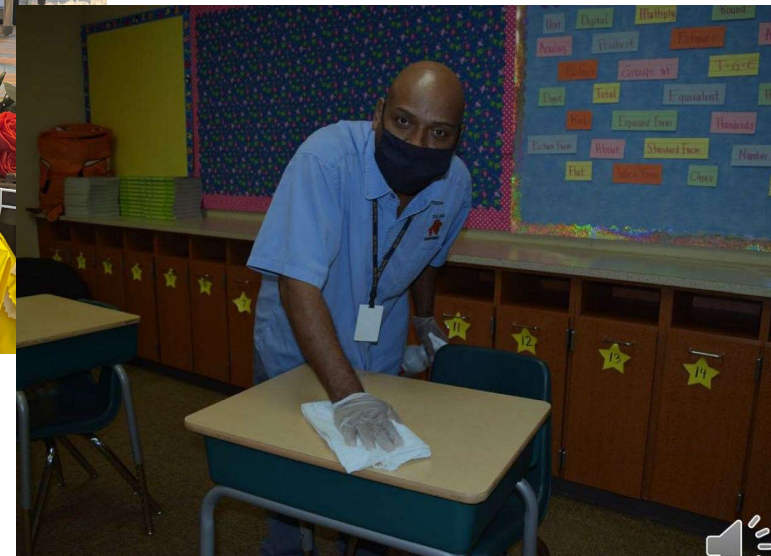


Facilities

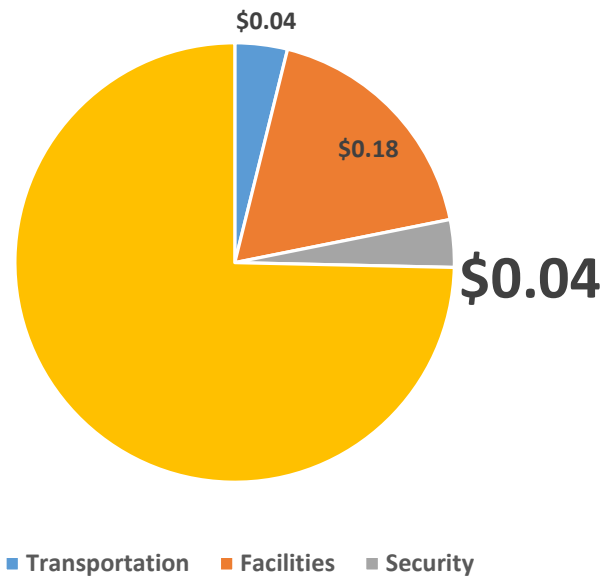
Students arrive at clean, well-maintained facilities, that are heated, cooled, and insured.



■ Transportation ■ Facilities



Safety and Security

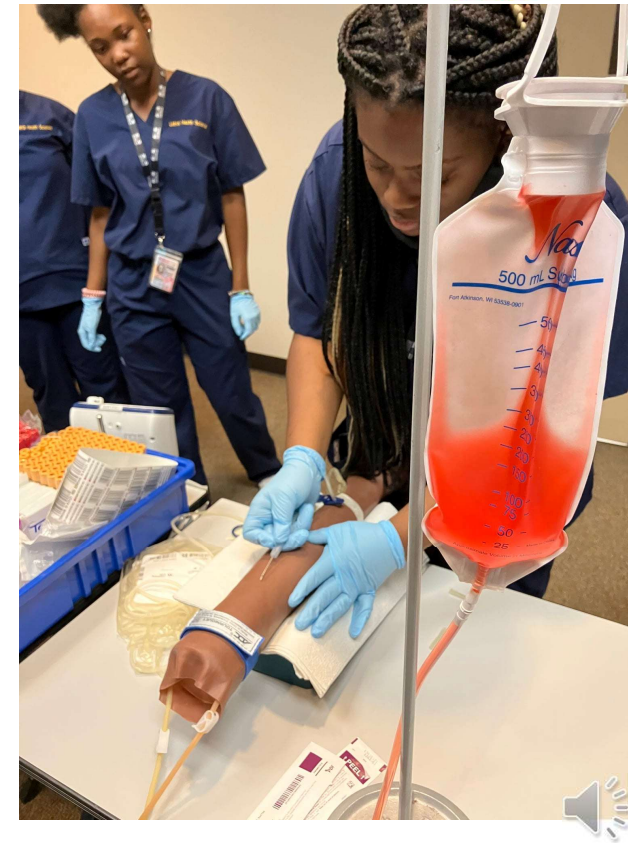
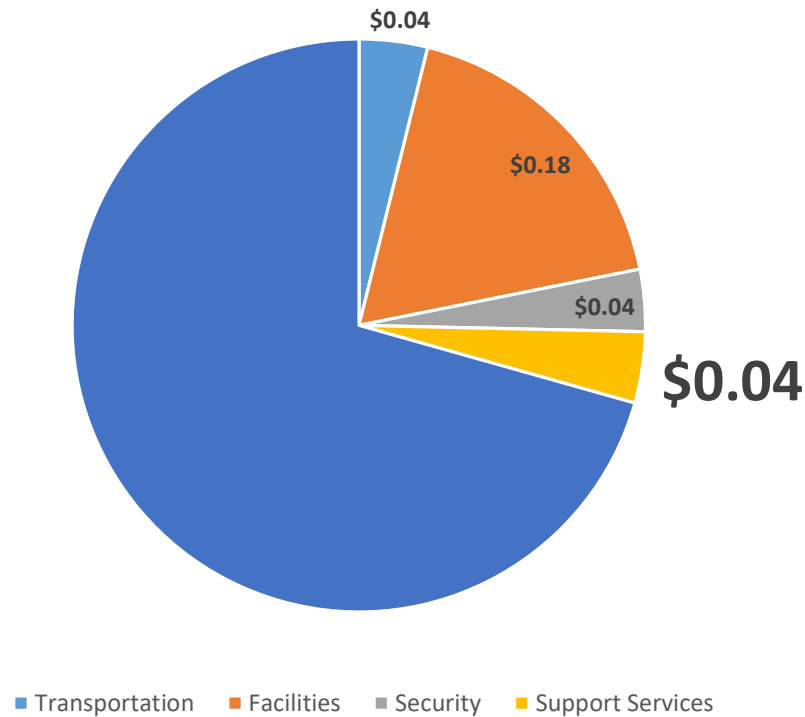


Safety and security includes hardened facilities, secure doors, and a dedicated security team that includes District Staff and Galveston County Sheriff's Deputies.



Support Services

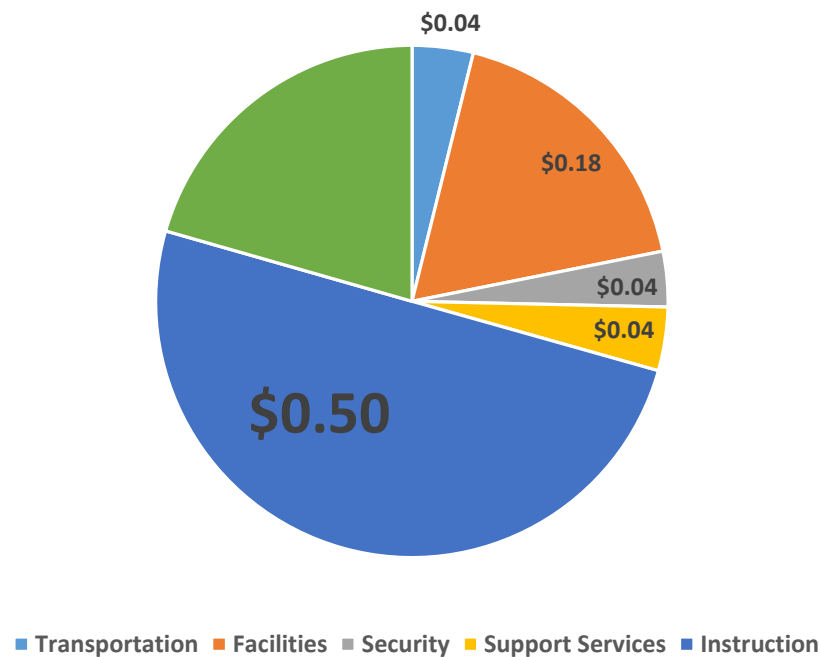
Students have access to the School Nurse, Social Worker, and Counselors during the school day.



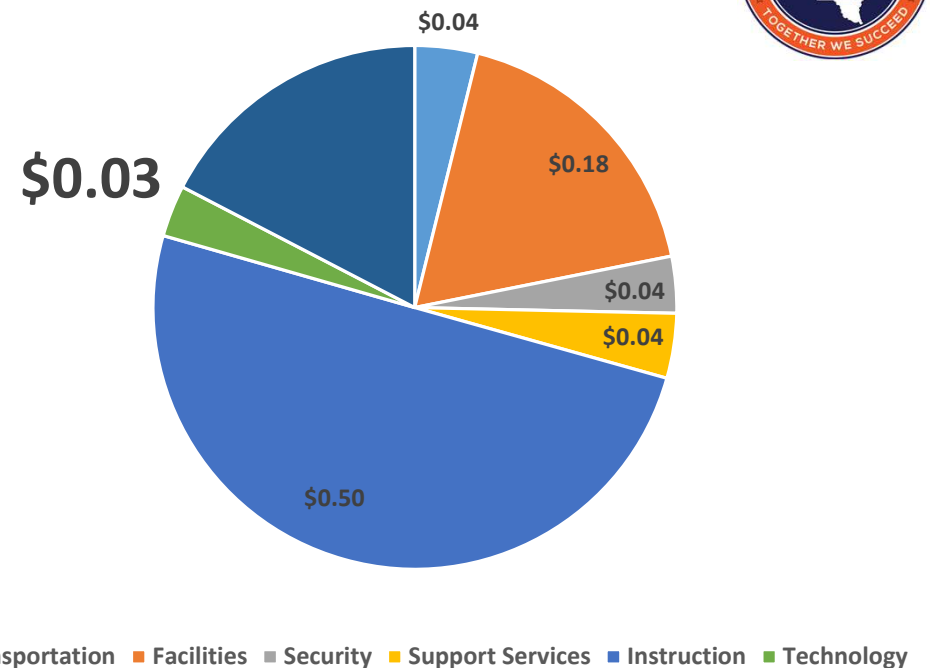
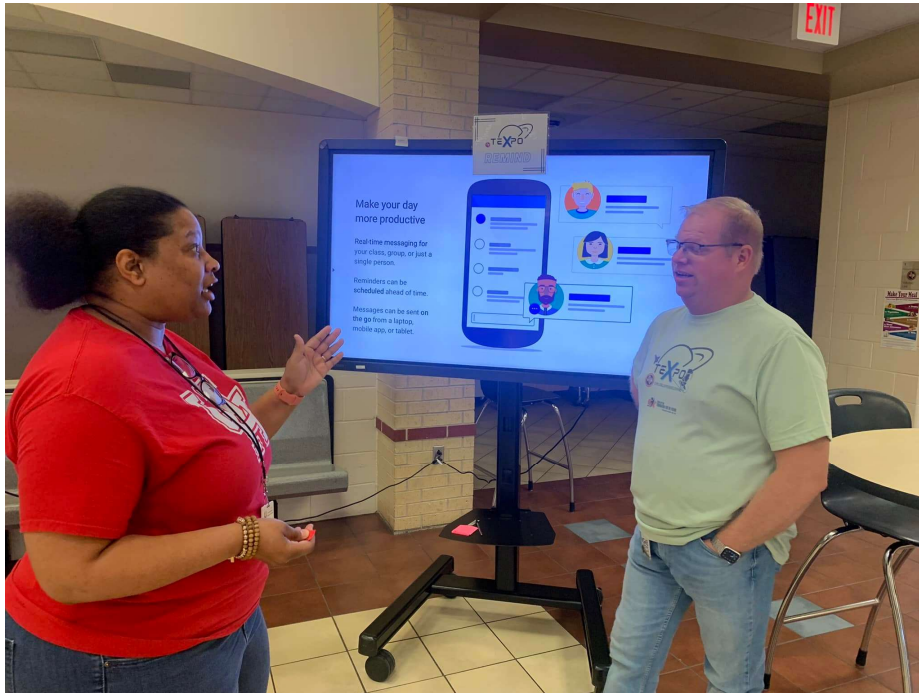
Instruction



In every classroom, there is a teacher prepared with the lesson for the day. An instructional aide and instructional materials provide students with additional instructional support.



Technology



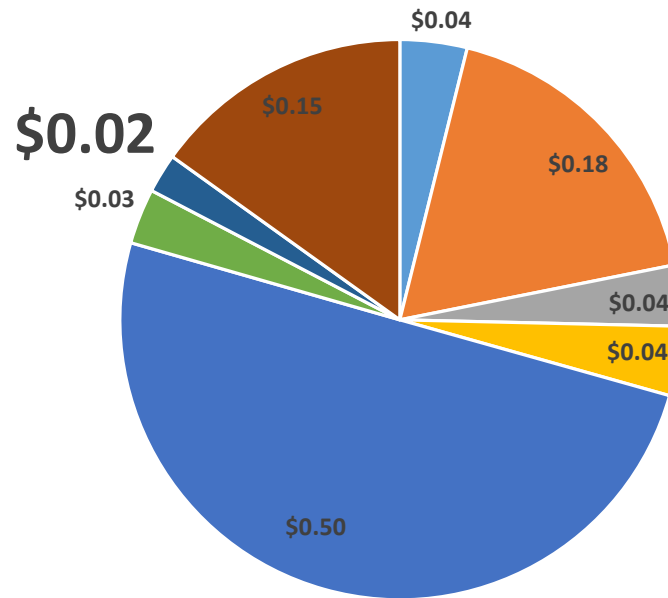
TCISD provides either a laptop or tablet to all students to use throughout the school year. Classrooms are filled with technology and innovative teaching materials. The District's Technology Department provides training and support on devices and programs.



Staff Development / Instructional Leadership



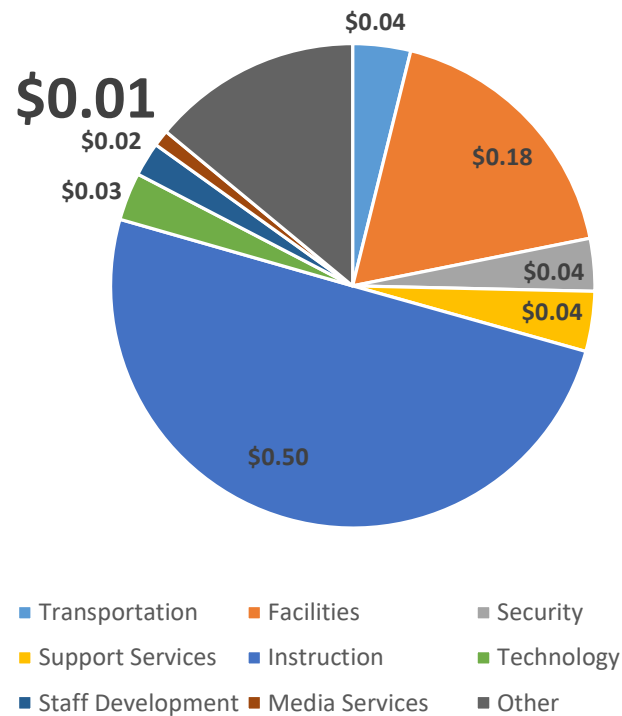
Teachers have been trained in Texas learning standards and use curriculum that meets the State standards and builds on information that the students learned the previous year.



■ Transportation ■ Facilities ■ Security ■ Support Services ■ Instruction ■ Technology ■ Staff Development and Instructional Leadership



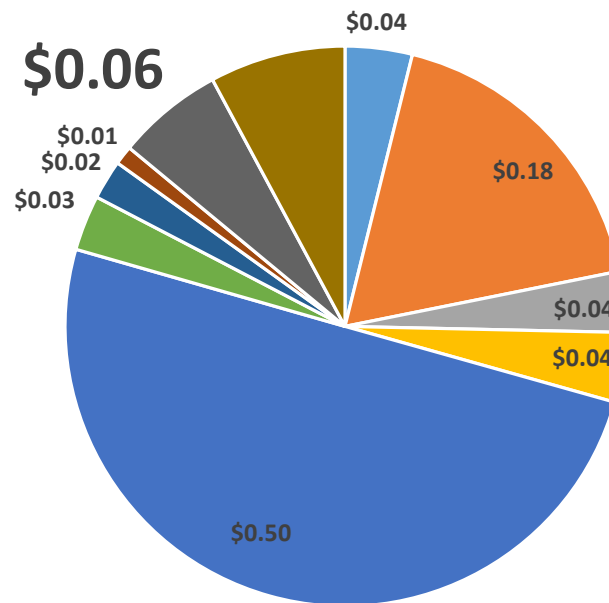
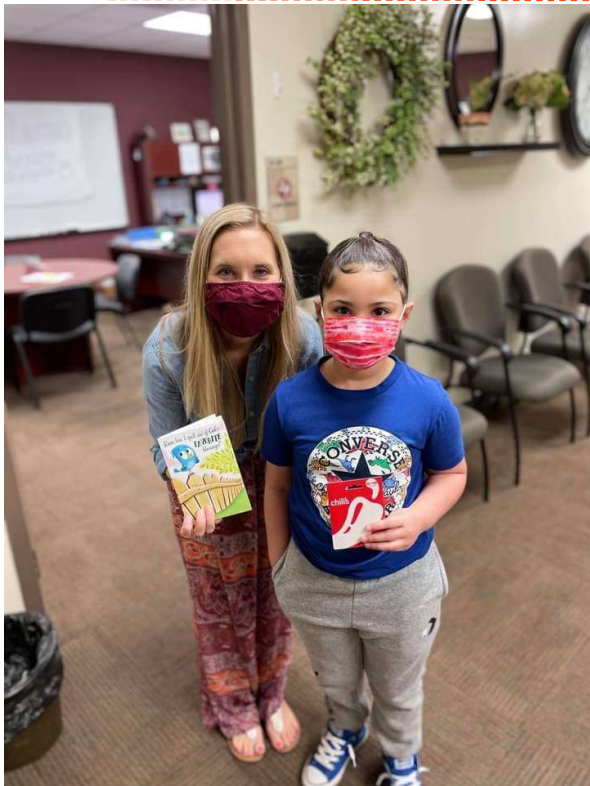
Media Services (Library)



Students can check out their favorite book from the campus library or stream from an extensive collection of videos and other media.



Campus Administration



Each campus has a Principal, one or more Assistant Principals and a friendly front-office staff.

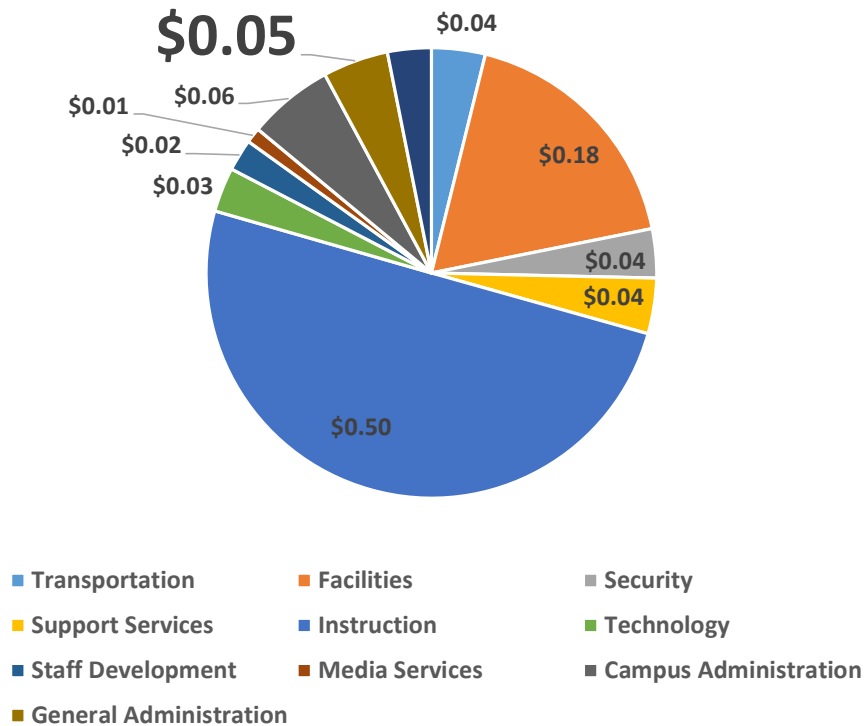
■ Transportation ■ Facilities ■ Security ■ Support Services ■ Instruction ■ Technology ■ Staff Development ■ Media Services ■ Campus Administration



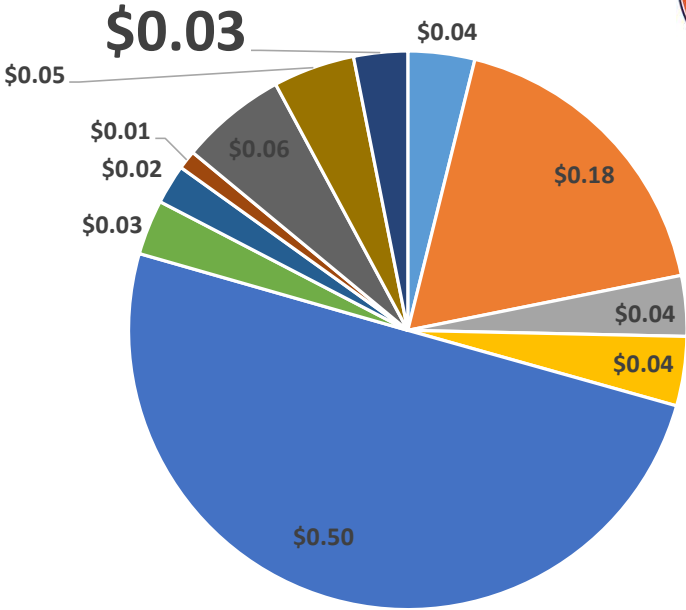
General Administration



Students benefit from having District-level staff to hire qualified teachers, process payroll, administer employee benefits, maintain insurance on District assets, assess and collect taxes, communicate to stakeholders, and handle the District's business in a professional manner.



Cocurricular and Extra Curricular Activities



- Transportation
- Facilities
- Security
- Support Services
- Instruction
- Technology
- Staff Development
- Media Services
- Campus Administration
- General Administration
- Co/Extra Curricular



Questions?



Contact Margaret Lee
with questions:

mrlee@tcisd.org

409-916-0112



Questions?



Margaret Lee, Assistant Superintendent for Business and Operations

mrlee@tcisd.org

409-916-0112



To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: 1XX Budget Adoption

After considering the budget information shared during the Public Meeting to Discuss Budget and Proposed Tax Rate including the Tax Calculation Worksheets, Trustees will consider adoption of three separate budgets:

1. General Operating Fund (aka Local Maintenance, M&O)
2. Debt Service (aka I&S)
3. Nutrition Services

We will consider the tax rate adoption at a subsequent meeting.

Detailed budget reports are provided for your review and further consideration. Below are a few highlights of the 2022-2023 Final Budget being presented for your approval.

General Operating Fund Revenue Highlights

- M&O Tax Rate of \$0.9429
- I&S Tax Rate of \$0.3684
- Property Values Certified by GCAD on July 23, 2022
 - Net Taxable Value \$6,757,894,516
 - Freeze Adjusted Taxable Value \$6,379,626,988
- ADA of 6,947.463
- WADA of 10,252.537
- Revenue based on Region 13 Revenue Template
 - Total State & Local Revenue \$82,320,493
 - \$11,849 per ADA
 - Includes \$9,757,084 Formula Transition Grant
 - Includes \$991,466 payment for Excess Revenue
- Foreign Trade Zone payments \$3,106,498

- Gulf Coast Ammonia Chapter 313 payment \$862,500

General Operating Fund Expenditure Highlights

- Implemented staffing guidelines with integrity
- Implementation of TASB 3% Compensation Plan approved in June
- Increased health insurance contribution to \$300 per employee

Recommendation: Administration respectfully requests that Trustees approve the 2022-2023 General Operating Fund Budget as presented.



To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: 599 Budget Adoption

The sole purpose of the Debt Service Budget is to make payments on the voter-approved bonded indebtedness. As discussed previously, we will adopt the tax rate at a later meeting. The proposed I&S tax rate published in the Galveston Daily News is \$0.3684. With this tax rate, we anticipate a bond defeasance of approximately \$2.5 million in addition to paying the scheduled debt service.

The budget is based on \$23,786,057 in Debt Service payments including the estimated \$2.5 million bond defeasance and \$15,000 for related fees. The tax rate of \$0.3684 will generate approximately \$23,786,057 in tax revenue, which includes the anticipated I&S levy, delinquent taxes, penalties, and interest.

Recommendation: Administration respectfully requests that Trustees approve the 2022-2023 Debt Service Budget as presented.



To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: 240 Budget Adoption

The sole purpose of the Nutrition Services Fund is to provide nutritious meals to students. Our Nutrition Services program is almost solely funded by the Federal School Lunch and Federal School Breakfast programs and we provide free breakfasts and lunches to all students. We do receive some additional revenue for a la carte sales.

The 2022-2023 budget prepared for the Nutrition Services Department is a balanced budget.

Recommendation: Administration respectfully requests that Trustees approve the 2022-2023 Nutrition Services Budget as presented.



To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: Bond Order

Action Required: Yes

Trustees heard a presentation from members of the Community Facilities Advisory Committee discussing facilities needs across the District and recommending that Trustees approve an Order calling a bond election.



To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: Reimbursement Resolution

Action Required: Yes

The District may incur expenditures related to potential bond projects prior to the bond election. These expenditures will initially be funded from the General Operating Fund. A Reimbursement Resolution will allow the District to recover these costs from bond proceeds if voters approve the bond election.



To: Texas City ISD Board of Trustees

From: Kami Hale, Assistant Superintendent

Date: August 16, 2022

Subject: 2022 State Accountability Results

Action Required: None

We will be reviewing the 2022 State Accountability Charts for TCISD and the district's campuses included in the accountability system. Each chart depicts how the campus/district performed on each of the three domains. Domain I measures Student Achievement, Domain II measures School Progress, and Domain III measures Closing the Gaps. Under the current accountability system, each campus/district received one of the following rating labels:

- **A, B, or C:** Assigned for overall performance and for performance in each domain that meet the performance target for the letter grade
- **Not Rated: Senate Bill 1365:** Assigned in 2022 for overall performance that do not meet the performance target to earn at least a C



TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: Final Budget Amendment – 1XX

Action Required: Yes

The final budget amendment includes three budget revisions.

1. Net increase in expenditures of \$2,102,625 to budget for salary accruals and provide a 1% buffer to accommodate other potential end of year entries that could impact the budget. In years past, we have posted the final payroll of the fiscal year and calculated the actual August salary accrual prior to preparing the final budget amendment. Since the payroll date changed to August 20th and we moved up the date for the final budget amendment, neither the final payroll nor the August salary accruals have been posted. Therefore, I have estimated high to ensure that we will stay within the budget for each function. Expending more than the budgeted amount in a function is an audit finding so we want to be sure that there is a sufficient budget available in each function.
2. Net change of \$30,000 to accommodate the Reading Academy.
3. Net increase in expenditures of \$250,000 to cover timing of invoices from Galveston County Sheriff's Office. The invoices run behind a few months. The July and August 2021 invoices were paid in the current fiscal year and not recorded as an accounts payable accrual. To correct this, we will recognize 14 months of expenditures in the current fiscal year, but only budgeted for twelve months.

Recommendation: Administration respectfully requests that Trustees approve the final 2021-2022 budget amendment as presented.



TEXAS CITY

INDEPENDENT SCHOOL DISTRICT

TOGETHER WE SUCCEED

To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: Final Budget Amendment – 240

Action Required: Yes

The final budget amendment includes two budget revisions.

1. Adjustments to match actual revenues, expenditures and projected August salary accruals, netting to a profit of \$973,367.
2. Start up food and supplies for campuses, increasing expenditures by \$100,000.

Recommendation: Administration respectfully requests that Trustees approve the final 2021-2022 budget amendment as presented.



To: Texas City ISD Board of Trustees

From: Margaret Lee, Assistant Superintendent for Business/Operations

Date: August 16, 2022

Subject: Fund Balance Assignment

At the end of each fiscal year Trustees should reconsider the assignment of fund balance based on future and current circumstances. With an estimated total Maintenance and Operations fund balance of \$91 million, I recommend the following assignment of fund balance for the fiscal year end August 31, 2022:

The assignments are estimated based on current posted expenditures. However, the actual assignment may change based on accounts payable accruals. Accounts payable accruals recognize expenditures for services or merchandise that are received before August 31st but are not paid until after August 31st. The expenditure recognition should occur in the fiscal year in which the goods or services are received.

After consideration of these assignments totaling \$69.5 million, TCISD will hold approximately \$22.3 million in undesignated fund balance. With monthly operations of approximately \$7 million, TCISD will have unassigned fund balance adequate to cover slightly more than three months of operations at the end of the fiscal year.

Catastrophic Events (Insurance Deductible)	\$ (20,000,000)
Reserve for Property Value Lawsuits / Settlements	\$ (10,000,000)
Reserve for Inventories (estimate)	\$ (250,000)
Reserve for Prepaid Items (estimate)	\$ (1,300,000)
Reserve for Facilities & Construction	\$ (35,000,000)
Reserve for Campus / Department Fund Balance (estimate)	\$ (3,000,000)

Recommendation: Administration recommends that Trustees approve fund balance assignments as presented and give the Assistant Superintendent of Business and Operations the authorization to adjust the Reserve for Inventories, Reserve for Prepaid Items, and Reserve for Campus / Department Fund Balance to reflect the actual reserve amounts at the close of the fiscal year.



To: Texas City ISD Board of Trustees

From: Ruben Pesina, Director of Special Education

Date: August 16, 2022

Subject: Contracted Services that are projected to cost \$100,000 or More

Action Required: Yes

The following vendors have submitted and were awarded bids under RFP 30-04- Contracted Services for Special Education to provide the contracted services for special education assessments and related special education services.

- Speech
 - Stepping Stones Group – 4 SLPs and 1 paraprofessional
- Assessment-Evaluation
 - CC Assessments
 - LATT Evaluation Services
- ARD driven services
 - HCDE- ABS East
 - GBCHI (CCISD) Deaf and Hard of Hearing Co-Op (Shared Service Arrangement)
 - Avondale House
 - Shiloh Treatment Center

Recommendation: I respectfully request that the TCISD Board of Trustees approve the payments for required speech therapy, counseling, psychological services and federally mandated IDEA special education evaluations to companies that will exceed the \$100,000 threshold.